



REVISED

BUSINESS MEETING AGENDA

Tuesday, November 9, 2010 - 6:00 p.m.

1520 Rutherford Lane, Bldg.1, 1st Floor Meeting Room, Austin, TX 78754

All items are for discussion and possible action.

CALL TO ORDER – *Christopher Hamilton, Chair*

- a. Introduction of Planning Council Members, Staff, and Guest
- b. Citizen Communication & Community Announcements (*Please limit to 3 minutes*)

1. Approval of Previous Meeting Minutes (*October 12, 2010*)

2. CHAIR BRIEFING:

- (a) Overview of Executive Committee Meeting
- (b) Planning Council Membership Status Report
- (c) Changes to interview questions for New Members

3. NEW BUSINESS & COMMITTEE RECOMMENDATIONS (*The following topics will be discussed and may be followed by a vote of the Planning Council*):

- (a) Introduce candidate for Planning Council membership (*Executive Committee recommendation*)
- (b) Devise plan to allocate unobligated Minority AIDS Initiative (MAI) funds (*estimated at \$69,000*)
- (c) Discuss plans to allocate Carryover funds (*estimated at \$3,800.00*) and \$10,000 from needs assessment project

4. Executive Liaison Briefing: *Shannon Jones, III*

- (a) Planning Council & City of Austin staff role and responsibilities
- (b) Public Health & Community Services Division News

5. RYAN WHITE PROGRAM PART A PRESENTATIONS & REPORTS:

- (a) **Administrative Agent Report** – *Mark Pepler, HHS HIV Services Unit*
Briefing of key report topics: *News from Health Resources and Services Administration (HRSA); Local Service Delivery Changes/Issues; Quality Management Activities; SUMA Orchard Activities.*
- (b) **Office of Coordination and Planning Staff Report** – *Kimberly Pemberton*
Briefing of key report topics: *Membership Recruitment Campaign; State of the Epidemic Luncheon & Conference; World AIDS Day Event; Resource Guide update; Membership training and personal information updates.*

MEETING ADJOURNED