



**Sustainable Food Policy Board
APPROVED**

**SEPTEMBER MEETING MINUTES
Monday, September 27, 2010**

The Sustainable Food Policy Board (SFPB) convened on Monday, September 27, 2010 at City Hall in Conference Room 2017, 301 W. Second Street, Austin, Texas

Chair Paula McDermott called the meeting to order at 12:34 pm.

Board Members in Attendance:

Allison Beadle	Max Elliott	Richard Pierce
Marla Camp, Vice-Chair	Katie Kraemer	Ronda Rutledge
Brandi Clark Burton	Melanie McAfee	Ellen Sweets
Arthur D'Andrea	Paula McDermott - Chair	
David Davenport	Michele Murphy-Smith	

Absent Board Members:

Staff in Attendance:

Stephnie Connell, HHSD	Juanita Jackson, TCHHS/VS
Edna Staniszewski, HHSD	David Salazar, TCHHS/VS

CALL TO ORDER

1. CITIZEN COMMUNICATION

None.

2. APPROVAL OF MINUTES

Items 2C moved on first to have Allison Beadle present for approval then followed by item 2A, 2B, and 2D.

A. Sustainable Food Policy Board

Approval of minutes for May 24, 2010. Board member, Brandi Clark Burton motioned and motion seconded by Board member, David Davenport. Board Members abstained David Davenport, Ronda Rutledge, and Brandi Clark Burton. Members not present at voting Ellen Sweets and Allison Beadle. 7-0 Vote.

Approval of minutes for July 26, 2010. Board member, Brandi Clark Burton motioned and motion seconded by Board member, David Davenport. Board Members abstained David Davenport, Arthur D'Andrea, Dick Pierce, and Melanie McAfee. Members not present at voting Ellen Sweets and Allison Beadle. 7-0 Vote.

Approval of minutes for August 23, 2010. Board member, Brandi Clark Burton motioned and motion seconded by Board member, David Davenport. Board Members abstained Max Elliot and Melanie McAfee. Members not present at voting Ellen Sweets and Allison Beadle. 9-0 Vote

B. Access and Wellness Committee

Approval of minutes for July 12, 2010. Board member, David Davenport motioned and motion seconded by Board member, Arthur D'Andrea. Member not present at voting Ellen Sweets. 5-0 Vote

Approval of minutes for August 9, 2010. Board member, David Davenport motioned and motion seconded by Board member, Arthur D'Andrea. Board Member, Ronda Rutledge abstained. Member not present at voting Ellen Sweets. 4-0 Vote

C. Food Production and Business Committee

The minutes for May 11, 2010. Revisions need to be looked at some more.

Approval of minutes for July 13, 2010. Board member, Brandi Clark Burton motioned and motion seconded by Board member, David Davenport. Board Members abstained David Davenport, Ronda Rutledge, Brandi Clark Burton. Members not present at voting Ellen Sweets and Allison Beadle. 7-0 Vote

Approval of minutes for August 3, 2010. Board member, Brandi Clark Burton motioned and motion seconded by Board member, David Davenport. Board Members abstained David Davenport, Ronda Rutledge, Brandi Clark Burton. Members not present at voting Ellen Sweets and Allison Beadle. 7-0 Vote

D. Executive Committee

Approval of minutes for June 21, 2010. Board member, Ronda Rutledge motioned and motion seconded by Board member, Marla Camp. Board Members Melanie McAfee abstained. Member not present at voting Allison Beadle. 3-0 Vote

Approval of minutes for July 19, 2010. Board member, Ronda Rutledge motioned and motion seconded by Board member, Marla Camp. Members not present at voting Allison Beadle. 4-0 Vote

3. DISCUSSION AND POSSIBLE ACTION

A. Format and Content of Work Plan

Breakdown of the committee members:

Food Production and Business Committee

Allison Beadle, Chair; Max Elliott; Katie Kramer; Dick Pierce

Access and Wellness Committee

Arthur D'Andrea, Chair; Ronda Rutledge; David Davenport; Michelle Murphy-Smith

Communication and Awareness Group

Brandi Clark Burton, Chair; Marla Camp

Compost and Zero Waste Group

Dick Pierce; Melanie McAfee

Ellen Sweets will not be participating in the subcommittees

Each committee to have a note taker so a brief breakdown of meeting.

Discussion on the outcome and priorities for each subcommittee as per the work session before the meeting.

B. Urban Roots Survey Presentation

Shirene Garcia, program specialist from Urban Roots and a student from Eastside Memorial High School, Darrayan Kent, were the presenters. The program consists of Youth Launch which offers opportunities and services to the youth. Urban Roots is a program that engages the young teens all over the city of Austin to grow food for the communities and grow young leaders. About 60% of the food is for selling and 40% for donation.

C. Hot Foods Update

Discussion on the Hot Foods at the Farmers Market on lifting the permit limits as a temporary solution. A meeting with council staff is in the works for discussion. No action taken.

Questions from Suzanne Santos sent to the City of Austin and the attachment is their response. Will follow up for more clarification. No action taken.

D. Letter of Support for Capital Area Food Bank and Sustainable Food Center USDA Hunger Free Communities Grant

The letter is actually a collaboration for the USDA Hunger Free Communities Grant that Capital Area Food Bank and Sustainable Food Center are applying for. Marla Camp, Vice-chair, motioned to approve letter. Committee member, Max Elliot, seconded motion. Ronda Rutledge recused herself from item. 12-0 vote.

4. REVIEW SUSTAINABLE FOOD POLICY BOARD PRIORITIES WITH CHIEF SUSTAINABILITY OFFICER, LUCIA ATHENS

Each member introduced themselves to the chief sustainability officer and an overview of each subcommittee's goals and priorities.

5. DISCUSS AND TAKE ACTION ON FUTURE AGENDA ITEMS

A. Discuss possible items for next committee meeting

ADJOURNMENT

The meeting adjourned at 2:35pm.