



**Sustainable Food Policy Board
Executive Committee**

**APPROVED
FEBRUARY MEETING MINUTES
Tuesday, February 16, 2010**

The Sustainable Food Policy Board (SFPB) convened in a regular meeting on Tuesday, February 16, 2010, City Hall – Boards & Commissions Room, 301 W. Second Street, Austin, TX 78701

Chair Marla Camp called the meeting to order at 12:33pm

Board Members in Attendance:

Marla Camp, Chair
Allison Beadle

Ronda Rutledge
Melanie McAfee

Staff in Attendance:

Vince Cobalis, HHSD
Juanita Jackson, HHSD
Linda Terry, HHSD

1. CITIZEN COMMUNICATION

Jake Stewart – Slow Money
Mason Arnold – Slow Money

2. REVIEW AND APPROVE MINUTES OF JANUARY 19, 2010 MEETING

Committee Chair, Allison Beadle requested to change item 2B second bullet second sentence should change to read Committee Member Katie Kraemer to research the fee waiver and Item 3E date should change from October 19, 2009 to November 19, 2009 on the resolution. Committee Chair Ronda Rutledge moved to approve the January 19, 2010 with the stated changes. The motion was seconded by Co-Chair Melanie McAfee. Vote 4-0-0

3. DISCUSS AND TAKE APPROPRIATE ACTION ON COMMITTEE REPORTS

A. Food Access and Wellness Committee, February 8, 2010 Meeting

- Committee Chair Ronda Rutledge reported the members on the Committee Member Arthur D'Andrea was not present to provide update on his assignment to see how other boards were functioning communication and Michele Murphy-Smith has a part on the communication plan road map, but not able to report. No action taken
- Committee Chair Ronda Rutledge reported on the City and County's presentation on organizational structure. No action taken

B. Food Production and Business Committee, February 8, 2010 Meeting

- **Update on rooster ban**
 - Committee Chair, Allison Beadle reported on the citizens meeting with Austin Rooster Supporters with Dave Sullivan with the Code Ordinance Committee on February 10, 2010 where Dick Pierce attended. The outcome is that additional research is needed on the current noise ordinance enforcement and to compile data on noise complaints. Dave Sullivan will recommend. Dave Sullivan is going to recommend at the Code Ordinance Subcommittee's meeting on February 16, 2010 to ask the Planning Commission to send a resolution to City Council asking for more research on this issue and more

enforcement on current rules. Committee Member Dick Pierce will follow-up and report to full board at the February 22, 2010 meeting.

- **Update on action on the ungraded egg letter**
 - The Food Production and Business Committee voted to approve the letter and send to City Council. Linda Terry provided process on sending correspondence to City Council.
- **Other updates by Committee Members.**
 - Committee Members Katie Kraemer and Max Elliott are working on water meter fee waiver criteria to provide the recommendations back to Rusty Cobern which are due back to Austin Water Utility by May and Committee Chair Allison Beadle will take lead.
 - Committee Members Max Elliott and Paula McDermott are working on definitions on sustainable agriculture best practices by leaning on what PARD and Metro Parks have already established. No action taken
 - Discussed possible resolutions that will impact the fiscal year 2011 budget and Chair Marla Camp and Committee Chair Allison Beadle will work together to research on incentives for local food production by looking at other communities and how they use incentives. No action taken.

C. Draft list of priorities for the Sustainability Officer 2011 budget

Committee Chair Allison Beadle will draft a letter to present to City Council on the priorities and responsibilities for the Sustainability Officer to be discussed at the next board meeting February 22, 2010.

D. Discuss items for recommendation to board for fiscal note on city/county upcoming budget cycle

- Executive Liaison addressed Executive Committee on the budget process.
- The item was discussed that the SFPB make recommendations in March to have City Council create policy to have, i.e. Convention Center, AIS to purchase from local sustainable farmers.
- The board will be recommending 3 -5 items to be included in the budget cycle.

E. Draft formal request to staff to assist with creating a Multi-Departmental Task Team pertaining to sustainable food issues

Committee Chair Ronda Rutledge will recruit a member from the Access and Wellness Committee to draft a proposal to be sent to Executive Liaison Vince Cobalis for further internal processing. No action taken.

4. DISCUSS AND TAKE APPROPRIATE ACTION ON FUTURE AGENDA ITEMS

- A. Update on Rooster Ban
- B. Present re-worked language for the Sustainability Officer
- C. Review draft of formal request to staff to assist with creating a Multi-Departmental Task Team
- D. Presentation by City of Austin staff on the November 19, 2009 resolution on community gardens.
- E. Presentation by Betsy Levy on organic certification process.
- F. Discuss and review criteria for water sustainable urban farming best practices and community garden practices and to make recommendations to Council.

ADJOURNED: The meeting was adjourned at 1:45pm.