



EXECUTIVE COMMITTEE MEETING A G E N D A

December 7, 2010 ~ 6:00 p.m.

Meeting Location: 1520 Rutherford Lane Building 1, 2nd Floor, Austin, TX 78754

All topics below will be discussed by the Executive Committee of the HIV Planning Council, possibly resulting in recommendations, motions, and/or actions which are presented to the full planning body at a subsequent business meeting.

CALL TO ORDER (*Christopher Hamilton, Chair*)

- 1) **Citizen Communication** (*Community Announcements*)
- 2) **Approve Previous Meeting Minutes** (*11/2/2010*)
- 3) **Membership Interview Process** – Review application for membership to join Planning Council; Interview membership candidate; Vote on recommendation to Mayor. *
- 4) **Chair Report**
 - A. Chair Observations
 - B. Planning Priorities for 2011
 - C. Membership Status
- 5) **Executive Liaison Briefing**
 - A. Strategic Planning
 - B. Overall Observations: Planning Council & Staff
- 6) **Old Business**
 - A. Status update and plans for unexpended and carryover funds
 - B. Executive Retreat Agenda: goals, format, deliverables
 - C. Black Church Outreach Initiative – Joseph Collins
- 7) **New Business**
 - A. Capacity building/development for Ryan White Part A & Minority AIDS Initiative
 - B. Ryan White EMA/TGA Quarterly Meeting Briefing (*11/12/10, Houston, TX*) – Paul Hassell
 - C. Early Intervention of Individuals with HIV/AIDS (EIIHA) Taskforce Formation (*Refer to pgs 23-39 2011 Ryan White Part A Grant Application*)
- 8) **Administrative Agent Report**
 - A. Service Category Expenditure Status Report
 - B. Program/Monitoring Update
 - C. News/Policy Issues from HRSA & Other Sources
 - D. Quality Manager Report
- 9) **Office of Coordination & Planning Staff Report**
 - A. Planning Council Budget Report
 - B. Programmatic Updates: 2011 Resource Guide Status, Best Practice Share, Briefing from Houston Quarterly meeting, Staffing Changes
 - C. Upcoming Events & Community Engagement: State of the Epidemic Conference/Luncheon (February); End-of-the-year Planning Council Meeting & Celebratory Event

* *In accordance with applicable privacy laws, general public may be prohibited from the interview process.*

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ADJOURNMENT

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