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**PLANNING COMMISSION CIP SUBCOMMITTEE
REGULAR MEETING
SUBCOMMITTEE MINUTES**

Wednesday, January 12, 2011

The City Planning Commission CIP Subcommittee convened in a regular meeting on Wednesday, January 12, 2011 at 301 W. 2nd Street, City Hall, Room #3138, in Austin, Texas.

Commissioner Hatfield, acting as Chair, called the meeting to order at 5:10 p.m.

Subcommittee Members in Attendance:

Dave Anderson
Alfonso Hernandez

Richard Hatfield
Dave Sullivan

City Staff in Attendance:

Mike Trimble, Capital Planning Officer, Capital Planning Office
Kimberly Springer, Capital Budget Manager, Capital Planning Office
Ed Van Eenoo, Budget Officer, Budget Office
Melissa Laursen, PDRD, Implementation

A. New Business

1. Staff Presentation – The Capital Planning Office and the Capital Improvement Program Plan Process
 - a. Mike Trimble, Capital Planning Officer and Kimberly Springer, Capital Budget Manager presented an overview of the new Capital Planning Office and upcoming changes to the Capital Improvement Program (CIP) Plan Process.
No formal action was taken.
2. Staff Presentation – FY 2011 Capital Budget Overview
 - a. Kimberly Springer, Capital Budget Manager presented an overview of the Fiscal Year 2011 Debt Sale and Capital Budget.
No formal action was taken.
3. Staff Presentation and Sub-Committee Discussion – Neighborhood Plan CIP Priority Rankings for FY 2012
 - a. Kimberly Springer, Capital Budget Manager presented the neighborhood plan CIP priority submissions for consideration as part of the Fiscal Year 2012 CIP Plan. Commissioner Sullivan requested staff incorporate a representative of the Austin Neighborhood Council into the CIP Subcommittee meetings to provide representation to those areas of the city without an adopted neighborhood plan.
No formal action was taken.

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4. Future agenda items/Direction from Subcommittee
 - a. Melissa Laursen, Planning and Development Review asked the Subcommittee their preference to invite representatives from the Neighborhood Planning Contact Teams (NPCT) of the planning areas represented in this year's neighborhood priorities exercise, to attend a Subcommittee meeting. Commissioners suggested NPCT representatives attend the February 1, 2011 meeting. Staff will send an invitation to the NPCT representatives.
No formal action was taken.
 - b. Commissioners requested future Subcommittee meetings continue to begin at 5:00pm.
No formal action was taken.
 - c. Commissioners requested the next Subcommittee meeting contain two items: Action item to elect a Subcommittee chair and a Citizen Communication item.
No formal action was taken.

Acting Chair Hatfield adjourned the meeting at 6:25 p.m. without objection.