

**Sustainable Food Policy Board  
Access and Wellness Committee  
APPROVED**

**AUGUST MEETING MINUTES  
Monday, August 9, 2010**

The Access and Wellness Committee of the Sustainable Food Policy Board (SFPB) convened on Monday, August 9, 2010, at Travis County's Palm Square Building, 100 N. IH-35, Ste. 2307, Austin, TX 78701

Committee Member Paula McDermott called the meeting to order at 12:33 pm

**Board Members in Attendance:**

David Davenport  
Paula McDermott  
Michele Murphy-Smith

Ellen Sweets  
Arthur D'Andrea

**Board Members not in Attendance:**

Ronda Rutledge, Chair

**Staff in Attendance:**

David Salazar, TC HHS&VS

**Community Members in Attendance:**

None

**1. CITIZEN COMMUNICATION**

None

**2. REVIEW AND APPROVAL OF MINUTES OF JULY 12, 2010 Access and Wellness Committee Meeting**

No action was taken as there was not a quorum of members present at July 12, 2010 meeting to approve minutes.

**3. DISCUSS AND TAKE APPROPRIATE ACTION**

**a. Discuss Priority Issues for Interns to Work through End of August 2010.**

Committee Member D'Andrea reported that interns are working on Farmers Market issues with Suzanne Santos and Hot Foods Issue mapping out strategy and compiling information to contact local farmers. No action was taken.

**b. Discuss a Formulation of Criteria for the Board to Use in Assessing the Merits of Organizations Seeking the Board's Support.**

Committee Members discussed creation of a process that all ideas and requests have to go through before board accepts or rejects level of support and in what form (letter/resolution/designating someone to work on task force) using board charges and community needs (ex: results from foodshed assessment) as guidelines. No action was taken.

c. **Update from Arthur D' Andrea on the Draft Annual Report to the City Council and County Commissioners Court.**

Committee Member D'Andrea led discussion about bullet points and text regarding board accomplishments and reported that draft will be completed by the end of week following Board meeting. No action was taken.

**4. FUTURE AGENDA ITEMS**

a. **Discuss Possible Items for Next Committee Meeting.**

- Hunger Free Community Grant
- Follow Up to Criteria for Board to Use in Assessing Merits of Organizations Seeking Board's Support
- Approval of Minutes from July 12, 2010

**ADJOURNMENT** – Chair adjourned the meeting at 12:58 pm.