Austin Community Technology and Telecommunications Commission Regular Meeting

Minutes
Wednesday – January 12, 2011

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Current Commission Members:

Kedron Touvell, Chair	Chip Rosenthal, Vice Chair
Wendell Ramsey	Lemuel Williams, Jr.
Randall Kolb	Melvin White

The following items are posted for discussion and possible action.

1. **Call to order – January 12, 2011 - 6:43 p.m.**

   Commission members in attendance:
   Chip Rosenthal, Chair
   Kedron Touvell, Vice Chair
   Wendell Ramsey
   Lemuel Williams, Jr.
   Melvin White
   Randall Kolb

   City Staff in attendance
   Rondella Hawkins
   Paul Lewis
   John Speirs
   Jane Reina

2. **Adoption of agenda.**

   The agenda was adopted by consent of the Commission

3. **Citizen Communication: General**

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

No citizens signed up for Citizen Communications

4. **Approval of minutes – December 8, 2010 Commission Regular Meeting**

   The minutes from the Commission regular meeting of December 8, 2010 was approved on Commissioner Williams' motion; Commissioner Ramsey's second on a vote of 6-0-0.

5. **Staff Briefings**

   a. Legislative, Regulatory and Policy update. (Rondella Hawkins) (wp4)

      Paul Lewis, Assistant Manager of the City of Austin's Office of Telecommunications & Regulatory Affairs (TARA) report included FCC net neutrality Rules; NATOA and the CAP Act.

   b. Grant for Technology Opportunities Program (GTOPs) update. (John Speirs). (wp2)

      John Speirs, Program Coordinator with the City of Austin's Office of Telecommunications & Regulatory Affairs GTOPs report included:
      In grant cycle 2010 two of nine grant recipients have successfully completed the grant.
      35 applications received for the 2011 grant cycle.
      January 20 – Responses to written questions due
      February 1 – first round of scores due
      February 17 – Oral presentations are scheduled
      March 9 – Final awards recommendations are presented to the Commission for a vote.

   c. Technology Ascertainment Survey update. (Rondella Hawkins) (wp3)

      Rondella Hawkins, Manager of the City of Austin's Office of Telecommunications & Regulatory Affairs reported the survey had been mailed and we received 1% of surveys back. The City TARA Office and the University of Texas are keying the survey into a data base. A report on the survey should be final by the end of March 2011.

   d. Request for Proposal (RFP) on public access television management contact update. (Rondella Hawkins) (wp1)

      Rondella Hawkins reported the RFP on the public access television management should be out to the public by the end of January 2011.

6. **New Business**

   a. Adopt Austin Community Technology and Telecommunications Commission's 2011 meeting schedule.

      The Commission's 2011 meeting scheduled was adopted, with the Commission cancelling their July meeting and making there November regular meeting a workplan retreat, on Commissioner Rosenthal's motion; Commissioner Ramsey's second, on a vote of 6-0-0

b. Update reports on networking relationships with other boards/commissions and groups, citywide and Austin Community Technology and Telecommunications Commission (ACT&TC) information items.

Commissioner Rosenthal reported a TX.Gov 2.0 camp is being held January 28, 2011 at Austin Community College and sponsored by LBJ School of Public Affairs.

7. Discussion of agenda items for ACT&TC future meetings.

Proposed items for the February 9, 2011 regular meeting agenda.
o Adopt Revised By-Laws per Board & Commission revised ordinance
o Legislative, Regulatory and Policy update. (Rondella Hawkins) (wp4)
o Grant for Technology Opportunities Program (GTOPs) update. (John Speirs). (wp2)
o Technology Ascertainment Survey update. (Rondella Hawkins) (wp3)
o Request for Proposal (RFP) on public access television management contact update. (Rondella Hawkins) (wp1)
o Presentation on Cell Tower ordinance compliance
o Presentation of Low Power Radio
o Presentation on Austin Connects
o Quarterly update from channelAustin

8. Adjournment

The meeting adjourned at 7:30 p.m.