



WATER AND WASTEWATER COMMISSION REGULAR MEETING MINUTES

The Water and Wastewater Commission convened in a regular meeting on September 8, 2010 at Waller Creek Center, 624 East 10th Street, Room 104, in Austin, Texas.

Commission Members in Attendance:

Chair Mario A. Espinoza, Vice Chair Gwen Webb, Mickey Fishbeck, Aaron Googins, P.E., Dale Gray, P.E. and Chien Lee, P.E., Chair Espinoza arrived at 6:07pm and Commissioner Sarah Faust was absent.

Staff in Attendance:

Greg Meszaros, Director, David Anders, George Calhoun, Jane Burazer, Daryl Slusher, Dave Juarez, George Jackson, Brownlee Bowmer, John Wepryk, Jody Slagle, Seyed Miri, Mark Dollins, Yvonne Gil Vallejo, Steve Schrader, Ramesh Swaminathan, Kathy Flowers, James Grabbs, Denise Avery and Felicia Cancino.

A. CALL TO ORDER

Vice Chair Webb called the meeting to order at 6:05 p.m.

B. CITIZEN COMMUNICATION

None

C. APPROVAL OF MINUTES

The meeting minutes from the August 11, 2010 Water and Wastewater Commission regular meeting were approved unanimously on Commissioner Lee's motion and Commissioner Gray's second contingent that Commissioner Fishbeck's comment to amend Item 12 recommendation as follows: Item 12 was recommended on Commissioner Lee's motion and Commissioner Fishbeck's second contingent that Council direct staff to assess the transfers to the Sustainability Fund and Economic Incentives Reserve Fun. Commissioner Faust was absent.

D. ITEMS FOR COMMISSION'S REVIEW AND RECOMMENDATION FOR APPROVAL TO CITY COUNCIL

Commissioners consented on items 1, 2, 3, 4, 5, 6, 9, 11, 13, 14, 15, and 16.
Commissioners pulled items 7, 8, 10, and 12 for discussion.

1. Recommend approval to award, negotiate, and execute an Amendment No. 1 to a requirements service contract with **AMERICAN EXPRESS, CO.** New York, NY for credit card acceptance services by extending the current contract period for a 36-month period in an estimated amount not to exceed \$175,089, with two 36-month extension options in estimated amounts not to exceed \$202,250 for the first extension option and \$221,005 for the second extension option, for a total estimated contract amount not to exceed \$598,344. **Item passed unanimously on Commissioner Gray's motion and Commissioner Espinoza's second. Commissioner Faust was absent.**

2. Recommend approval to award and execute a 36-month requirements service contract with **B&P PROCESS EQUIPMENT**, Saginaw, MI, for the repair of water treatment centrifuges for the Austin Water Utility in an estimated amount not to exceed \$362,250, with three 12-month extension options in an estimated amount not to exceed \$120,750 per extension option, for a total estimated contract amount not to exceed \$724,500. **Item passed unanimously on Commissioner Gray's motion and Commissioner Espinoza's second. Commissioner Faust was absent.**

3. Recommend approval to award and execute a contract with **HILL COUNTRY FENCE, INC.**, Spicewood, TX, for the purchase and installation of fencing for three sites within the Balcones Canyonlands Preserve for the Austin Water Utility in an amount not to exceed \$263,012. **Item passed unanimously on Commissioner Gray's motion and Commissioner Espinoza's second. Commissioner Faust was absent.**

4. Recommend approval to award and execute a 36-month requirements service contract with **PRO MED MEDICAL CARE CENTER**, Austin, TX for medical assessment and monitoring program for the Austin Water Utility in an estimated amount not to exceed \$89,151, with three 12-month extension options in an estimated amount not to exceed \$29,717 per extension option, for a total estimated contract amount not to exceed \$178,302. **Item passed unanimously on Commissioner Gray's motion and Commissioner Espinoza's second. Commissioner Faust was absent.**

5. Recommend approval to award and execute a 36-month requirements supply contract with **TECHLINE PIPE, LP**, Austin, TX for the supply of water meter lids and boxes for the Austin Water Utility in an estimated amount not to exceed \$849,043, with three 12-month extension options in an estimated amount not to exceed \$283,015 per extension option, for a total estimated contract amount not to exceed \$1,698,088.

Item passed unanimously on Commissioner Gray's motion and Commissioner Espinoza's second. Commissioner Faust was absent.

6. Recommend approval to award and execute a contract with **TEREX UTILITIES**, San Antonio, TX for the purchase and installation of six mobile cranes on existing truck-mounted service bodies for the Austin Water Utility in an estimated amount not to exceed \$56,880. **Item passed unanimously on Commissioner Gray's motion and Commissioner Espinoza's second. Commissioner Faust was absent.**

7. Recommend approval to award and execute various supply and service contracts during the Fiscal Year 2010-2011 through the **STATE OF TEXAS DEPARTMENT OF INFORMATION RESOURCES** cooperative purchasing program, Austin, TX, for the purchase of computer, telephone, and network hardware and related maintenance services in an estimated amount not to exceed \$21,148,043.
Greg Meszaros and David Anders addressed the Commissioners questions and concerns.
Item passed unanimously on Commissioner Fishbeck's motion and Commissioner Webb's second. Commissioner Faust was absent.

Recommend approval to award and execute various supply and service contracts during the Fiscal Year 2010-2011 through the **STATE OF TEXAS DEPARTMENT OF INFORMATION RESOURCES** cooperative purchasing program, Austin, TX, for the purchase of computer software and services in an estimated amount not to exceed \$26,449,749. **Greg Meszaros and David Anders addressed the Commissioners questions and concerns.**
Item passed unanimously on Commissioner Webb's motion and Commissioner Fishbeck's second. Commissioner Faust was absent.

8. Recommend approval to execute a construction contract with **PEPPER-LAWSON, L.P.**, Katy, TX, for the Boggy Creek Lift Station Improvements in the amount of \$2,516,000, plus a \$251,600 contingency, for a total contract amount not to exceed \$2,767,600.
Item passed unanimously on Commissioner Gray's motion and Commissioner Espinoza's second. Commissioner Faust was absent.

9. Recommend approval to execute a construction contract with **TEXAS STERLING CONSTRUCTION, CO.**, San Antonio, TX for the West Campus Wastewater/Water Improvements – Area 5 in the amount of \$3,930,771.75 plus a \$393,100.25 contingency, for a total contract amount not to exceed \$4,323,872.
Item passed on Commissioner Fishbeck's motion and Commissioner Webb's second. Commissioners consenting were Fishbeck, Webb, Espinoza, Gray and Googins. Commissioner Lee recused for the reason that his firm participated as a subcontractor bidding the project and it may pose a potential conflict of interest and Commissioner Faust was absent.

10. Recommend approval to execute a construction contract with **PEABODY GENERAL CONTRACTORS**, (WBE/ 77.83.%), Dripping Springs, TX for Wastewater Line Relay and Spot Repair Indefinite Delivery/Indefinite Quantity for up to 3 years. The first year amount is \$3,645,501. The second year amount is \$3,827,776.05. The third year amount is \$4,019,164.85. The total contract amount over 3 years is an amount not to exceed \$11,492,441.90. **Item passed unanimously on Commissioner Gray's motion and Commissioner Espinoza's second. Commissioner Faust was absent.**

11. Recommend approval to execute a construction contract with **LEWIS CONTRACTORS, INC.**, Bertram, Texas for the Wildhorse Ranch North Interceptor Extension North of Highway 290 project in the amount of \$2,691,361 plus a \$134,568 contingency, for a total contract amount not to exceed \$2,825,929.
Item passed on Commissioner Googins' motion and Commissioner Gray's second. Commissioner's consenting were Googins, Gray, Webb and Espinoza. Commissioner Fishbeck recused for the reason that the City of Manor is a recent client and Commissioner Lee recused for the reason that his firm participated as a subcontractor bidding the project and it may pose a potential conflict of interest. Commissioner Faust was absent.

12. Recommend approval of **Service Extension Request No. 2927** for water service to 3009 Westlake Drive located within the Drinking Water Protection Zone and partially in the City's Limited Purpose Jurisdiction, to serve one single family house with an estimated peak hour flow of 2 gallons per minute. **Item passed unanimously on Commissioner Gray's motion and Commissioner Espinoza's second. Commissioner Faust was absent.**

13. Recommend approval of **Service Extension Request No. 2928** for wastewater service to 3009 Westlake Drive located within the Drinking Water Protection Zone and partially in the City's Limited Purpose Jurisdiction, to serve one single family house with an Estimated Peak Wet Weather Flow of 3 gallons per minute. **Item passed unanimously on Commissioner Gray's motion and Commissioner Espinoza's second. Commissioner Faust was absent.**

14. Recommend approval of **Service Extension Request No. 2929** for water service to 3011 Westlake Drive located within the Drinking Water Protection Zone and partially in the City's Limited Purpose Jurisdiction to serve one single family house with an estimated peak hour flow of 2 gallons per minute. **Item passed unanimously on Commissioner Gray's motion and Commissioner Espinoza's second. Commissioner Faust was absent.**

15. Recommend approval of **Service Extension Request No. 2930** for wastewater service to 3011 Westlake Drive located within the Drinking Water Protection Zone and partially in the City's Limited Purpose Jurisdiction, to serve one single family house with an Estimated Peak Wet Weather Flow of 2 gallons per minute.

Item passed unanimously on Commissioner Gray's motion and Commissioner Espinoza's second. Commissioner Faust was absent.

E. VOTING ITEMS FROM COMMISSION

None

F. REPORTS BY COMMISSION SUBCOMMITTEE

G. NON VOTING DISCUSSION ITEMS

1. Water and Wastewater Commission Ordinance
Shirley Gentry, City Clerk presented the information and addressed the Commissioners questions and concerns.

H. STAFF BRIEFINGS, PRESENTATIONS, AND OR REPORTS

1. Residuals Management Briefing
Jane Burazer presented the information. Jane Burazar, Jody Slagle and Greg Meszaros addressed the Commissioners questions and concerns.
2. Ethics Training
John Steiner presented the information and addressed the Commissioners questions and concerns.

I. FUTURE AGENDA ITEMS

J. ADJOURN

Chair Espinoza adjourned the meeting at 7:25pm with no objection.