



**PLANNING COMMISSION NEIGHBORHOOD PLAN
REGULAR MEETING
SUBCOMMITTEE MINUTES**

Tuesday August 31, 2010

The City Planning Commission Neighborhood Plan Subcommittee convened in a special called meeting on Tuesday, August 31, 2010 at 301 W. 2nd Street, City Hall, Room #2016, in Austin, Texas. (The regular meeting set for August 18, 2010 was postponed until the 5th Tues.)

Commissioner Chimenti called the meeting to order at 6:07 p.m.

Subcommittee Members in Attendance:

Danette Chimenti, Chair
Saundra Kirk

Kathie Tovo
Dave Sullivan

City Staff in attendance

Julie Lipton, Manager, PDRD
Jody Zemel, Neighborhood Advisor, PDRD
Carol Haywood, Manager Comprehensive
Planning, PDRD

Erica Leak, PDRD, Urban Design Division
Molly Scarborough, PDRD, Urban Design

Others in Attendance:

Council members Laura Morrison and Chris Riley were present for discussion of Riverside Corridor Regulating Plan agenda item.

(Also see public sign-in sheet)

1. CITIZEN COMMUNICATION: GENERAL

a. Sandra Baldrige, ZAP Commissioner, spoke on the problem of arterials not being constructed between divisions (Brodie Lane, Hwy 71W, Hwy 290W, Howard Lane). She said changes need to be made through City Ordinances to have developers pay into a fund for building arterials so neighborhoods can connect to one another. It was decided to put this topic on the PC Codes and Ordinances agenda next month and have George Zapalac, PDRD, attend.

2. APPROVAL OF MINUTES

a. The minutes for the regular meeting of June 16, 2010 were approved on Commissioner Sullivan's motion; Commissioner Tovo's second on a 3 to 0 vote (Saundra Kirk arrived late).
Note: The July 21, 2010 meeting was cancelled due to lack of quorum.

OLD BUSINESS

a. Educational Impact Statement (EIS) tool. Presenter: Julie Lipton (974-2693), Division Manager, One Stop Shop, Planning and Development Review Department - follow-up

discussion from the June 16, 2010 subcommittee meeting regarding rules postings for changes to EIS form. (Discussion and/or possible action)

Julie Lipton discussed how to get information needed for the EIS from applicants. She presented information on the city's established rules adoption process so the form can be used by staff. Staff education will take place on use of the form.

4. NEW BUSINESS

a. Discuss the East Riverside Corridor Regulating Plan public input process. Presenters: Molly Scarbrough (974-3515), Principal Planner and Erica Leak (974-2856), Senior Planner. (Discussion and/or possible action)

Council Members Chris Riley and Laura Morrison spoke on the need and desire to have the public process have only a few meetings instead of a process that takes 12 to 18 months. There is a need to have the regulating plan done sooner and a desire to have back-to-back public meetings and then bring it forward for adoption. The first meeting staff would gather input and then work for a week or two (possibly with a consultant) and come back to the community with a plan. Staff will hold focus groups in Oct/Nov and bring plan to this subcommittee early in 2011. No action was taken.

b. Urban Renewal Issues. (Discussion only)

The subcommittee decided it was best to meet on this subject in October because the Urban Renewal Board will meet in the beginning of October to discuss things affecting East 11th and 12th Streets. This item will be put on the October agenda.

c. Discussion on schools, education and how these issues can be incorporated into the neighborhood planning process. (Discussion and/or possible action)

A short discussion was held on how information on the new EIS forms should be used in the neighborhood plan process, as well as any enrollment challenges at a school, mobility rates of school children, and the numbers of children who walk or bike to school. No action was taken.

5. STAFF BRIEFINGS

a. None

6. FUTURE AGENDA ITEMS

- a.** October 20, 2010 - Heritage Hills/Windsor Hills Neighborhood Plan. Staff will request moving plan forward to full Planning Commission.
- b.** October 20, 2010 – discussion with Urban Renewal Board member(s)
- c.** October 20, 2010 – East Riverside Corridor Regulating Plan, update on process

ADJOURNMENT

Commissioner Chimenti, adjourned the meeting without objection at approximately 8:10 p.m.