



Austin Airport Advisory Commission

REGULAR MEETING MINUTES

November 9, 2010

The Austin Airport Advisory Commission convened in a regular meeting on November 9, 2010 at 2716 Spirit of Texas Drive, in Room 160 in Austin, Texas.

Board Members in Attendance:

Dale Murphy, Bob Torn, Steven Hart, George Farris and Ernie Saulmon

Board Members Absent:

D'Ann Johnson

Staff in Attendance:

Shane Harbinson, Robert Hengst, Dave Arthur and Becky Nagel

Others Present:

Christopher Coons

Welcome & Call the Meeting to Order:

Dale Murphy called the meeting to order at 5:03 p.m.

1. **CITIZENS COMMUNICATIONS:** None.
2. **APPROVAL OF MINUTES FOR OCTOBER 12, 2010.**

No changes were made to the minutes. Motion to approve minutes made by Stephen Hart and seconded by Ernie Saulmon. Motion passed 5-0-1.

3. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Planning & Engineering Capital Improvement Project Status Report Presentation was made by Shane Harbinson, Assistant Director, Aviation Department. Shane Harbinson hit the highlights on several Planning & Engineering Projects.
- b) Finance & Operations Reports Presentation was presented by Dave Arthur, Assistant Director, Aviation Department. Will be addressed later in the meeting due to the Dave Arthur being in another meeting and not available at this time.
- c) GTSA Transactions Presentation was presented by Shane Harbinson, Assistant Director, Aviation Department.

Shane Harbinson discussed the GTSA Transactions for October 2010. See below for a year-to-year comparison.

YEAR TO YEAR COMPARISON		
SERVICE CATEGORY	OCTOBER 2010	OCTOBER 2009
TAXICAB	30,782	30,499
LIMOUSINE	2,201	2,123
HOTEL SHUTTLE	3,208	3,471
OTHER SHUTTLE	302	244
CHARTER BUS	33	21
OVERALL TOTAL	36,526	36,358

4. ABIA Action Items

- a) Authorize award, negotiation, and execution of Amendment No.1 to a 36-month contract with **AMERICAN ASSOCIATION OF AIRPORT EXECUTIVES**, Alexandria, VA, for the purchase and integration of a new Spanish language security training module in an amount not to exceed \$21,500 for a revised total contract amount not to exceed \$54,800.

Motion to approve made by Ernie Saulmon and seconded by Steven Hart. Motion passed 5-0-1.

- b) Authorize execution of a construction contract with **CASH CONSTRUCTION CO., INC.** Pflugerville, TX for the ABIA Reclaimed Water Pipeline Extension project in the amount of \$1,529,581 plus a \$76,479 contingency, for a total contract amount not to exceed \$1,606,060.

Dale Murphy recused himself on this item. Motion to approve made by George Farris and seconded by Ernie Saulmon. Motion passed 4-1-1.

Dave Arthur arrived at 5:30 p.m. He provided the financial update for Item 3B. ABIA closed out the year September 30th. Our enplanements were up 3.6% over last year in September. The fiscal year to date ending September, we ended up 2.5% over 2009 for enplanements. Total revenue ended up 1% under budget, about 4% over last year. Parking revenue was 3% under budget but came out flat compared to last year. Rental cars were 4% up over last year. Food and beverage was 7% up over last year. News and gifts were 4% up over last year. We came in 9% under budget on our expenses. Our net surplus came out to be \$13 million compared to \$5 million budgeted.

5. NEW BUSINESS

- a) CONRAC Project Update – Shane gave an update on this project. They are rolling into the design phase of the project and determining the level of customer facility charge to finance the facility; current estimate is around \$6 per transaction day. We have our expert advisory support with Pierce Goodwin Alexander & Linville to help with the project planning and design and maintaining our parking operations during construction.
- b) Safety Briefing and Foreign Object Debris Advisory Circular – Shane talked about the Sept. 30, 2010 FOD Advisory that was distributed. Now that it's an FAA advisory circular, it is now grant eligible.

6. OLD BUSINESS

Item a) Status of action items upon which the Commission has made a recommendation to Council.

Dale asked about the Emma Browning dedication. There were about 30 relatives there for the event. The fly-over went well. It was a very good event.

Item b) Properties Lease Agreements – nothing new to report.

Item c) General Aviation – Discussion with the FAA regarding a utility cable that is located in the Ascend site, and seeking guidance from the FAA to construct around the utility cable.

7. FUTURE AGENDA ITEMS

Request for Joe Medici to give an update on the Drainage Master Plan if the ordinance is available for review. If not, it will be pushed to January.

New report on Focus and Execution from Mr. Smith.

ADJOURNMENT. Motion to adjourn was made by Stephen Hart and seconded by Bob Torn. Motion passed 5-0-0. Meeting was adjourned at 6:21 p.m.

Date of next meeting: December 14, 2010