



Austin Airport Advisory Commission

REGULAR MEETING MINUTES

APRIL 13, 2010

The Austin Airport Advisory Commission convened in a regular meeting on April 13, 2010 at 2716 Spirit of Texas Drive, in Room 160 in Austin, Texas.

Board Members in Attendance:

Richard Hatfield – Chair, Carolyn Lowe- Vice Chair, Robert Torn, Dale Murphy, Scott Madole, and D'Ann Johnson.

Board Members Absent:

Steven Hart.

Staff in Attendance:

Shane Harbinson, Dave Arthur and Dedra Woodard.

Other Staff Present:

Nancy Coplin

Others Present:

Jonathan Kennedy, Eric Kennedy, and Chris Coons

Welcome & Call the Meeting to Order:

Richard Hatfield called the meeting to order at 5:05 p.m.

CITIZENS COMMUNICATIONS:

2. APPROVAL OF MINUTES FOR MARCH 9, 2010.

Motion to approve minutes made by Dale Murphy and second by Robert Torn.
Motion passed 6-0.

3. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Planning & Engineering Capital Improvement Project Status Report Presentation was made by Shane Harbinson, Assistant Director, Aviation Department.
- b) Finance & Operations Reports Presentation was presented by David Arthur, Assistant Director, Finance Department.

- c) GTSA Transactions Presentation was presented by Shane Harbinson, Assistant Director, Aviation Department.

Item 3 a) Shane Harbinson discussed the Planning & Engineering Manager's Report for April 2010. ABIA Parking Garage and Rental Car Facility - The feasibility study is expected to be completed by June/July 2010. Overflow Parking Lot – Work on hold pending industry financial condition improvement. Shuttle Bus Route Reconfiguration - Project has been placed on hold, due to possible impacts from the CONRAC concept design study. GTSA Relocation – Work placed on hold pending RFP review for cell phone lot and commercial development adjacent to the Hilton. ABIA Terminal Trash Chute Improvements - ABIA staff is working with contractor, work planned to be completed in April-2010. Auction Properties – Five tracts of land are included in the upcoming auction. Bids are due no later than April 13, 2010. Jet / Patton Lane: - Twenty eight offers have been made; twenty two of the 28 offers made have been accepted and twenty one have closed. Four property owners have decided not to sell their properties.

Item 3 b) David Arthur discussed the Finance and Operations Reports February 2010. Passenger Activity YTD up 3.73%, Aircraft Operations - total operations down 2.55% Cargo Activities YTD - mail totals down 0.76% cargo totals down 5.46%, belly freight totals down 16.46%, cargo totals (mail, cargo, belly freight) down 6.36%. FY10 (Oct 09 –Feb 10) vs FY09 (Oct 08 - Feb 09) Non-Airline Revenue Detail February 2010 compared to February 2009. Total Parking Revenues down 2.56%, total other concessions down 5.51%, and total other rental and fees down 2.25%, total non-airline revenue down 3.50%. Handouts of the entire presentation were given to the AAAC.

Item 3 c) Shane Harbinson discussed the GTSA Transactions for March 2010. See below for a year-to-year comparison.

YEAR-TO-YEAR COMPARISON		
SERVICE CATEGORY	MARCH 2010	MARCH 2009
TAXICAB	32,042	27,491
LIMOUSINE	2,143	1,584
HOTEL SHUTTLE	3,084	3,349
OTHER SHUTTLE	410	132
CHARTER BUS	7	11
OVERALL TOTAL	37,686	32,567

4. ABIA Action Items

- a) Discussion and consideration of a resolution regarding a minimum taxi fare out of the airport.

Motion to approve made by board member Richard Hatfield and second by board member, Dale Murphy. Motion passed 5-0-1. Approved with friendly amendments. D'Ann Johnson abstained.

- b) Discussion and consideration of a resolution from the Austin Airport Advisory Commission Subcommittee concerning Commuter Parking.

Motion to approve made by board member Carolyn Lowe and second by board member, Scott Madole. Motion passed 5-0-1. Approved with friendly amendments. Robert Torn recused himself.

- c) Authorize execution of a construction contract with INTERSTATE SEALANT & CONCRETE, INC., (DBE/FW – 93.33%) Waukesha, WI, for the PCC Joint Sealant Rehabilitation project at the Austin-Bergstrom International Airport in the amount of \$1,966,716 plus a \$196,672 contingency, for a total contract amount not to exceed \$2,163,388.

Motion to approve made by board member D’Ann Johnson and second by board member, Scott Madole. Motion passed 6-0.

- d) Authorize award and execution of a 36-month requirements supply contract with J&B AVIATION SERVICES, INC., Vacaville, CA for PC Aire A/C and Heating Ducts in an estimated amount not to exceed \$130,665, with two twelve-month extension options in an estimated amount not to exceed \$43,555 per extension option, for a total estimated contract amount not to exceed \$217,775.

Motion to approve made by board member Dale Murphy and second by board member, D’Ann Johnson. Motion Passed 6-0.

- e) Consideration of a resolution concerning ABIA employees for their part in achieving the ACI Award.

Motion to approve made by board member Richard Hatfield and second by board member, D’Ann Johnson. Motion Passed 6-0. Approved with friendly amendments.

5. NEW BUSINESS

- a) Staff Presentation – “Music in the Air Program” (Nancy Coplin)
Nancy Coplin gave a presentation/overview regarding the Music Program at ABIA. Nancy said ABIA has four performance venues and eleven live concerts each week. All music performers are paid by sponsorships provided by Delaware North Companies, Inc. and Pepsi, which are secured by Nancy Coplin.

6. OLD BUSINESS

Item a) Status of action items upon which the Commission has made a recommendation to Council.
Updates on agenda

Item b) Properties Lease Agreements – Shane Harbinson said ABIA staff is currently working with the new concessionaires regarding their agreements.

Item c) General Aviation – Shane Harbinson said ABIA staff is currently working with Ascend Development. Ascent Development was approved for height hazard determination from the FAA.

7. FUTURE AGENDA ITEMS

Item 7 a) Budget Forecast

Item 7 b) Promoting events at the airport

ADJOURNMENT

Meeting was adjourned at 7:00 pm

Date of next meeting: May 11, 2010