



**Sustainable Food Policy Board
Food Production & Business Committee**

**APPROVED
DECEMBER MEETING MINUTES
Tuesday, December 14, 2010**

The Sustainable Food Policy Board (SFPB) – Food Production & Business Committee convened on Tuesday, December 14, 2010 at Travis County Palm Square in Conference Room 2307, 100 NIH 35, Austin, Texas

Committee Chair Allison Beadle called the meeting to order at 12:37 pm.

Committee Members in Attendance:

Allison Beadle

Max Elliott

Katie Kraemer

Visiting Board Members:

Paula McDermott, Board Chair

Staff in Attendance:

Daphne Richards, TX AgriLife Extension
Service, Travis County HHS/VS
Stephnie Connell, COA - HHSD

Juanita Jackson, TCHHS/VS
David Salazar, TCHHS/VS

1. CITIZEN COMMUNICATION

- Greg Goeken, Sustainable Food Center – Research for the center on the amount and availability of locally-produced food in Travis County
- Paula McDermott – 3F

2. APPROVAL OF OCTOBER 12, 2010

Minutes were not available for Committee's approval; they will be reviewed and approved at the January 11, 2011 meeting. No action taken

3. DISCUSS AND TAKE APPROPRIATE ACTION: Committee Chair rearranged agenda and items due to time constraint for presenter Karen Banks. The agenda items were discussed as follows:

F. Receive update from Karen Banks on food shed assessment

Karen Banks discussed and provided an overview with handout of her research. No action taken.

A. Update on farmers' market permit issues by Paula McDermott

Paula gave an overview explanation of how these permits are handled by the city and how vendors should fill them out. She also presented very brief information on the guidelines of the permits and what requirements must be met by vendors. No action taken.

B. Update on urban agriculture ordinance and process by Margaret Russell and Daphne Richards

Margaret Russell was not present, Daphne Richards informed the group that Margaret has been moved to other responsibilities at the city and no other person has been assigned to work on urban agriculture ordinances at the present time. No action taken

C. Update on irrigation water rate/meter fee waiver by Rusty Coburn

Rusty Coburn was not present. No action taken.

D. Travis County jail field trip update by Dick Pierce

Committee Member Dick Pierce was not present; Katie Kraemer gave a report on the gardening and composting activities at the county jail. No action taken.

E. Discuss proposed meeting dates for calendar year 2011

Committee Member Katie Kraemer motioned that the group change the day to the second Monday of every month and the time to 9:00 AM (or 9:30 AM, depending on room availability). Max Elliott seconded. The motion carried on the vote of 3-0-0.

4. FUTURE AGENDA ITEMS

Discuss possible items for next committee meeting.

- Allison Beadle would like to discuss the group's plan of work for 2011.
- Katie Kraemer would like to give an update on irrigation water rate/meter fee waiver.
- Katie Kraemer would like to give an update on the Grower's Alliance of Central Texas Restaurant survey.

ADJOURNMENT

The meeting adjourned at 1:37pm.