



EARLY CHILDHOOD COUNCIL MINUTES

**REGULAR MEETING
Tuesday, December 14, 2010**

The Early Childhood Council (ECC) convened for a regular meeting on Tuesday, December 14, 2010, at Austin City Hall, Council Chambers, 301 West Second Street, in Austin, Texas.

Board Members in attendance are listed on the attached attendance roll sheet. Health and Human Services Department (HHSD) staff in attendance was Ron Hubbard. Guests that signed in were: Dana Perez, and Laura Koenig.

CALL TO ORDER: Chair Huston called the meeting to order at 9:03 a.m.

1. **INTRODUCTIONS:** Guests were asked to introduce themselves.
2. **DISCLOSURE OF RECUSAL FOR AGENDA ITEMS:** None
3. **CITIZEN COMMUNICATION:** None
4. **PRESENTATIONS AND POSSIBLE ACTION:** Dana Perez, Texas Department of Family and Protective Services Child Care Licensing Division, presented the child care Minimum Standards as recently updated. She provided handouts. Discussion followed.
5. **APPROVAL OF MINUTES:** The November 9, 2010 meeting minutes were approved on Vice Chair Holder's motion with Council Member Black's second on a 10 – 0 vote, with Council Member Keith-Thompson arriving after the vote.
6. **STAFF BRIEFING –** Ron Hubbard, Early Childhood Coordinator, reported that the timing of the Request for Proposals for direct child care set-asides and CDBG funded child care is still pending a decision, and that they may be delayed until 2012 for services to begin October 1, 2012.

He updated the ECC on the Ordinance changes that were approved by the City Council on December 9th, explaining that the change allowing Work Groups might have an impact on the ECC's Work Plan for 2011.

7. COUNCIL RETREAT

- a. 2011 Work Plan: Committee and meeting structure were discussed.

A meeting format that alternates between a presentation and reporting meeting format and a work session format was approved on Vice Chair Holder's motion with Council

Member Carpenter's second on a 10 – 0 vote, with Council Member Keith-Thompson arriving after the vote.

Abolishing all standing committees except the Executive Committee in favor of using Work Groups for ECC tasks was approved on Vice Chair Holder's motion with Council Member Carpenter's second on a 11 – 0 vote.

Components of the Work Plan were discussed. Ron Hubbard will edit and combine into one document for ECC's approval in January.

- b. 2011 Meeting Schedule: The consensus of the group was to retain the monthly, second Tuesday morning meeting schedule. A meeting schedule in the new format required by the City Clerk's Office will be developed and presented for approval at the January meeting.
- c. Image/perception of early childhood services: Not discussed due to lack of time.

8. COMMITTEE REPORTS AND POSSIBLE ACTIONS

- a. Executive – Chair Huston reported that no response has been received from the letter sent to John Steiner, City Integrity Officer. She said that Council Member Morrison had invited the ECC to present its recommendations regarding the TECEC 10 Steps document to the Council's Public Health and Human Services Committee on January 18th.
- b. Research and Policy Development – No report.
- c. Providers – No report since the committee did not meet due to lack of a quorum.
- d. Finance – Natasha Rosofsky reported that the committee met and developed its work plan.

9. SUCCESS BY 6 UPDATE – Sue Carpenter reported on SB6 activities.

10. FUTURE AGENDA ITEMS

- a. Recommendations for future agenda items were discussed:
 - i. 2011 Work Plan approval – To be developed in the December retreat.
 - ii. Approve meeting dates/schedule for 2011.
 - iii. Approve Bylaws changes.

ADJOURNMENT: The meeting was adjourned at 11:10 AM.

Early Childhood Council

Attendance - 12 Month
Scheduled Meetings

	LAST	FIRST	JAN 10	FEB 10	MAR 10	APR 10	4/20/10 Special	MAY 10	6/3/10 Special	JULY 10	AUG 10	SEPT 10	OCT 10	NOV 10	DEC 10
1	Black	Albert	1	1	1	1	1	1	1		1		1	1	1
2	Carpenter	Sue	1	X- Work	1	1	1	1	1		E		1	1	1
3	Elsner	Larry	1	1	1	1	1	1	1		X		1	1	1
4	Fahrenthold	Anna Lisa							New appointment 10/19/2010						1
5	Holder	Kyle	1	1	1	1	1	1	1		1		1	1	1
6	Huston	Aletha	1	1	1	1	1	1	1		X		1	1	1
7	Keith-Thompson	Debra	1	1	1	1	E	1	1		1		1	1	1
8	Paver	Rhonda	1	1	X	1	1	1	X		1		X	1	1
9	Porter	Jacquie							New appointment						1
10	Rodriguez	Cindy	1	1	1	1	1	1	1		X		1	1	X
11	Rosofsky	Natasha	1	1	1	E	1	1	1		E		1	1	1
12	Sanford	Margie	1	1	1	1	1	1	1		1		1	1	1
13	Wallace	Avis	1	E	1	1	1	E	1		E		1	E	X
	Total Members Present		11	9	10	10	10	10	10	No Mtg	6	No Mtg NoPost	11	12	11

Present = 1, Absent excused = E, Absent unexcused = X