



## EXECUTIVE COMMITTEE MEETING A G E N D A

**November 2, 2010 ~ 6:00 p.m.**

**Meeting Location:** 1520 Rutherford Lane Building 1, 2<sup>nd</sup> Floor, Austin, TX 78754

*All topics below will be discussed by the Executive Committee of the HIV Planning Council, with possible recommendations, motion, and/or action resulting for consideration by the full Planning Council*

### **CALL TO ORDER** (*Christopher Hamilton, Chair*)

- 1) Citizen Communication** (*Community Announcements*)
- 2) Approve Previous Meeting Minutes 10/5/2010**
- 3) Membership Interview Process** – Review application for membership to join Planning Council; Interview membership candidate; Vote on recommendation to Mayor. \*
- 4) OLD BUSINESS**
  - a. Skills Building & Training**
    - i. Discuss available resources for Planning Council members to participate in Stanford Chronic Disease Self-Management Program
    - ii. **Unobligated Funds** (from FY 2009) – Explore possible & allowable use of Minority AIDS Initiative (MAI) funds (*approx. \$69,000*)
- 5) NEW BUSINESS**
  - a. Unexpended Funds**
    - i. Discuss use of dollars originally allocated for 2010 needs assessment project (*approx. \$10,000*)
  - b. Future Meeting Plans**
    - i. Consider televising January 2011 business meeting (*Scheduled location: City Hall Boards & Commissions Room*)
    - ii. Develop meeting location schedule for Calendar Year 2011
  - c. Skills Building & Training**
    - i. Discuss Planning Council information needs and details of FY 2011 Ryan White Grant application presentation, including submitted EIIHA Plan/Strategies (Early Identification of Individuals with HIV/AIDS)
    - ii. Discuss retreat planning

### **ADJOURNMENT**

\* *In accordance with applicable privacy laws, general public may be prohibited from the interview process.*