



Sustainable Food Policy Board APPROVED

**APRIL MEETING MINUTES
Monday, April 26, 2010**

The Sustainable Food Policy Board (SFPB) convened on Monday, April 26, 2010 at City Hall in Conference Room 2017, 301 W. Second Street, Austin, Texas

Chair Marla Camp called the meeting to order at 12:35.PM.

Board Members in Attendance:

Marla Camp, Chair	Arthur D'Andrea	Michele Murphy-Smith
Melanie McAfee, Co-Chair	Katie Kraemer	Richard Pierce
Brandi Clark	Paula McDermott	Ronda Rutledge

Absent Board Members:

Allison Beadle	David Davenport	Max Elliott
Ellen Sweets		

Staff in Attendance:

Vince Cobalis, HHSD	Byron Johnson, FASD, Purchasing
Linda Terry, HHSD	Sherri Fleming, TCHHS/VS
Juanita Jackson, HHSD	Ana Amaguel, TCHHS/VS
Andy Moore, Council	David Salazar, TCHHS/VS
Margaret Russell, PARD	

CALL TO ORDER

1. CITIZEN COMMUNICATION

None

2. APPROVAL OF MARCH 22, 2010 MINUTES

Board Member Paul McDermott request to change item 4C to read “. . . discussed the possibility of a local and sustainable food procurement policy for City and Travis County.” Board Member Paula McDermott made the motion to approve the minutes as amended. The motion was seconded by Michele Murphy-Smith. Vote 8-0-1 with Board Member Ronda Rutledge abstaining due to absence from the meeting and Board Member Katie Kraemer was not on the dais to vote.

3. UPDATE ON CODE AMENDMENTS ALLOWING FOOD SAMPLING AT FARMERS MARKETS AND RESOLUTION RELATING TO SALE OF HOT FOOD AT FARMERS MARKETS (SHANNON JONES, HHSD ASST. DIRECTOR FOR PUBLIC HEALTH AND COMMUNITY SERVICES).

Assistant Director Shannon Jones provided the board with an update on the Code Amendment to allow food sampling at Farmers Market. The item will appear on the City Council's April 29, 2010 agenda for approval. Assistant Director Shannon Jones provided

update on the resolution to the direction of developing a method or process to serve hot food at Farmers Market. No action taken.

4. DISCUSS AND TAKE APPROPRIATE ACTION

A. Receive Recommendations from City Staff Regarding Community Gardens/Urban Farms Resolution 20091110-065 (Margaret Russell, Program Manager of Natural Resources, Austin Parks & Recreation Department)

Margaret Russell reviewed a memo that will be presented to City Council on Community Garden and Urban Agricultural Farms. Board Member Paula McDermott made the motion that the Sustainable Food Policy Board (SFPB) strongly supports the recommendation by the cross departmental team of COA staff members to create a COA FTE to serve as the related single point of contact in the City, coordinating the establishment and oversight of sustainable community gardens and urban farms and implementing the recommendations the city council approves related to resolution number 20091110-065.

The SFPB acknowledges the extraordinary leadership and accomplishments of the many staff members who came together from diverse city departments to ensure that the goals of the resolution are reached effectively, particularly recognizing PARD representative, Margaret Russell.

The SFPB voices support for the FTE prior to the final report to council on this resolution due to the fiscal impact this recommendation will have that will need consideration in the budget process. The motion was seconded by Board Member Arthur D'Andrea. The motion passed on the vote 8-0-0 with Board Member Katie Kraemer off the dais.

B. Discuss and Approve Final Statement of the Sustainable Food Policy Board to Health and Human Services Department Defining Farmers Market as a Unique Event

Board Member Paula McDermott made the motion to use the relevant language from the statement and to support the resolution related to hot food on behalf of the board and reiterate our interest in expediting the process. The motion was seconded by Board Member Michele Murphy-Smith. The motion passed on the vote 8-0-1 with Board Member Ronda Rutledge's recusal from item.

Board Member Richard Pierce left the dais at 2:15pm

Board Member Katie Kraemer leaving the dais at 2:20pm

5. DISCUSS AND TAKE ACTION ON FUTURE AGENDA ITEMS

- A. Budget Presentation by David Lurie, Director Health & Human Services Department – May 24, 2010
- B. Discuss a motion for the Sustainable Food Policy Board to recommend a local procurement policy for City and County venues. (This item was deferred to the Food Production & Business Committee)
- C. Election of officers – July 26, 2010

The board discussed adding the following items to future agenda:

- A. Budget presentation by Travis County
- B. Report on composting working group.
- C. Discussion of the communication strategies

ADJOURNMENT: Chair, Marla Camp adjourned the meeting at 2:25pm.