

AGENDA



Thursday, April 8, 2010

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**

Item No. 21

Subject: Authorize award and execution of a 36-month requirements service contract with COOPER EQUIPMENT COMPANY, San Antonio, TX to provide captive repair parts, repair services, and preventative maintenance for street maintenance equipment in an estimated amount not to exceed \$847,194, with three 12-month extension options in estimated amounts not to exceed \$340,670 for the first extension option, \$374,736 for the second extension option, and \$412,210 for the third extension option, for a total estimated contract amount not to exceed \$1,974,810.

Amount and Source of Funding: Funding in the amount of \$106,645 is available in the Fiscal Year 2009-2010 Operating Budget of the Financial and Administrative Services Department, Fleet Fund. Funding for the remaining 31 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Sharon Patterson, Senior Buyer, 972-4014

Purchasing Language: Sole bid received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will establish a reliable supply of captive repair parts and a reliable source for repair services and preventative maintenance for various types of street maintenance equipment. The types of equipment that will be serviced under this contract are motorized brooms, graders, street sweepers, crack sealers, asphalt distributors, chip spreaders, transports, live-bottom trailers, rollers, paving machines, and milling machines. This equipment is used in the repair and maintenance of street surfaces within the City of Austin.

This contract will provide parts and services on an as-needed basis to supplement the repairs performed by the Fleet mechanics at the Fleet Service Centers. Preventative maintenance of the equipment will be based on the manufacturer's recommended schedule.

MBE/WBE solicited: 0/0 MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Sole bid received. Cooper Equipment is the only authorized parts supplier, repair, and service facility for all of the street maintenance equipment that will be covered under this contract.
- b. Seventeen notices were sent. There are no known MBE/WBEs available for these services. One bid was received.
- c. Pricing offered represents a 5% increase to the last contract award in January 2006.

APPROVAL JUSTIFICATION

- a. Sole bid received.

- b. The Purchasing Office concurs with the Fleet Services Division's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.