



**Planning Commission Codes and Ordinances Committee
DRAFT Meeting Minutes**

**Regular Meeting
July 20, 2010**

(Note: These are draft minutes and will be reviewed at the Committee's next meeting on August 18, 2010)

The Planning Commission Codes and Ordinances Committee convened in a regular meeting on Tuesday, July 20, 2010, at 301 West 2nd Street, City Hall Conference Room 1029, in Austin, Texas.

Chair Dealey called the Committee Meeting to order at 6:03 P.M.

Committee Members in Attendance:

- Mandy Dealey, Chair
- Danette Chimenti
- Sandra Kirk
- Dave Sullivan
- Clint Small

(all committee members were in attendance)

Staff in Attendance:

- Carol Gibbs, Neighborhood Advisor, PDR
- Robert Heil, Senior Planner, PDR
- Nikki Hoelter, PDR.

A. Citizen Communication

No citizens signed up to speak on items not listed on the agenda,

B. Approval of Minutes

A motion to approve the June 15, 2010 minutes as amended was approved on a 5-0 vote

C. Potential Code Amendments Proposed for Initiation

1. Discussion and action on initiating a code amendment to Section 25-2-842, **Community Events Use**, to change the boundaries permitted for this use. (Staff Contact: Nikki Hoelter, Planning and Development Review Department, 974-2863).

A motion to forward this item to the full Planning Commission with a recommendation for initiation was approved on a 5-0 vote.

D. Regular Agenda

1. Update on options related to the enforcement and Mitigation for Heritage Trees.

Postponed to August 17, 2010 to allow Commissioner Chimenti and Commissioner Small, along with City staff, including Michael Embesi and Robert Heil, two representatives of the Urban Forestry Board and two representatives of the Environmental Board, to meet.

2. Discussion and action on revisions to historic zoning rules..

A motion to forward this item to the full Planning Commission for approval including 1) the recommendations of the HLC, 2) the development by year's end of a stacking process to ensure diversity, and 3) the inclusion of language to prohibit contingency fees (pending legal review), was approved on a 5-0 vote.

3. Discussion and action on a proposed amendment to city code related to flag-lots, including recommendations from the flag-lot subcommittee. (Staff Contact: Don Perryman, Planning and Development Review Department, 974-2786).

The item was postponed to August 17, 2010.

4. Update on options related to Vacation Rentals by Owner (VRBO's). (Staff Contact: Robert Heil, Planning and Development Review Department, 974-2330).

No action was taken by the committee. Two Commissioners expressed their intent to ask that an item be placed on the next Planning Commission Agenda under new business.

5. Discussion and action on a proposed amendment to Section 25-2-511: Dwelling Occupancy Limit, as it applies to a duplex use, a two family residential use or a secondary apartment special use. (Staff Contact: Robert Heil, Planning and Development Review Department, 974-2330).

A motion to forward this item to the full Planning Commission with a recommendation for approval was approved on a 5-0 vote.

6. Discussion and action on a proposed amendment related to **alternative trail routes** for construction projects (Staff Contact: Robert Heil, Planning and Development Review Department, 974-2330).

The item was postponed to September 21, 2010.

7. Discussion and action a proposed amendment to clarify the definition and allowable placement of **telecommunications towers** and associated equipment. (Staff Contact: Robert Heil, Planning and Development Review Department, 974-2330).

The item was postponed to August 17, 2010.

8. Discussion and action a proposed amendment regarding **pool enclosures** on Lake Austin (Staff Contact: Robert Heil, Planning and Development Review Department, 974-2330).

No action was taken by the committee. This item lies outside the prevue of the Planning Commission and has been forwarded to the Health and Human Services Department.

E. Other Business

1. The following items are tentatively scheduled for the August 17, 2010 committee meeting (additional items may be scheduled before the posting of the next agenda):

- Update on options related to the enforcement and mitigation for Heritage Trees
- Discussion and action on amendments to clarify the definition and allowable placement of telecommunications towers and associated equipment.
- Discuss proposed amendments to city code related to trams and bulkheads on Lake Austin.
- Discuss a proposed amendment to city code related to flag-lots.

Adjourn

Chair Dealey adjourned the meeting at 8:10 P.M. without objection.