



**Sustainable Food Policy Board  
Executive Committee  
APPROVED**

**JULY MEETING MINUTES  
Monday, JULY 19, 2010**

The Executive Committee of the Sustainable Food Policy Board (SFPB) convened on Monday, July 19, 2010 at City Hall–Boards & Commissions Room, 302 W. Second Street, Austin, TX 78701

Chair Marla Camp called the meeting to order at 12:58pm.

**Committee Members in Attendance:**

Allison Beadle, Food Production & Business Subcommittee Chair (Absent)  
Marla Camp, Sustainable Food Policy Board – Chair  
Ronda Rutledge, Access & Wellness Committee Chair  
Melanie McAfee, Sustainable Food Policy Board - Vice Chair

**Staff in Attendance:**

Vince Cobalis, HHSD  
Edna Staniszewski, HHSD  
David Salazar, TC HHSD&VS

**1. CITIZENS COMMUNICATION:**

None.

**2. REVIEW AND APPROVE MINUTES OF JUNE 21, 2010:**

Due to a lack of members in attendance the June 21, 2010 meeting minutes could not be approved.

**3. DISCUSS AND TAKE APPROPRIATE ACTION**

**A. Discuss a motion for the Sustainable Food Policy Board to recommend a local procurement policy for City/County venues**

- A motion was made by Melanie McAfee to have Food Production and Business Committee schedule with County a presentation to discuss status on City procurement policy and recommendation to Executive Committee and Full Board on how to proceed on local procurement policies. Motion seconded by Ronda Rutledge. Vote of 3-0-0.

**B. Report from Communications Working group**

- Paula McDermott reported an update of the on-going status of the working group.

**C. Take Possible Action for nominations for Board Elections**

- Ronda Rutledge set a motion to approve slate of nominees: Paula McDermott for Board Chair and Marla Camp for Vice-Chair. Melanie McAfee seconded the motion. Vote 3-0-0.

**D. Discuss and take possible action on designating a SFPB member to prepare and present a report on the board's work to date to the County Commissioners Court in September, as requested by Commissioner Eckhardt**

- Marla Camp reported update and made recommendations for David Davenport to be selected as the SFPB member to present at the County Commissioners Court.

**4. DISCUSS AND TAKE APPROPRIATE ACTION ON FUTURE SFPB AGENDA ITEMS**

- A. Election of officers and discussion of committee structures and leadership – July 26, 2010
- B. Update from the Communication Workgroup -- Brandi Burton -- July 26, 2010
  - a. Draft annual report to the City Council and County Commissions Court
  - b. Preliminary stakeholder distribution list for electronic communications
- C. Discussion of Health and Human Services Department memo to Council on Farmer's Market -- Hot Food Resolution – July 26, 2010
- D. Suzanne Santos from Taskforce to provide report for discussion on hot food preparation at farmers market to the Food Production and Business Committee – August 10, 2010
- E. David Lurie to present the FY2011 proposed budget in August

**ADJOURNMENT:** The meeting was adjourned at 1:55pm.