



**Allocations & Evaluations Sub-Committee Meeting
Tuesday, September 21, 2010 - 6:00 p.m.**

**- WITH COMMITTEE CORRECTIONS -
(All Funding Motions made are outlined in Blue for easy reference)**

The Allocations & Evaluations sub-committee of the HIV Planning Council convened in a special-called session on Tuesday, September 21, 2010 at 1520 Rutherford Lane, 1st floor, Austin, Texas.

In attendance: Planning Council members: Christopher Hamilton – chair, Paul Hassell, Courtney McElhaney, Joseph Collins, and David Barstow; City of Austin staff – Kimberly Pemberton, Brenda Mendiola, Mark Peppler, and Shannon Jones, III.

The meeting began at 6:20 p.m. with introductions. Christopher Hamilton invited community input pertaining to agenda items. No community input was made, as there were no community members in attendance.

Christopher Hamilton reviewed the resource allocations process from the previous meeting (September 20, 2010), explaining how the committee proceeded through each service category listing and determined which would be funded for FY 2011 and which would not.

Mr. Hamilton further explained that the objective of tonight's meeting would be to determine how much funding to allocate to the selected service categories. The committee operated under the assumption that federal grant funding would be level. A plan for increase and decrease award amounts would be considered.

Planning Council Member David Barstow inquired whether there were any services not funded last year which were identified in the 2010 Comprehensive Needs Assessment. Mr. Hamilton responded that the process the committee had agreed to follow would be to determine which services would be funded [based on the data], regardless of funding status the previous year.

Previous meeting minutes from September 20, 2010 were reviewed with the following corrections made:

- Call to order was added to reflect 6:15 p.m.
- Add all service categories and indicate "yes" or "no" or remove all the "no" services
- Child care services – "No"
- Medical Nutritional Services – Change "waste" to "wasting"
- Brenda Mendiola's comment was clarified at the end of the meeting

The committee agreed to start the allocations process with services that had not previously been funded

Mark Peppler followed up with committee about medical nutritional supplements.



There was a discussion on Early Identification of Individuals with HIV/AIDS (EIIHA) and what the service entailed. It was noted that Early Intervention Services (EIS) would be the service category funded under this new plan/strategy.

Christopher inquired about outreach outputs and the committee was provided a copy of the 2009 Program Implementation Plan report for reference. This report listed actual spending and service utilization information for the program grant year 2009.

Mark Pepler offered information about social marketing campaign and World AIDS Day events that could help support outreach efforts.

After further discussion on EIIHA, EIS, and Outreach, Christopher Hamilton proposed shifting funds from Outreach to EIS as one option.

Joseph Collins raised the issue pertaining to sub-groups and the special needs of this population. He noted that after meeting with Suma Orchard, he realized how populations such as African American heterosexual women [and who attend church], required a different approach for [effective] outreach.

A discussion on Out of Care population and Unaware Population took place, with clarifying questions asked about to fund or not fund EIIHA would impact the validity of EIIHA plan/strategy.

A discussion ensued about whether to fund **EIS (Early Intervention Services)** and consideration was given to allocate a portion of the **\$67,185** for **Outreach to EIS**. A motion was made by Paul Hassell to allocate **\$25,484** to **EIS**. The motion was seconded by Courtney McElhaney. Vote unanimous w/5 for the motion.

There was a vote on **Medical Case Management** with **\$217,393** allocated to the service and **\$256,017** for **Non-Medical Case Management**. Vote unanimous w/5 for the motion.

The committee discussed Psycho-social Support services and how it was administered. Courtney McElhaney provided information about how Brazos Valley Council of Governments (BVCOG) [Ryan White Part B] currently administers this service. Funds from the Mental Health service were moved to Psycho-social support in [counseling] group settings. Ms. McElhaney reported the change to be successful for Part B and suggested the same may work for Part A program.

Regarding Ms. McElhaney's information, Joseph Collins raised the point to hold these counseling sessions in areas other than Austin, Travis County.

David Barstow made a motion to allocate **\$15,000 to Psycho-social Support**. Joseph Collins seconded the motion. Joseph Collins made a motion to limit Psycho-social to support groups. Courtney McElhaney seconded the motion. Vote carried with 5 unanimous.



A discussion on Hospice ensued about whether to move funds from this service category into housing, thus splitting the allocations. It was noted that HPRP, a type of stimulus funding to address homelessness, was a new source of funding in the area to consider. Mr. Pepler provided information that 60% of hospice clients have a physician certification for 6-months or less to live. The committee inquired specifically about the mortality rate of patients with the certification. Furthermore, the committee charged Mr. Pepler with finding how many clients were actually discharged versus deceased from hospice.

The **Mental Health** service category was allocated **\$334,166** based on a motion made by Courtney McElhaney and seconded by David Barstow. The vote passed unanimously with 5.

Mark Pepler clarified HRSA's policy on Emergency Financial Assistance, citing only specific services could be paid for with these funds.

Considering this clarifying information, Paul Hassell made a motion to not fund **Emergency Financial Assistance**. Courtney McElhaney seconded the motion which passed with 5 unanimous votes.

Planning Council member David Barstow left the meeting at 8:38 p.m.

A discussion on Medical Nutritional Therapy ensued. Mark stated there were 40 people on the waiting list for this service. Courtney McElhaney asked if the provider was billing Medicaid to which Mr. Pepler noted he would follow-up.

Transportation was discussed. Courtney McElhaney suggested making a \$5,000 cut to this service. Mr. Pepler stated the service is administered through his office and changes are being made in the way it is administered.

Ms. McElhaney made a motion to **fund Medical Transportation at \$25,000**. Paul Hassell seconded the motion. No further discussion. The vote passed with 4 for.

The committee agreed to continue current funding of **Outpatient Ambulatory Medical Care at \$1,151,809**. A motion was made by Paul Hassell and seconded by Courtney McElhaney. The motion passed with 4 votes for.

A motion was made by Courtney McElhaney to fund **Substance Abuse – Outpatient at \$203,172 and Substance Abuse – Inpatient at \$98,183**. The motion, seconded by Paul Hassell, was passed unanimously with 4 votes.

The meeting Adjourned at 9:06 p.m.