



## **PARKS AND RECREATION BOARD**

Tuesday, January 25, 2011 - 6:00 p.m.

### **Boards and Commissions Room**

City Hall, 301 W. 2<sup>nd</sup> Street

Austin, Texas 78701

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## **MINUTES**

### **A. CALL TO ORDER**

Chair Guerrero called the meeting to order at 6:08 p.m.

#### Board Members in Attendance:

Linda H. Guerrero, Chair, Sara Hatfield Marler, Vice Chair, Hill Abell, Jeff Francell, Jane Rivera and Carol Lee

#### Staff Members in Attendance:

Sara Hensley, Kelly Snook, Kimberly McNeeley, Cora Wright, April Thedford, Chris Yanez, Brian Block, Victor Ovalle, Beverly Mendez, Gilbert Hernandez, Patrick Corona, Gregory Montes, and Robert Brennes

### **B. APPROVAL OF MINUTES**

1. Approval of the minutes of the Parks and Recreation Board special called meeting of November 30, 2010 was postponed to February 22, 2011.

### **F. NEW BUSINESS AND ACTION ITEMS**

- 16. Action Item      Make a recommendation to the City Council regarding the selection and operation of the Waller Creek Boathouse.**

Director Hensley made a staff recommendation to the Board to not hear item #16 due to pending legal issues.

Board Member Rivera made a motion to postpone action on the item until a legal opinion was received. Board Member Abell seconded the motion. The motion carried on a vote of 7-0.

### **D. BRIEFINGS**

2. Downtown Austin Plan (DAP) – Jim Robertson, Planning and Development Review Department, gave a briefing highlighting the plan and implantation steps.

### **C. CITIZEN COMMUNICATION**

Gary Prant spoke to the board regarding the dog park at Bull Creek Park and his desire for the City to find another site close to Bull Creek Park where the dogs can be off-leash.

### **D. BRIEFINGS**

3. Partnerships with the Austin Parks and Recreation Department – Brian Block, Austin Parks and Recreation Department, gave a briefing identifying the policy and procedures the Department would be using when entering into partnerships, public or private.
4. Permanent and Temporary Use of Parkland in Gillis Park – Saul Nuccitelli, Consulting Engineer, gave a briefing to inform the Board Gillis Park will serve as a temporary staging site for a storm drain improvement project.
5. Review of Test Results Regarding Water Quality at Bull Creek Park – Chris Herrington, Watershed Protection Department, reported bacteria levels have dropped at the former off-leash area during the on-leash period, and are now below the recreational standard.

### **E. DIRECTOR'S REPORT**

6. Community Engagement Process – A schedule was provided to the Board and the public of upcoming meeting dates and locations.
7. Advisory Board Retreat – The retreat will be held on February 5, 2011 at the Conley-Guerrero Senior Activity Center from 9am – 1pm.

Director Hensley informed the Board of a grant the Department has received to target and reduce tobacco use in the park system called Communities Putting Prevention to Work. She outlined the presentation timeline that will include City of Austin Department Directors, City Boards and Commissions, as well as the City Council.

Director Hensley spoke to the Board regarding the paperless agenda packets. It is her goal to provide the Board with a laptop or iPad to view the agenda and the back-up materials during meetings.

Finally, Director Hensley discussed staff changes in regards to the Board. April Thedford has taken over as the administrative liaison. Meeting minutes will be distributed at least two weeks in advance to the next meeting for Board Members to review.

### **F. NEW BUSINESS AND ACTION ITEMS**

- 8. Action Item      Make a recommendation of support for adoption of the Downtown Austin Plan**

Board Member Francell made a motion to recommend support and implementation of the Downtown Austin Plan. Board Member Rivera seconded the motion. The motion carried on a vote of 7-0.

**9. Action Item      Discussion and action on the revised by-laws**

Vice Chair Marler made a motion to approve the revised by-laws. Board Member Perales seconded the motion. The motion carried on at vote of 6-0-1, with Chair Guerrero abstaining.

**10. Action Item      Discussion and action the 2011 Parks and Recreation Board Meeting Schedule**

Board Member Francell made a motion to approve the 2011 Parks and Recreation Board Meeting Schedule as amended, cancelling the November 22 and December 27 meetings, and establishing a December 6 meeting. Board Member Rivera seconded the motion. The motion carried on a vote of 7-0.

**11. Action Item      Make a recommendation to the City Council regarding amending Chapter 25 of the City Code regarding requirements for open space in private developments**

Board Member Francell made a motion to recommend to the City Council to amend Chapter 25 of the City Code regarding requirements for open space in private developments. Board Member Abell seconded the motion. The motion carried on a vote of 7-0.

**12. Action Item      Make a recommendation to City Council regarding Permanent and Temporary Use of Parkland at Holly Shores**

Board Member Francell made a motion to recommend approval to the City Council the permanent and temporary use of parkland at Holly Shores. Board Member Abell seconded the motion. The motion carried on a vote of 7-0.

**13. Action Item      Make a recommendation to the Director of Austin Parks and Recreation to Approve the Commercial Use of Parkland Policy.**

Item 13 was postponed to February 22, 2011 by staff.

**14. Action Item      Make a recommendation to City Council regarding the naming process for City parks and facilities**

Vice Chair Marler made a motion postpone item 14 to February 22, 2011. Board Member Rivera seconded the motion. The motion carried on a vote of 7-0.

**15. Action Item      Make a recommendation to the City Council regarding the Local Standards of Care Ordinance.**

Board Member Francell made a motion to recommend approval to the City Council the Local Standards of Care Ordinance. Board Member Abell seconded the motion. The motion carried on a vote of 7-0.

**17. Action Item      Make a recommendation to the Director regarding 1611 Westlake**

Board Member Francell made a motion to recommend approval to the Director the request to exceed 20% of the shoreline width [Section 25-2-1176(D)(2)]. Board Member Perales seconded the motion. The motion carried on a vote of 7-0.

**18. Action Item      Make a recommendation to the Director regarding 2901 Westlake**

Board Member Francell made a motion recommending approval to the Director the request to place fill in Lake Austin [Section 25-8-652] and review and comment on proposed shoreline modification [Section 25-7-63(C)]. Vice Chair Marler seconded the motion. The motion carried on a vote of 7-0.

**19. Action Item      Make a recommendation to the Director regarding Curton Boat Dock**

Request: 1.) To exceed 20% of the shoreline width [Section 25-2-1176(D)(2)] and 2.) Approval of a structure constructed within 10 feet of a side property line [Section 25-2-1176(D)(1)].

Board Member Perales made a motion to recommend approval to the Director the request to exceed 20% of the shoreline width [Section 25-2-1176(D)(2)] and approval of a structure constructed within 10 feet of a side property line [Section 25-2-1176(D)(1)]. Vice Chair Marler seconded the motion. The motion carried on a vote of 6-1, with Board Member Lee voting nay.

**G. FUTURE ITEMS FROM BOARD MEMBERS**

Vice Chair Marler requested information from staff regarding the relationship between Austin Parks and Recreation Department and the Austin Independent School District, specifically in regards to the maintenance and operation costs of shared facilities.

**H. ADJOURNMENT**

Chair Guerrero adjourned the meeting at 9:18 p.m.