



**Minority-Owned and Women-Owned Business Enterprise (MBE/WBE) &  
Small Business Enterprise Procurement Program Advisory Committee**

**January 4, 2011**

**Board & Commission Room 1101**

**301 W. 2<sup>nd</sup> Street, City Hall**

**Austin, Texas**

**5:30 p.m.**

**AGENDA**

**1. CALL TO ORDER**

**2. APPROVAL OF MINUTES**

Approval of the committee minutes from the December 7, 2010 regular meeting.

**3. CITIZEN COMMUNICATION: GENERAL**

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

**4. NEW BUSINESS**

- a. Discussion and possible action regarding a bylaw change to grant the autonomous authority to create subcommittees within this Advisory Committee, per authority to make recommendations to Council (2-1-163(B))
- b. Discussion and possible action regarding the template for standard City board bylaws, per authority to adopt by-laws (2-1-44(B))

**5. OLD BUSINESS**

For discussion and possible action, per authority to make recommendations to City Council (2-1-163(B))

- a. Update regarding possible MBE/WBE participation opportunities and outreach on the Formula One Project from Formula One's MBE/WBE Coordinator Cloteal Davis-Haynes
- b. Report from the Weatherization Subcommittee regarding the Austin Energy Weatherization project

**6. STAFF REPORTS**

Monthly report from Small & Minority Business Resources (SMBR) on Request for Changes and Council Awards

**7. AGENDA ITEMS**

Discussion and possible action on setting agenda items for the next meeting: February 1, 2011

**8. ADJOURNMENT**

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 4 days before the meeting date. Please call Deanna Brown at Small & Minority Business Resources Department, at 974-7612, for additional information; TTY users route through Relay Texas at 711. For more information on the Minority-Owned and Women-Owned Business Enterprise (MBE/WBE) & Small Business Enterprise Procurement Program Advisory Committee, please contact Deanna Brown at 974-7612.