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**URBAN FORESTRY BOARD
MINUTES**

**REGULAR MEETING
19, May, 2010**

The Urban Forestry Board convened in a regular meeting on 19, May, 2010, 200 S. Lamar Blvd. in Austin, Texas.

Chair Babberney called the Board Meeting to order at 6:35 p.m.

Board Members in Attendance: Keith Babberney – Chair, Shannon Halley – Vice Chair, Peggy Maceo, Jessica Wilson, Ryan Fleming

Staff in Attendance: PARD: Troy Houtman, Operations Division Manager; Walter Passmore, Urban Forestry Program Manager; Margaret Russell, Cultural Arts & Education Program Manager; Alice Nance, Conservation Program Coordinator; Angela Means, Financial Services Division Manager; Angela Hanson, Forester; Keith O'Herrin, Forester; Anthony Cardenas, Administrative Assistant, Austin Energy: Ray Henning, Line Clearance Superintendent, PDRD: Michael Embesi, City Arborist, EGRSO: Nick Naccarato, Redevelopment Project Manager

1. CALL TO ORDER

2. APPROVAL OF MINUTES

Board Member Maceo motioned to pass meeting minutes from April 22nd seconded by Board Member Wilson. Motion passed 5-0-2.

3. CITIZEN COMMUNICATION: GENERAL

- a. Zoila Vega – regarding more involvement by UFB in removal of Heritage Trees

4. ANNOUNCEMENTS

5. STAFF BRIEFINGS

- a. The presentation was made by Walter Passmore, Urban Forestry Manager, PARD.
 - 1) Introduction of new foresters, Keith O'Herrin and Angela Hanson, PARD
 - 2) Introduction of Angela Means, PARD, for budget presentation
 - 3) Introduction of Margaret Russell and Alice Nance, PARD, regarding Invasive Species resolution update (will be presenting to the UFB every month throughout the rest of 2010)
- b. The presentation was made by Ray Henning, Line Clearance Superintendent, AE regarding Austin Energy's numbers for April. Mileage and trees distributed are up.
- c. The presentation was made by Michael Embesi, City Arborist, PDRD regarding numbers for April as well as discussion of how to report number of Heritage Trees to be removed.

6. OLD BUSINESS – DISCUSSION AND ACTION ITEMS

- a. Briefing on Urban Forestry Management Plan
 - 1) Subcommittee created goals for future including: involving UFB in strategic direction of Urban Forestry Management Plan and direction would be summarized as an executive summary for the plan which will be posted online; incorporating input from diverse stakeholders; making data accessible on

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heading of master plan on PARD website; a possible public comment forum; identified outcomes from the first Urban Forest Summit that subcommittee wants to incorporate into executive summary that will, in turn, be incorporated into the new Urban Forest Summit to develop a more cohesive document that reflects what the spirit of what the people of Austin want for urban forestry.

- b. Strategic Work Plan – no discussion
- c. Oak wilt education and outreach – Board Members Donnelly and Halley
 - 1) Working on wording
- d. Professional licensing of tree care professionals – no discussion
- e. Education sign about why we leave snags – no discussion
- f. Discussion of possible acquisition of city maintenance funds for Gateway Oaks – Board Members Halley and Maceo
 - 1) 2 solid bids have been acquired. There was no response to the 3rd.
 - 2) Board Members Halley and Maceo will proceed to grant application.
- g. Discussion of Heritage Tree Ordinance – Board Members Halley and Babberney

7. NEW BUSINESS – DISCUSSION AND ACTION ITEMS

- a. Discussion on the state of the Urban Forest Summit
 - 1) Urban Forest Summit will take place Friday, January 21st, 2011
- b. Organizing a workday schedule for Urban Forest Steward graduates – no discussion
(Items 7c, 7d and 7e were moved up above 5a)
- c. Presentation by Nadene Morning regarding invasive species
- d. Appeal of mitigation for ROW tree at 1702 Taylor Gaines by Doug Garwood
 - 1) Mr. Garwood made an appeal to have his fine either lifted or reduced.
 - 2) Emily King, PARD, provided a presentation and analysis describing how the fine was calculated and citations of COA codes.
 - 3) Board Member Fleming motioned to sustain the original ruling and fine seconded by Board Member Halley. Motion passed 5-0-0.
- e. Update to address site plan and updated tree survey for Zachary Scott Theater by Nick Naccarato, Economic Growth and Redevelopment
 - 1) Development team requested that Urban Forestry Board support their project for Zachary Scott development site; including the removal of an American Elm and relocation of a 14" memorial Burr Oak.
 - 2) UFB discussed supporting project, but making recommendations on a different location for memorial tree.
 - 3) Board Member Wilson motioned to support project pending the relocation of the memorial tree to a suitable location seconded by Board Member Fleming. Motion passed 5-0-2.
- f. Request for new agenda items
 - 1) Recommendations for new process to provide tree overlays at zoning process stage – Board Members Maceo and Halley
 - 2) Provide update of status of trees at Zilker – Walter Passmore, PARD

8. ADJOURN: Chair Babberney adjourned the meeting at 9:17 p.m. without objection

**Parks and Recreation Forestry
Tree Appraisal: Trunk Formula Method**

Tree # 1/1; 1702 Taylor Gaines

1. Species Hackberry
 2. Species rating (*based on Regional appraisal supplement*) 65 %
 3. Condition (*see supplemental material*) = 75 % (*fair health*)
 4. Trunk diameter 17 in. (*accounting for taper in trunk, tree was 19" at base*)
 5. Location (*see supplemental material*): 85 %
 6. Replacement tree size: 3 in.: 7 in² TA_R
 7. Replacement tree cost: \$434
 8. Unit Tree Cost: \$62 per in²
 9. Appraised trunk area, TA_A = 178.195 in²
 10. Appraised tree trunk increase, TA_{INCR} = 171.195 in²
 11. Basic tree cost = \$10,614.09
 12. Appraised value = *Basic tree cost (#11) * Species rating (#2) * Condition (#3) * Location (#5)*
$$\$10,614.09 * 65 \% * 75 \% * 85 \% = \$4,398.21$$
- If the Appraised value is \$5,000 or more, round to the nearest \$100; if it is less, round to nearest \$10*
13. Appraised value (#12) = \$4,400

1702 Taylor Gaines

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Parks and Recreation Forestry
Tree Appraisal: Trunk Formula Method
Appropriate for trees greater than 3" diameter

Tree # 11

1. Species Hackberry
2. Species rating (see Regional appraisal supplement) 15
3. Condition (see supplemental material):

Roots: _____ Trunk: _____ Scaffolds: _____ Branches: _____

Foliage: _____ (subtotal)

Divide subtotal by 32 and multiply by 100 75

4. Trunk diameter 17 in.

• 6" above ground (measure for diameters up to and including 4")

• 12" above ground (measure for diameters from 5" to 12")

• 4.5' above ground (measure for diameters 13" and larger)

5. Location (see supplemental material):

[Site: _____ " • Contribution: _____ " • Placement: _____ " • 85 "]

6. Replacement tree size: 3 in. - 7 in. TAb

7. Replacement tree cost: \$434

8. Unit Tree Cost: \$62 per in²

9. Appraised trunk area, TA_A or $ATA_A = TA_A$ or $ATA_A \times 2.27 \times 0.785 = 178.195 \text{ in}^2$

(Reference supplement chart for appraised trunk area by diameter)

10. Appraised tree trunk increase, $TA_{INCR} = TA_A$ or $ATA_A \times \text{in}^2 (\#9) - F.I.R. \times \text{in}^2 (\#6) =$
_____ in²

11. Basic tree cost = $TA_{INCR} (\#10) \times 178.195 \text{ in}^2 \times \text{Unit tree cost (\#8)} \underline{\$62 \text{ per in}^2} =$
\$ 10,614.09

12. Appraised value = Basic tree cost (#11) \$ _____ * Species rating (#2) _____ " *
Condition (#3) _____ " * Location (#5) _____ " = \$ _____

(If the Appraised value is \$5,000 or more, round it to the nearest \$100; if it is less, round to the nearest \$10)

13. Appraised value (#12) = \$ 4398 \rightarrow 4400

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