



**AUSTIN AIRPORT ADVISORY COMMISSION MEETING  
TUESDAY, JANUARY 12, 2010 AT 5:00 PM  
ROOM No. 160  
2716 SPIRIT OF TEXAS DRIVE  
AUSTIN, TEXAS**

**CURRENT BOARD MEMBERS:**

Richard Hatfield, Chair  
Steven Hart  
Dale Murphy

Carolyn Lowe, Vice Chair  
Robert Torn  
D'Ann Johnson

**REVISED AGENDA**

**CALL TO ORDER**

**1. CITIZEN COMMUNICATION: GENERAL**

Speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

**2. APPROVAL OF MINUTES – DECEMBER 10, 2009**

**3. STAFF BRIEFINGS, REPORTS AND PRESENTATIONS**

- a) Planning & Engineering Capital Improvement Project Status Report. (Shane Harbinson)
- b) Finance & Operations Reports. (Shane Harbinson)
- c) GTSA Transactions December 2009. (Shane Harbinson)

**4. ACTION ITEMS**

- a) Authorize award, negotiation, and execution of a 12-month requirements service contract with **GCR & ASSOCIATES, INC.**, New Orleans, LA, for software maintenance and support, including training services, in an estimated amount not to exceed \$64,100, with four 12-month extension options in estimated amounts not to exceed \$56,500 for the first extension option, \$56,500 for the second extension option, \$59,300 for the third extension option, and \$62,310 for the fourth extension option, for a total estimated contract amount not to exceed \$298,710.
- b) Approve a resolution creating a subcommittee to study ABIA commuter flight crew parking fees, and appointing members to the subcommittee.

## 5. NEW BUSINESS

- a) AIP & CIP planning process

## 6. OLD BUSINESS

- a) Status of action items upon which the Commission has made a recommendation to Council.  
(Please note the progress of the following items)

Authorize award and execution of a 12-month service contract with LOCHARD CORPORATION, Sacramento, CA for maintenance support for the aircraft noise and flight track monitoring system in an estimated amount not to exceed \$58,459. ***[Item scheduled to go before City Council on January 28, 2010]***

Authorize negotiation and execution of an amendment to the airport retail concession lease agreement with Delaware North Companies Travel Hospitality Services, Inc./ JMP Enterprises, Inc. and The Robena Jackson Agency, J.V. to grant the concessionaire an option to extend the term for up to five additional years, to increase the concession fees, to refurbish and to modify the concession venues, and update other lease terms. ***[Item went before City Council on December 17, 2009 and was approved]***

Authorize negotiation and execution of an amendment to the airport food and beverage concession lease agreement with Brazos Concessions Company/Salt Lick Joint Venture to grant the concessionaire an option to extend the term by two additional years, to increase the concession fees, and to modify and update other lease terms. ***[Item went before City Council on December 17, 2009 and was approved]***

Authorize negotiation and execution of an amendment to the airport retail concession lease agreement with News and Gift Shops International-Austin Joint Venture to grant the concessionaire options to extend the term for up to five additional years, to increase the concession fees, to refurbish and to modify the concession venues, and to update other lease terms. ***[Item went before City Council on December 17, 2009 and was approved]***

Authorize negotiation and execution of an airport food and beverage concession lease agreement with Brazos Concessions Company/Salt lick Joint Venture for a term of seven years to operate and market/news and gift shop near the American Airlines ticket counters, two food and beverage venues in the terminal east food court, and a bar located opposite Gate 5. ***[Item went before City Council on December 17, 2009 and was approved]***

Authorize execution of a construction contract for REMAIN OVER NIGHT (RON) APRON, PHASE 1- REBID amount not to exceed \$7,999,448.00. ***[Item went before City Council on December 17, 2009 and was approved]***

- b) Properties Lease Agreements - Staff
- c) General Aviation - Staff

## 7. FUTURE AGENDA ITEMS

- a)

## **8. ADJOURNMENT**

### **SET THE MEETING DATE AND AGENDA FOR NEXT COMMISSION MEETING**

**POSTED:**     January 8, 2010, 3:00 P.M.  
                 Aviation Department

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 4 days before the meeting date. Please call Dedra Woodard, Aviation Department, at (512)-530-6696, for additional information; TTY users route through Relay Texas at 711.

For more information on the Austin Airport Advisory Commission, please contact Shane Harbinson at (512)-530-6652.