



## **Electric Board MINUTES**

## **REGULAR MEETING**

August 25, 2010

The Electric Board convened in a regular meeting on August 25, 2010 at One Texas Center, 3<sup>rd</sup> Floor Conference Room.

Chair Gilbert Ferrales called the Board Meeting to order at 9:30 a.m.

**Board Members in Attendance:** Gilbert Ferrales, Randy Pomikahl, David Adamson, Robert Schmidt, Susie Simpson, Randy Walden.

**Staff in Attendance:** Leon Barba, Dan McNabb, Carl Thompson, and Julie Kirby.

**Board Members Not in Attendance:** Board Member Ronny Williams was absent.

1. **APPROVAL OF MINUTES:** Motion to approve the minutes as written from the Board meeting held on February 24, 2010 was made by Randy Pomikahl second by Ronny Williams for a vote of 5-0-2. Board member Randy Walden made a motion to reconsider approval of the minutes to add a friendly amendment to include the following language to the minutes.

- **Board Members Not in Attendance:** Board Member Randy Walden was excused through prior notification relating to a medical issue.

The minutes from the meeting of February 24, 2010 were approved on Board Member Randy Pomikahls' motion and Board Member Susie Simpson seconded on a 6-0-1 vote. Board Member Ronny Williams was absent.

2. **CITIZEN COMMUNICATION:** None

3. **AGENDA ITEMS:**

- a. **Approve bylaws:**

**ACTION:** Board Member Randy Pomikahl made a motion to consider an amendment to the bylaws by adding the words "as needed" to Article 7(D) as follows: The regular meeting of the board shall be held as needed on the fourth Tuesday of each month at 9:30 a.m. Board Member David Adamson second the motion to make the amendment on a 6-0-1 vote. Board Member David Adamson made a motion to approve the amended bylaws, Board Member Suzie Simpson on a 6-0-1 vote. Board Member Ronny Williams was absent.

- b. **Election of board officers:**

**ACTION:** Board Member Robert Schmidt made a motion to elect the Gilbert Ferrales as Chair and Randy Pomikahl as Vice Chair, Board Member David Adamson second on a vote of 6-0-1. Board Member Ronny Williams was absent.

- c. **Special Permit issues for Service Contractors.**

Dan McNabb provided an update on the adoption of the Electric Code. The goal for completion is December 2011. The IEC will be available in October 2011. Carl Thompson and

Marvin Pace are coordinating the meetings with the stakeholders. Board Member Randy Pomikahl asked that the Special Permit issue does not hold up the adoption of the Electric Code. Dan McNabb stated that he did not think it will be a problem. The state may adopt the code as early as July 2011. The Special Inspections Process is the new process that the Building Inspections Division is creating and has worked on for three years. Inspector Guy Brown has taken the lead on the project.

One issue is whether the Special Inspection requires a permit versus an electric license. This needs to be clarified in the new code update. The process will also require stakeholder input. A second issue is if the adoption of the code should be done by ordinance or by rule. Board Member David Adamson asked that this issue should be a future agenda item, as well as an update on the Electric Code adoption including any steps necessary.

Dan McNabb also provided a general update on three Electric Code interpretations that he drafted and published on the City's webpage. He will email the weblink and the three interpretations to the Board Members. Carl Thompson provided a summary of the third interpretation involving splash pads.

**4. FUTURE ACTIONS:**

- a.** Continue discussion of Special Permits
- b.** Update of Electric Code Adoption with steps necessary.

**5. ADJOURN:** Motion to adjourn the meeting was made by David Adamson and was seconded by Randy Pomikahl with a vote of 6-0-1. Gilbert Ferrales adjourned the meeting at 10:15 a.m.