



Sustainable Food Policy Board APPROVED

**MAY MEETING MINUTES
Monday, May 24, 2009**

The Sustainable Food Policy Board (SFPB) convened on Monday, May 24, 2010 at City Hall in Conference Room 2017, 301 W. Second Street, Austin, Texas

Chair Marla Camp called the meeting to order at 12:44.PM.

Board Members in Attendance:

Marla Camp, Chair	Arthur D'Andrea	Katie Kraemer
Melanie McAfee, Co-Chair	David Davenport	Paula McDermott
Allison Beadle	Max Elliott	Michele Murphy-Smith

Absent Board Members:

Brandi Clark-Burton	Ronda Rutledge
Richard Pierce	Ellen Sweets

Staff in Attendance:

Vince Cobalis, HHSD	Sherri Fleming, TCHHS/VS
Linda Terry, HHSD	Ana Amaguel, TCHHS/VS
Juanita Jackson, HHSD	David Salazar, TCHHS/VS
Stephnie Connell, HHSD	Katherine Nicely, CNU
Cheryl Sandling, HHSD	

CALL TO ORDER

1. CITIZEN COMMUNICATION

None

2. APPROVAL OF APRIL 26, 2010 MINUTES

Due to a lack of members in attendance at the April 26, 2010 meeting, the minutes could not be approved.

3. HEALTH AND HUMAN SERVICES DEPARTMENT BUDGET PRESENTATION BY DAVID LURIE, DIRECTOR.

Melanie Miller Chief Administrative Officer presented on the fiscal year 2011 budget. The proposed budget will be presented to Council on July 28, 2010. There will be public hearings August 4, 8 and 25th; and the budget readings and approval of the budget will be presented September 13-15, 2010. Board Chair Marla Camp asked Committee Chairs Allison Beadle and Ronda Rutledge to look at the budget in detail at their committee meetings to submit recommendations to HHSD for the 2011 budget. No action taken.

4. UPDATE REGARDING HOT FOOD AT FARMERS MARKETS BY CHERYL SANDLING, PUBLIC HEALTH AND COMMUNITY SERVICES

The committee received a presentation on hot food at farmers markets by Cheryl Sandling. Through research in various market areas, approval of a temporary license on a weekly basis could not be found. It was recommended for hot food preparations at the farmers markets to include the use of mobile units. The state is putting together a working group to review and possibly revise the rules. Board Chair Marla Camp would like the staff to continue to look at interim solutions by allowing tents to be fitted for farmers markets and the working group being formed provide information on policy language in Galveston of farmer's market. No action taken.

5. DISCUSS AND TAKE APPROPRIATE ACTION

A. Receive a status report from Travis County on next steps for community gardens and local responsible agriculture farms resolutions.

Executive Manager Sherri Fleming from Travis County reported that the Transportation and Natural Resources had identified parks that have been used for community gardens. The County does not control over any utilities or have land use authority. Committee Member Allison Beadle made a motion to have the Food Production and Business Committee draft a resolution specifically suitable for the needs and future of community gardens and sustainable urban agriculture in the County as related to the Sustainable FPB charges. The motion was seconded by Committee Member Paula McDermott. Vote 7-0-2 with Committee Members Katie Kraemer and Max Elliott abstaining due to conflict of interest.

B. Discuss a motion for the Sustainable Food Policy Board to recommend a local procurement policy for City and County venues.

Board Chair Marla Camp discussed the presentation made to Food Production and Business Committee by assigning a small group to work with City staff Aiden Cohen to be inclusive in submitting ideals toward the City of Austin's Green Purchasing Program guidelines. The Food Production and Business Committee was assigned to draft a resolution for the City regarding that contract negotiations with food vendors for business meetings, vendors at the airport or at the Palmer Event Center try to accommodate local sustainable food whenever possible. No action taken.

C. Receive update from Melanie McAfee and Richard Pierce on Composting Working Group.

Committee Co-Chair Melanie McAfee reported that she met with Bob Gedert, Director of Solid Waste and discussed issues and sent email to City Council and Aids asking for a taskforce to evaluate composting and will report back at the June meeting. No action taken.

D. Receive report from Allison Beadle on Communication Working Group.

Committee Chair Allison Beadle provided an update on the communications working group status of meeting with Doug Matthews on the Social Media resolution and Agenda Management Tool beginning June 1, 2010 where staff will be able to post agenda, minute and backup information on the website. No action taken.

6. DISCUSS AND TAKE ACTION ON FUTURE AGENDA ITEMS

- A. Receive status report from Karen Banks on the food assessment – June 28, 2010
- B. Receive an update on the Communications Social Media and Agenda Management Tool – June 28, 2010
- C. Receive status update from Public Health on Hot Food – June 28, 2010
- D. Receive an update from Sherri Fleming, Executive Manager Travis County Health & Human Services and Veterans Services on the county's resolution and procurement process – June 28, 2010
- E. Receive input from Committees on budget input
- F. Election of officers – July 26, 2010

ADJOURNMENT

The meeting adjourned at 2:29pm.