



EXECUTIVE COMMITTEE MEETING

OCTOBER 5, 2010

6:00 P.M.

MEETING LOCATION:

1520 Rutherford Lane, Building 1, 2nd floor
Austin, TX 78754

All topics listed below will be discussed by the Executive Committee of the HIV Planning Council, with possible recommendations, motions, and/or actions resulting for consideration by the full Planning Council.

I. Call to Order: Christopher Hamilton, Chair

- A. Citizen Communication & Community Announcements
- B. Approve Previous Meeting Minutes: 9/7/2010

NEW BUSINESS

II. Membership & Nominations:

- A. Interviews for prospective Planning Council membership.
- B. Membership re-application & new applications for membership.

III. Chair Briefing:

- A. Leadership vision & key goals for Planning Council and Support Staff.
- B. Lessons learned: previous planning year accomplishments & challenges.
- C. Committee re-organization and Planning Council Activities Timeline (PCAT).

IV. Executive Liaison Briefing: Shannon Jones, III

- A. Meeting management and parliamentary procedures.
- B. City of Austin expectations for Board/Council members as public officials.
- C. Personnel announcements and support staff changes.

V. Skills Building & Training Opportunities

- A. Stanford Chronic Disease Self-Management Program - Joseph Collins and Paul Hassell
- B. Ideas for future Planning Council skills building/training.

VI. Administrative Agent Report: Mark Pepler

- A. News from HRSA: program changes, requirements, future plans.
- B. Local service delivery news: updates, changes, issues, future plans.
- C. Ryan White Part A & MAI expenditure report and Grant status.

OLD BUSINESS

VII. Membership & Nominations:

- A. Membership Status Report
- B. Planning Council member roles & responsibilities
 - 1. Voting & 6-month non-voting membership
 - 2. Attendance policies and monitoring
- C. Current recruitment campaign and ideas for expansion

Meeting Adjourned

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