



C2-4

MEMORANDUM

TO: Dave Sullivan, Chairperson
Planning Commission Members

FROM: Kathleen Fox, Greg Dutton and Joi Harden
Planning and Development Review Department

DATE: November 3, 2010

RE: NP-2010-0028, C14-2010-0160, and C14-2010-0161 (Heritage Hills/Windsor Hills
Combined Neighborhood Plan and Rezonings) Postponement Request

The staff is requesting a postponement of the above mentioned cases to December 14, 2010. The staff is asking for this postponement in order to ensure that all persons on the mailing list receive their notices in a timely manner.

The postponement request was made in a timely manner and meets the Planning Commission's policy.