



## **Austin Airport Advisory Commission**

### **REGULAR MEETING MINUTES**

**October 12, 2010**

The Austin Airport Advisory Commission convened in a regular meeting on October 12, 2010 at 2716 Spirit of Texas Drive, in Room 160 in Austin, Texas.

#### **Board Members in Attendance:**

Dale Murphy, Bob Torn, Steven Hart, D'Ann Jones, George Farris and Ernie Saulmon

#### **Board Members Absent:**

None.

#### **Staff in Attendance:**

Jim Smith, Shane Harbinson, Dave Arthur and David Petersen

#### **Others Present:**

Jarrod Allen, KLBJ

Pete McRae

Nat Waggoner, Prevailing Trends, Inc.

#### **Welcome & Call the Meeting to Order:**

Dale Murphy called the meeting to order at 5:03 p.m.

- 1. CITIZENS COMMUNICATIONS:** None.
- 2. APPROVAL OF MINUTES FOR SEPTEMBER 14, 2010.**

No changes were made to the minutes. Motion to approve minutes made by Ernie Saulmon and seconded by Bob Torn. Motion passed 4-0-2 (Johnson & Farris were late arrivals).

Dale took item 5 b) in order to accommodate guests. Item 5 b) will be next. Shane Harbinson said that Rip Torn requested a briefing from TSA to address future passenger security plans at the airport (regarding their actions for customer service and fragile care passengers and any news/information regarding checkpoints. Shane introduced Mike Scott with TSA who has been the Security Director at ABIA for a little over 8 years. Any time you have any specific requests for information, please let him know and he would be more than happy to attend a meeting and give a briefing. Mike Scott talked about new technology. The Advance Imaging Technology (AIT) is the latest that TSA is moving forward with across the country. ABIA is not currently on the schedule to receive the AIT due to space issues. Another new piece of technology which Austin

already has a machine at all three checkpoints is the AT X-Ray. By late March or early April, we will have all of our x-ray machines replaced. The AT X-Ray basically takes two images at one time so we have two views of every bag that we look at. Some liquid scanners are being looked at as well as shoe examiners.

Next order of business was a presentation from Jonathan Lian showing the differences between the current checkpoints and what the checkpoints will look like when they are upgraded in March. These new configurations should keep us good for 2 to 3 years.

Jerry Dinse gave a briefing on 5d). The parking operation is not operating at a loss. The parking operation is one of the most significant revenue sources to the Department of Aviation and provides approximately 1/3 of the revenue budget for the Department of Aviation. We are seeing a very modest increase for the fiscal year just ending Sept. 30<sup>th</sup> but our expenses are staying about the same. We recently promoted our Parking Program and we grew our frequent parking customers to over 4,000. Three months ago, we began a new program and we now have over 6,600 enrolled. The Austin Chronicle Best of Austin awarded AMPCO in the category of Friendliest Greeters in Town.

We've explored the option of using TxTag to pay for parking and about a year ago, it was discovered that TxDOT had no legislative approval to allow us to do this at this time. We are seriously looking at opening up a cell phone lot. Some additional possibilities are a playground lot, some stores surrounding the cell phone lot to discourage folks just sitting, idling in their vehicle.

Item 5e) the Emma Browning update – Shane Harbinson announced that this item is set to go to City Council on Thursday, October 14, 2010 for their approval. The special event is set for October 26, 2010 (this would have been her 100<sup>th</sup> birthday). There will be a fly-over with her old planes.

Item 5a) – Shane gave an overview on the Plan for Focus and Execution for the Aviation Department 2010-2011 Fiscal Year. We review our mission and our core values as well as where do we want to go in the future. We look at our strengths and weaknesses. Our Mission Statement for this year is “We provide safe, secure, and efficient air transportation facilities and services that support and improve the quality of life and the economic prosperity of Central Texas”. Our Vision Statement for this year is:

We will be widely-recognized as one of the best airport in the world. We will achieve the vision by producing industry leading results in each of the strategic focus areas for a sustainable future:

1. Economic vitality
2. Customer service
3. Operational efficiency and effectiveness
4. Social responsibility
5. Environmental stewardship

Item 5c) – Rip Torn observed some maintenance guys not wearing their safety vests and hardware. The issue has been addressed with these employees. Shane gave a brief overview on the safety precautions which the Department of Aviation administers and that Building Maintenance management has spoke with the individual employees.

**3. STAFF BRIEFING, REPORTS AND PRESENTATIONS**

a) Planning & Engineering Capital Improvement Project Status Report Presentation was made by Shane Harbinson, Assistant Director, Aviation Department. Starting on October 18<sup>th</sup>, overhead signage on Presidential will be replaced. It’s going to be in three packages, so the work won’t actually be done until around November 1<sup>st</sup>. It’s the highway standard signage and it should last longer. The RON Project is going smooth. We have a verbal commitment for Phase II from the FAA for \$10 million for the construction phase so hopefully by the middle of summer of 2012, we should be able to park 13 aircraft.

b) Finance & Operations Reports Presentation was presented by Dave Arthur, Assistant Director, Aviation Department.

Dave Arthur discussed the Finance and Operations Reports for August, 2010. Enplanements for August 2010 were up over 2.50% over August of last year. Year to date were also up by 2.50% this fiscal year.

Parking overall revenue is still running about 2% under budget, about 3% over last year. Expenses are still following our same trend of about 10% under budget. Our operating expense debt service is still well under our budget of 16% under budget. We closed out the fiscal year at the end of September and it looks like we will end up with a good year.

c) GTSA Transactions Presentation was presented by Shane Harbinson, Assistant Director, Aviation Department.

Shane Harbinson discussed the GTSA Transactions for September 2010. Last month showed the results for August. This is the correct version for September. See below for a year-to-year comparison.

<b>YEAR TO YEAR COMPARISON</b>		
<b>SERVICE CATEGORY</b>	<b>SEPTEMBER 2010</b>	<b>SEPTEMBER 2009</b>
TAXICAB	26,039	24,059
LIMOUSINE	2,159	1,500
HOTEL SHUTTLE	2,916	2,820
OTHER SHUTTLE	282	171
CHARTER BUS	9	8
<b>OVERALL TOTAL</b>	<b>31,405</b>	<b>28,558</b>

Shane Harbinson discussed the GTSA Transactions for October 2010. See below for a year-to-year comparison.

<b>YEAR TO YEAR COMPARISON</b>		
<b>SERVICE CATEGORY</b>	<b>OCTOBER 2010</b>	<b>OCTOBER 2009</b>
TAXICAB	30,782	30,499
LIMOUSINE	2,201	2,123
HOTEL SHUTTLE	3,208	3,471
OTHER SHUTTLE	302	244
CHARTER BUS	33	21
<b>OVERALL TOTAL</b>	<b>36,526</b>	<b>36,358</b>

#### **4. ABIA Action Items**

Dale nominated Stephen Hart for Vice-Chair. Seconded by D'Ann Johnson. Motion passed 6-0.

George Farris agreed to be the new GA Liaison.

#### **5. NEW BUSINESS**

Items already addressed earlier in the meeting.

#### **6. OLD BUSINESS**

Item a) Status of action items upon which the Commission has made a recommendation to Council.

Approve an ordinance to re-name GENERAL AVIATION AVE to EMMA BROWNING AVE. This request is initiated by the City of Austin Aviation Department, to honor Emma Browning, with 100% agreement by the affected property owners. *[Item went before City Council on October 14, 2010 and passed.]*

Approve a resolution authorizing acceptance of grants from the Federal Aviation Administration, the Transportation Security Administration, and other agencies of the United States Government in an amount not to exceed \$30,000,000 to the City of Austin, Department of Aviation, for Austin-Bergstrom International Airport for Fiscal Year 2010-2011. *[Item went before City Council on October 14, 2010 and passed.]*

Item b) Properties Lease Agreements – nothing new to report.

Dale asked about the Mobile Loaves and Fishes. The issue has been resolved per Shane.

Item c) General Aviation – the biggest issue is the ASCEND project and the FAA utility cable that staff is currently discussing with the FAA.

## **7. FUTURE AGENDA ITEMS**

**ADJOURNMENT.** Motion to adjourn made by Stephen Hart, seconded by George Farris. Motion passed 6-0-0. Meeting was adjourned at 7:45 p.m.

**Date of next meeting:** November 9, 2010