

C/O



MEMORANDUM

TO: Dave Sullivan, Chair
Planning Commission Members

FROM: Maureen Meredith
Planning and Development Review Department

DATE: January 11, 2011

RE: **McElhenney Tract – NPA-2010-005.03**
Postponement Request by Staff

City staff is requesting a postponement of the above-referenced zoning case to the February 22nd Planning Commission agenda. This will provide the applicant with additional time for further discussion with city staff regarding the application of field notes for the property.