



**Sustainable Food Policy Board  
Executive Committee  
APPROVED**

**OCTOBER MEETING MINUTES  
Monday, OCTOBER 18, 2010**

The Executive Committee of the Sustainable Food Policy Board (SFPB) convened on Monday, October 18, 2010 at City Hall–Boards & Commissions Room, 302 W. Second Street, Austin, TX 78701

Chair Paula McDermott called the meeting to order at 12:41pm.

**Committee Members in Attendance:**

Allison Beadle, Food Production & Business Subcommittee Chair  
Marla Camp, Sustainable Food Policy Board – Vice Chair (Absent)  
Arthur D’Andrea, Access & Wellness Committee Chair  
Paula McDermott, Sustainable Food Policy Board - Chair

**Staff in Attendance:**

Stephnie Connell, HHSD

Edna Staniszewski, HHSD

**1. CITIZENS COMMUNICATION:**

None.

**2. REVIEW AND APPROVE MINUTES OF SEPTEMBER 20, 2010**

To have second paragraph in item B move to item 4C. Member Allison Beadle made motion to approve with amendment. Member Arthur D’Andrea seconded the motion. 3-0-0 vote.

**3. DISCUSS AND TAKE APPROPRIATE ACTION**

**A. Update from city staff on water ordinance and community gardens/sustainable agriculture ordinance and next steps (Full Time Equivalent, Concessionaire Process and Timeline)**

Update given from a report on community gardens/sustainable agriculture by Margaret Russell. City HHSD to follow up with Full time equivalent with Jason Garza. Water ordinance to be followed up with the Food Production meeting in November 9, 2010 by Rusty Coburn. No action taken.

**B. Update on Hot Foods and Farmers Market permits by Paula McDermott and Arthur D’Andrea**

A Hot Food resolution being put together that might go to council on October 28, 2010. No action taken.

**C. Report on meeting with city and county support staff to clarify communication protocol and timelines for agendas, minutes, supporting documents by Paula McDermott and Brandi Clark Burton.**

No update received will move to next month’s meeting. No action taken

**D. Report from Communication Work Group on stakeholder outreach and draft work plan priorities and timeline by Brandi Clark Burton.**

No update received will move to next month’s meeting. No action taken

**E. Report from Food Production and Business standing committee including draft work plan priorities and timeline by Allison Beadle**

Discussion and updates to the work plan priorities and timeline. To be forwarded to the full board for review and possible approval. No action taken.

**F. Report from Food Access and Wellness standing committee including draft work plan priorities and timeline by Arthur D'Andrea**

Discussion and updates to the work plan priorities and timeline. To be forwarded to the full board for review and possible approval. No action taken.

**G. Update on composting research by Katie Mulholland or representative from composting work group**

Item to be moved to full board meeting on October 25, 2010

**4. DISCUSS AND TAKE APPROPRIATE ACTION ON FUTURE SFPB AGENDA ITEMS**

A. Discussion on Farm to School Guide by Ellen Sweets

B. Report on Farmer to End Seller Roundtable by Elizabeth Winslow

C. Discussion on the Drafts of priorities and timeline documents for full Board approval by Paula McDermott, Allison Beadle and Arthur D'Andrea

D. Discussion on the Draft of SFPB endorsement process by Max Elliott

E. Update on composting research by Katie Mulholland or representative from composting work group

**ADJOURNMENT:** The meeting was adjourned at 1:35pm.