



**Sustainable Food Policy Board  
APPROVED**

**JULY MEETING MINUTES  
Monday, July 26, 2010**

The Sustainable Food Policy Board (SFPB) convened on Monday, July 26, 2010 at City Hall in Conference Room 2017, 301 W. Second Street, Austin, Texas

Chair Marla Camp called the meeting to order at 12:40 pm.

**Board Members in Attendance:**

Marla Camp, Chair  
Brandi Clark Burton  
Max Elliott

Katie Kraemer  
Michele Murphy-Smith  
Paula McDermott

Ronda Rutledge  
Ellen Sweets

**Absent Board Members:**

Allison Beadle  
Arthur D'Andrea

David Davenport  
Richard Pierce

Melanie McAfee, Co-Chair

**Staff in Attendance:**

Stephnie Connell, HHSD  
Edna Staniszewski, HHSD  
Andy Moore, Council

Juanita Jackson, TCHHS/VS  
David Salazar, TCHHS/VS

**CALL TO ORDER**

**1. CITIZEN COMMUNICATION**

Steven Hebbard.

**2. APPROVAL OF MAY 24, 2010 AND JUNE 28, 2010 MINUTES**

May 24, 2010 Minutes. Due to a lack of members in attendance the May 24, 2010 meeting minutes could not be approved.

June 28, 2010 Minutes. Board Member Brandi Clark Burton requested to amend Item 3B as follows: Boards and Commissions changed to "Working Group"; Committee Chair Brandi Burton changed to "Brandi Clark Burton". The minutes of June 28, 2010 were approved as amended with Board Member Max Elliott's motion and Board Member Brandi Clark Burton's seconded on a 7-0 vote. Board Member Paula McDermott abstained since she was absent from the meeting.

### **3. DISCUSS AND TAKE APPROPRIATE ACTION**

#### **A. Discussion of officers and committee structures and leadership**

- Board Chair Marla Camp mentions the election of officers has been moved to the August meeting based on staff direction that Council will meet this week and are looking into revising bylaws related to officer terms. No action taken.

#### **B. Receive feedback from Committee Members on the Farm to Market end seller video roundtable discussion**

Board Chair Marla Camp moved item to next meeting due to no video not being available to Board members review prior to the meeting. Board Chair Marla Camp will forward video for review and further discussion at the August meeting. No action taken.

#### **C. Update from the Communication Workgroup -- Brandi Clark Burton:**

##### **i. Draft annual report to the City Council and County Commissions Court**

Board member Paula McDermott discussed the draft annual report and will have more information for next meeting in August. No action taken.

##### **ii. Preliminary stakeholder distribution list for electronic communications**

Board member Brandi Clark Burton will work with SFPB intern and City of Austin Staff in assembling the list of stakeholders and to have everyone send her their list of information before the SFPB Executive Committee meeting in August. No action taken.

Board Chair Marla Camp hands meeting to Board Member Paula McDermott to Chair meeting in the absence of Co-Chair Melanie McAfee.

#### **D. Discussion of Health and Human Services Department memo to Council on Farmer's Market -- Hot Food Resolution**

Acting Board Chair Paula McDermott mentions the Resolution may have to go to state level. Discussion on steps and groups involved. No action taken.

### **4. DISCUSS AND TAKE ACTION ON FUTURE AGENDA ITEMS**

A. David Lurie to present the FY2011 proposed budget – August 23, 2010

B. Nomination and Election of officers – August 23, 2010

C. Update from Arthur D'Andrea on draft annual report to the City Council and County Commissions Court from the Communication Workgroup – August 23, 2010

D. Update on Resolution on Community Urban garden – August 23, 2010

E. Elizabeth Winslow to give overview on the Farm to Market end seller video roundtable discussion – August 23, 2010

F. Discussion on evaluation process on endorsements with groups for land use – August 23, 2010

G. Discussion on setting a date for a retreat after elections – August 23, 2010

**ADJOURNMENT**

The meeting adjourned at 1:50pm.