



## **Sustainable Food Policy Board APPROVED**

## **JUNE MEETING MINUTES Monday, June 28, 2010**

The Sustainable Food Policy Board (SFPB) convened on Monday, June 28, 2010 at City Hall in Conference Room 2017, 301 W. Second Street, Austin, Texas

Chair Marla Camp called the meeting to order at 12:35.PM.

### **Board Members in Attendance:**

Marla Camp, Chair	Max Elliott	Richard Pierce
Brandi Clark Burton	Katie Kraemer	Ronda Rutledge
Arthur D'Andrea	Michele Murphy-Smith	Ellen Sweets
David Davenport		

### **Absent Board Members:**

Allison Beadle	Melanie McAfee, Co-Chair	Paula McDermott
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### **Staff in Attendance:**

Vince Cobalis, HHSD	Juanita Jackson, HHSD
Stephnie Connell, HHSD	Edna Staniszewski, HHSD
Kristy Hansen, HHSD	David Salazar, TCHHS/VS

## **CALL TO ORDER**

### **1. CITIZEN COMMUNICATION**

John Reich, Sustainable Food Center Intern, discussed project of local food distribution in food pantries of the Austin Area.

### **2. APPROVAL OF APRIL 26, 2010 AND MAY 24, 2010 MINUTES**

The minutes for the regular meeting of April 26, 2010 were approved with Board Member Katie Kraemer's motion, Board Member Arthur D'Andrea's second on a 7-0 vote. Board Members Max Elliott, David Davenport and Ellen Sweets abstained because they were absent from the meeting.

Due to a lack of members in attendance the May 24, 2010 meeting minutes could not be approved. Amendments to Item 4 were discussed as follows: correct spelling of the word "update"; correct the word "and"; rewrite line to read as follows: "recommended for hot foods preparations at the farmers market to include the use of mobile units"; change words to "formed provide".

### **3. DISCUSS AND TAKE APPROPRIATE ACTION**

#### **A. Presentation by Stephanie Connell on the Agenda Management System.**

Stephnie Connell, City of Austin Health & Human Services Administrative Manager presented to Board the implementation of the Boards & Commissions Information Center as a one-stop center to the public. The public will have access to the agenda, agenda addendum, revised agenda, approved minutes, event notices, and cancellation notice. In addition to, the viewing of the By-laws, Board member information, the City of Austin ordinance to be inserted soon, and the Sustainable Food Policy Board charges and ordinances. No action taken.

#### **B. Receive an update from Brandi Burton on the Social Media Working Group.**

Brandi Burton provided an update of the meeting with Doug Matthews on the Social Media resolution. No action taken.

#### **C. Receive update from Karen Banks on Food Assessment.**

Karen Banks presented the project survey which consists of the price, quality, and the availability of healthy foods in the grocery and convenience stores, food pantries, farm stands, farm markets and WIC; plus, the demographics and locations with maps of the areas where surveys are being targeted. No action taken.

#### **D. Presentation by Kristy Hansen, City of Austin Health & Human Services Department on the Obesity Prevention Grant.**

Kristy Hansen, City of Austin Health & Human Services Obesity Prevention Coordinator presented an overview of recommended Community Nutrition Strategies by addressing community policy and environmental changes, increase community capacity through the implementation of evidence-based strategies while utilizing existing infrastructure and strategic partnerships. No action taken.

#### **E. Receive update from Melanie McAfee on Composting Working Group.**

Not in attendance.

### **4. DISCUSS AND TAKE ACTION ON FUTURE AGENDA ITEMS**

A. Receive feedback from Committee Members on the Farm to Market end seller video roundtable discussion for July or August Meeting.

B. Election of officers – July 26, 2010

C. Discussion on Hot Food Resolution

### **ADJOURNMENT**

The meeting adjourned at 2:09pm.