

C5-7



**MEMORANDUM**

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TO: Dave Sullivan, Chairperson  
Planning Commission Members

FROM: Maureen Meredith  
Planning and Development Review Department

DATE: November 2, 2010

RE: NPA-2010-0012.01 (2001 & 2005 Chicon Street - LifeWorks) Upper Boggy Creek  
Neighborhood Plan  
**Postponement Request**

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The staff is requesting a postponement of the above mentioned neighborhood plan amendment cases to December 14, 2010. The postponement will allow the applicant additional time to coordinate with City staff and the surrounding property owners with respect to parking matters.

The postponement request was made in a timely manner and meets the Planning Commission's policy.