



**THE LIBRARY COMMISSION
MINUTES**

**REGULAR MEETING
27, September, 2010**

The Library Commission convened in a regular meeting on Monday, September 27, 2010 at the Austin History Center at 810 Guadalupe St. in Austin, Texas.

Chair Carol Martin called the Board Meeting to order at 7:21 p.m.

Board Members in Attendance: Chair Carol Martin Wendy Price Todd Vice Chair, Carolyn Goldston, Gretchen Hoffmann, Gloria Meraz, Ben Ornelas

Board Members Absent: David Kobierowski

Staff in Attendance: Brenda Branch, Director of Libraries, Toni Lambert, Assistant Director of Libraries, Martin Aleman, Acting Assistant Director of Libraries, John Gillum, Facilities Planning Manager and Toni Grasso, Administrative Manager

1. Citizen Communication: None

2. Approval of Minutes

The minutes from the Special Called Meeting of the 8/30/2010 were approved on Commission Member Ornelas motion on a 5-0-1 vote.

Those members voting aye were: Chair Martin, Vice Chair Price Todd and Commission Members Hoffmann, Meraz and Ornelas

Abstained – Commission Member Goldston abstained because she was not in attendance at the August meeting.

Other –Commission Member Kobierowski was absent

3. Unfinished Business

- a.** Discuss ideas to meet the Commission's needs for information by formation of subcommittee:

Commission Member Goldston moved that the Library Commission not have subcommittees but rather increase the amount of meetings.

Commission Member Price Todd added a friendly amendment that the Library Commission meets more frequently.

Commission Member Goldston withdrew the motion

Motion that the Library Commission take on a standardized practice of scheduling Special Called Meetings of the full Commission on a monthly basis between the regularly scheduled meeting was approved on Commission Member Meraz's motion and Commission Member Hoffmann's second on a 5-0-1 vote.

Those members voting aye were: Chair Martin, and Commission Members Goldston, Hoffmann, Meraz and Ornelas

Abstained – Vice Chair Price Todd abstained.

Other –Commission Member Kobierowski was absent

- b. Discussion of progress of Building Program for the New Central Library and scheduling for future presentation to the Commission
Requested a City Council agenda briefing to update City Council on the Building Program in November and then will meet with the Library Commission before going back to City Council for approval. The Building Program is high quality and well balanced against the budget for the new Central Library.
- c. Discussion on Social Media for Boards and Commissions– **No action taken at this time.**

4. New Business

- a. Discussion on the October 25 Reception
The invitation will be sent out on October 1 to the two other groups; each Commissioner will bring food and beverages or contribute money.
- b. Staff Briefings
 - 1) The Conduct Policies have been in place for some time but have been low key. APL started noticing an increase in incidents; there are over 400 permanent evictions. The policy of asking customers to remove hats and sunglasses became an informal practice over a year ago in the locations with problems. By asking customers to remove hats, sunglasses and hoodies APL is able to identify customers' faces and in the locations with security cameras capture their images. However, it is important to be able to identify faces in all locations at all times due to the amount of permanent evictions as those customers attempt to reenter the Library and it is necessary to be able to identify them.

5. Future Agenda Items

- a. Discussion on Having a Meeting in December
- b. Discussion on Branch Assignments
- c. Discussion on the Holds Procedures and Explanation of Implementation Process
- d. Staff Briefings

Adjourn: Chair adjourned the meeting at 9:02 p.m. without objection.