



**NOTICE OF A MEETING OF THE  
SUSTAINABLE FOOD POLICY BOARD  
EXECUTIVE COMMITTEE  
MONDAY, MARCH 15, 2010, 12:30PM  
CITY HALL, BOARDS & COMMISSIONS ROOM, RM 1101  
301 W. SECOND STREET  
AUSTIN, TEXAS**

**AGENDA**

**CALL TO ORDER**

**1. CITIZEN COMMUNICATIONS**

Each speaker signed up prior to the meeting being called will be called in order of sign-up and will be allowed three minutes to speak about items not posted on the agenda

**2. REVIEW AND APPROVE MINUTES OF FEBRUARY 16, 2010 MEETING**

**3. DISCUSS AND TAKE APPROPRIATE ACTION**

- A. Food Access and Wellness Committee, March 8, 2010 Meeting
- B. Food Production and Business Committee, March 9, 2010 Meeting
  - Update on rooster ban
  - Update on action on the ungraded egg letter
- C. Discuss budget proposals to the City and County for FY 2011-2012.
- D. Discuss invitation from Healthy Foods Advisory Committee (State of Texas) for Sustainable Food Policy Board representative to attend their committee meeting April 6, 2010.
- E. Discuss a process to provide Sustainable Food Policy Board input to the City Comprehensive Planning committee before March 31, 2010
- F. Discuss Board action or Board Chair appointments to help provide stakeholder input related to City Council action on March 11, 2010 instructing the City Manager to work with stakeholders to create a policy regarding the use of social media sites and online collaborative tools.

**4. DISCUSS AND TAKE APPROPRIATE ACTION ON FUTURE SFPB AGENDA ITEMS**

- A. Identify SFPB agenda items resulting from discussion of items 3 (A – F)
- B. Discuss communication issues, including protocols for other municipalities as they relate to list serves, websites, communication and outreach to the broader community and outreach ideas such as information regarding our board in the utility bills that go out to customers.
- C. Recommend job description for interns that can be used by schools, City/County Departments and others.
- D. Amend SFPB By-Laws to comply with City Code.
- E. Discuss a motion for the Sustainable Food Policy Board to recommend a local procurement policy for City/County venues

**ADJOURNMENT**

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least four (4) days before the meeting date. Please call VINCE COBALIS, at the City's Health and Human Services Department, at (512) 972-5024, for additional information; TTY users route through Relay Texas at 711.

For more information about the Sustainable Food Policy Board, please contact VINCE COBALIS at (512) 972-5024.