

**Sustainable Food Policy Board
Access and Wellness Committee
APPROVED**

**JULY MEETING MINUTES
Monday, July 12, 2010**

The Access and Wellness Committee of the Sustainable Food Policy Board (SFPB) convened on Monday, July 12, 2010, at Travis County's Palm Square Building, 100 N. IH-35, Ste. 2307, Austin, TX 78701

Chair Ronda Rutledge called the meeting to order at 12:33 pm

Board Members in Attendance:

David Davenport
Paula McDermott
Michele Murphy-Smith

Ronda Rutledge, Chair
Arthur D'Andrea

Board Members not in Attendance:

Ellen Sweets

Staff in Attendance:

David Salazar, TC HHS&VS

Community Members in Attendance:

John Reich

1. CITIZEN COMMUNICATION

None

2. REVIEW AND APPROVAL OF MINUTES OF MAY 10, 2010 Access and Wellness Committee Meeting

Committee Member David Davenport moved to approve the minutes of the May 10th meeting. The motion was seconded by the Committee Member Arthur D'Andrea. Committee Member Michelle Murphy Smith abstained as she was not at the May meeting. Vote 4-0-1.

3. DISCUSS AND TAKE APPROPRIATE ACTION

a. Report from Paula McDermott and Arthur D' Andrea on Communication Work Group.

Committee Member D'Andrea reported on discussions of Communication Work Group including Open Meetings and the creation of a Stakeholders Information List with contact information, Calendar of Events, clarification of terminology (i.e definitions of "resolution" and "recommendations"), and protocol and responsiveness when dealing with staff. No action was taken.

b. Report from David Davenport on Discussion with Karen Banks on Foodshed Assessment.

Reported on timeline of FSA and analysis of data following focus groups (Sep 2010). The committee entered into general discussion on the affects of issue like transportation with regard to access to food. No action was taken.

c. **Report from David Davenport on Commodities Program.**

Committee Member David Davenport reported that TDA RFP for Distribution of USDA Commodities to Schools. AISD and RRISD are not part of the current distribution. CAFB provides warehousing and refrigeration of produce and foods. No action was taken.

d. **Prioritize Committee Work.**

General discussion on priorities identified during March 9th meeting:

- Procurement of Local Food
- Food Nutrition Programs – Food Services, WIC, etc.
- Public Transportation (CAPMetro/CARTS)
- Public Food Distribution
- Fresh Food Financing Initiative (HEB/Fiesta/City Market/Groceries and Convenience Stores)
- Communication and Community Outreach.

No action was taken.

4. FUTURE AGENDA ITEMS

a. **Discuss Possible Items for Next Committee Meeting.**

- Priority Issues for interns to work through end of August 2010.

ADJOURNMENT – Chair adjourned the meeting at 2:02 pm.