



## **Austin Airport Advisory Commission**

### **REGULAR MEETING MINUTES**

**January 11, 2011**

The Austin Airport Advisory Commission convened in a regular meeting on January 11, 2011 at 2716 Spirit of Texas Drive, in Room 160 in Austin, Texas.

#### **Board Members in Attendance:**

Dale Murphy, D'Ann Johnson, Steven Hart, Ernie Saulmon and George Farris

#### **Board Members Absent:**

Bob Torn

#### **Staff in Attendance:**

Shane Harbinson, Jim Smith, Susana Gonzalez, Robert Hengst, Dave Arthur, Jim Halbrook, Barbara Echols and Becky Nagel

#### **Others Present:**

Heather Fazio – Texans for Acct. Gov't  
Christopher Coons  
Jarrod Wise - KXAN

#### **Welcome & Call the Meeting to Order:**

Dale Murphy called the meeting to order at 5:10 p.m.

- 1. CITIZENS COMMUNICATIONS:** None.
- 2. APPROVAL OF MINUTES FOR DECEMBER 14, 2010.**

No changes were made to the minutes. Motion to approve minutes made by Stephen Hart and seconded by Ernie Saulmon. Motion passed 4-0-2 (George Farris was absent at the time of this vote).

### **3. STAFF BRIEFING, REPORTS AND PRESENTATIONS**

- a) Planning & Engineering Capital Improvement Project Status Report Presentation was made by Shane Harbinson, Assistant Director, Aviation Department. Shane Harbinson hit the highlights on several Planning & Engineering Projects.
- b) Finance & Operations Reports Presentation was presented by Dave Arthur, Assistant Director, Aviation Department. November was another pretty good month. Enplanements for November 2010 were up 8.3% over November 2009

- c) GTSA Transactions Presentation was presented by Shane Harbinson, Assistant Director, Aviation Department.

Shane Harbinson discussed the GTSA Transactions for December 2010. See below for a year-to-year comparison.

| <b>YEAR TO YEAR COMPARISON</b> |                      |                      |
|--------------------------------|----------------------|----------------------|
| <b>SERVICE CATEGORY</b>        | <b>DECEMBER 2010</b> | <b>DECEMBER 2009</b> |
| <b>TAXICAB</b>                 | <b>19,060</b>        | <b>16,895</b>        |
| <b>LIMOUSINE</b>               | <b>1,323</b>         | <b>1,139</b>         |
| <b>HOTEL SHUTTLE</b>           | <b>2,620</b>         | <b>2,654</b>         |
| <b>OTHER SHUTTLE</b>           | <b>283</b>           | <b>209</b>           |
| <b>CHARTER BUS</b>             | <b>69</b>            | <b>9</b>             |
| <b>OVERALL TOTAL</b>           | <b>23,355</b>        | <b>20,906</b>        |

#### **4. ABIA Action Items**

- a) Authorize award and execution of a 36-month requirements service contract with ENTECH SALES AND SERVICE, INC., Buda, TX for chiller inspection, testing, maintenance and repair for the Aviation Department in an estimated amount not to exceed \$306,609, with two 12 month extension options in an estimated amount not to exceed \$102,203 per extension option, for a total estimated contract amount not to exceed \$511,015.

Motion to approve action item made by D'Ann Johnson and seconded by Ernie Saulmon. Motion passed 5-0-1.

- b) Authorize execution of a construction contract for ABIA Parking Lot Maintenance in 2011 with either (i) VIKING CONSTRUCTION, INC., Georgetown, TX, in the amount of \$1,093,820.01 plus a \$54,691.00 contingency, for a total contract amount not to exceed \$1,148,511.01, subject to compliance with MBE/WBE goals or in the alternative (ii) APAC-Texas, Round Rock, TX in

Motion to approve action item made by Ernie Saulmon and seconded by D'Ann Johnson. Motion passed 5-0-1.

- c) Discussion and action on the bylaws. Discussion was held on this time; action will be delayed until next month. The main changes are highlighted in green. Some suggestions were made. Shane will update and send everyone a new draft for review.
- d) Approve meeting schedule for 2011. Shane passed out the schedule for 2011. Motion to approve action item made by D'Ann Johnson and seconded by Ernie Saulmon. Motion passed 5-0-1.

## **5. NEW BUSINESS**

- a) Discuss converting current aviation screening from TSA screeners to a certified private screening program. Heather Fazio addressed her concerns with the Commission. Shane went over some findings from TSA. There are 16 airports that have the opt out program. Most are small airports. The two larger ones are San Francisco and Kansas City. The agreement for screening would be between the TSA and the private screening company. They have to follow the same staffing model as if TSA were performing the screening. They have to be paid the same, same certification and same training. There are only 3 companies that provide this service so they are competing to get the contract. Cost wise, it would have no effect on our operations. It would not have any changes to the procedures for screening at ABIA. No action will be taken at this time.
- b) CONRAC Project Update. We still have not met with our team due to the holidays. Next week, we will get together to go over some of the technical design issues and the concept which was presented in December. We are looking at taking Lot A and utilizing approximately half of the lot and looking at the concept of building one vertical structure to consolidate all the car rental operations and keeping the remaining half of Lot A open for public parking. The other concept was taking all of Lot A and building a super structure in that location. We'd have one level covered for public parking, and one level exposed to the elements, our challenge is how do you price these two difference parking products? At the kickoff meeting, we will explore both concept designs and trying to get a consensus on which one to move forward on since parking is our number two revenue source.

## **6. OLD BUSINESS**

- a) Status of action items upon which the Commission has made a recommendation to Council.

Approve a resolution opposing the deployment of Advance Imaging Technology Machines at ABIA (Robert Torn).

Heather Fazio handed out a memo from the Airport Executive Director Jim Smith to City Council regarding Body Image Machines and asked if any Commission members had contacted Council members. She was advised that no questions would be answered so she reworded her concern to asking if Commission Members would please contact their Council Member. No other actions have been taken on this item.

- b) Properties Lease Agreements – At 2 p.m. on Thursday, January 20<sup>th</sup>, Nuevo Leon and Hill's Café will have their grand opening.
- c) General Aviation – We are working to resurface their pavements. We are also working with the FBOs and ASCEND. With ASCEND we are working the FAA to determine a solution to build over the signal cable line that crosses the Ascend site. We are trying to finalize the agreement with Jet Black.

## **7. FUTURE AGENDA ITEMS**

- a) Approve new by-laws.
- b) Drainage Master Plan.
- c) 2011-2012 Airport CIP Plan.

**ADJOURNMENT.** Motion to adjourn was made by Stephen Hart and seconded by Ernie Saulmon. Motion passed 5-0-1. Meeting was adjourned at 6:15 p.m.

**Date of next meeting:** February 8, 2011