



**WEATHERIZATION COMMITTEE
MINUTES**

**REGULAR MEETING
Wednesday January 26, 2011**

The Weatherization Committee convened on Wednesday January 26, 2011 at City Hall, 301 West 2nd Street in the Executive Session Room, # 1027 in Austin, Texas.

Chair Andy Ramirez called the Board Meeting to order at 2:04 p.m.

Board Members in Attendance:
Andy Ramirez and Brian Walters

1. APPROVAL OF MINUTES

The minutes from the January 3, 2011 meeting were approved on a motion by Brian Walters and seconded by Chair Andy Ramirez.

2. CITIZEN COMMUNICATION: GENERAL

There were no citizens signed up to speak.

3. OLD BUSINESS

Discussion regarding the Austin Energy Weatherization project and potential recommendations to the Minority-Owned and Women-Owned Business Enterprise (MBE/WBE) & Small Business Enterprise Procurement Program Advisory Committee regarding minority participation.

Karl Rabago and Fred Yebra, Austin Energy (AE), reviewed and discussed a list of action items and responses from the last meeting with the committee. They also reviewed the ARRA Weatherization Contractors Table report that was previously requested by the committee. They reviewed the process for assignments to contractors, importance of maintaining fairness and equity, contractor compliance, number of certified firms on projects. Additionally AE staff communicated up to date Texas Department of Housing and Community Affairs (TDHCA) requirements to contractors and how follow up is completed by AE on both the projects and the contractors.

AE and SMBR stated that they would continue to outreach to the minority community and certified firms with additional trainings for those who would like to pursue weatherization work, specifically in the areas of energy efficiency and other Austin Energy programs

The committee requested that staff look at areas where there is constant demand to see what they can do to generate more interest from certified firms.

Veronica Briseño Lara suggested to the committee that they think about suggestions they might have on ways to improve the program and make those recommendations to staff and the MBE/WBE and Small Business Advisory Committee. Chair, Mr. Ramirez, requested that staff send a notice to the City's Service Providers and request their suggestions as well.

4. ADJOURN

Chair Ramirez adjourned the meeting at 3:05 p.m. without objection.