



## M I N U T E S

### **EXECUTIVE COMMITTEE MEETING**

**November 2, 2010 6:00 p.m.**

#### **MEETING LOCATION:**

1520 Rutherford Lane, Building 1, 2<sup>nd</sup> floor Austin, TX 78754

The Executive Committee of the HIV Planning Council convened on Tuesday, November 2, 2010 at the staff Office of Coordination and Planning, located at 1520 Rutherford Lane, Austin, Texas.

**COMMITTEE MEMBERS IN ATTENDANCE:** Christopher Hamilton, Chair; Tim Bailey, Vice-Chair; Paul Hassell, Secretary; and Joseph Collins.

**CITY STAFF IN ATTENDANCE:** Melissa Wiggins, Mark Pepler

The meeting was called to order at 6:07 p.m. by Christopher Hamilton, Chair of the HIV Planning Council.

**PREVIOUS MEETING MINUTES** were approved for October 5, 2010 with corrections made by adding the time to the beginning and end of the meeting, adding a semicolon after secretary and a comma by Tim Bailey.

#### **NEW BUSINESS:**

- The Executive Committee interviewed prospective Planning Council Member, Brandi Bodeuheimer. A motion was made to recommend Ms. Bodeuheimer for the Planning Council membership. Vote: 4-For; 0-Opposed.
- A discussion regarding \$10,000 of unexpended funds from the 2010 Needs Assessment project with the possibility of keeping administrative funds, also the need to expend the funds by February 28<sup>th</sup>.
- Executive Committee retreat was discussed and set for December 16<sup>th</sup> at 4:00 p.m. location to be announced.
- Brief discussion and update on the Stanford CDSMP training.

Adjourned at 9:34 p.m.