



**Electric Utility Commission  
February 28, 2011 – 6:00 p.m.  
Town Lake Center, Shudde Fath Conference Room  
721 Barton Springs Road, Austin, Texas**

**AGENDA**

**Members:**

Phillip Schmandt, Chair  
Linda Shaw, Vice Chair  
Gary “Bernie” Bernfeld

Shudde Fath  
Stephen Smaha

Steve Taylor  
Michael E. Webber

**For more information, please visit:** [City of Austin Boards and Commissions Information Center](http://www.ci.austin.tx.us/cityclerk/boards_commissions/boards/bid27.htm)

([www.ci.austin.tx.us/cityclerk/boards\\_commissions/boards/bid27.htm](http://www.ci.austin.tx.us/cityclerk/boards_commissions/boards/bid27.htm))

The Electric Utility Commission may go into a closed session, if necessary, under Chapter 551 of the Texas Government Code to discuss or take action on a "competitive matter" of Austin Energy as provided for under Section 551.086. Reading and Action on Consent Agenda: Items 4-13 may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Commissioner.

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**1. CALL TO ORDER**

**2. APPROVAL OF MINUTES** - Approve minutes of the January 24, 2011 regular meeting.

**3. CITIZEN COMMUNICATIONS: GENERAL**

**NEW BUSINESS - CONSENT**

4. Recommend authorization to execute a construction contract with RS ELLIS, INC. dba SOUTHWEST CORPORATION, Austin, TX for a Control House to serve the future Mueller Substation in an amount not to exceed \$123,323.
5. Recommend authorization to execute a construction contract with PRISM DEVELOPMENT, INC., Austin, TX, for the installation of a masonry wall, 12 feet in height and 1,940 feet in length, around the perimeter of Austin Energy's Kingsbery Substation in an amount not to exceed \$316,015.
6. Recommend authorization to award and execute Amendment No. 15 to a requirements service contract with PIKE ELECTRIC INC, Mount Airy, NC to increase the contract for transmission and distribution electrical services for Austin Energy in an estimated amount not to exceed \$1,250,000, for a revised estimated contract amount not to exceed \$36,127,592.95.
7. Recommend authorization of payment of an amount not to exceed \$875,000 to settle eminent domain proceedings relating to the acquisition of two 200-foot wide electric easements, being 1.055 acres each for a total of 2.110 acres, and the acquisition in fee of a 20.67-acre tract, all out of the James Gilleland Survey Number 13, Abstract Number 12, Travis County, Texas, in connection with the construction of a combination transmission/distribution substation and related improvements. The owners of the needed property interests are Fannie Ruth Salyer, Don Allen Salyer, and Sylvia Gay Meyer. Gravel rights interests are held by Ella Louise Lind, Ralph Daily Glass, James Robert Glass, Mary Francis Wisian, and James Parker, all of whom are parties to the eminent domain proceedings.

8. Recommend approval of an ordinance amending the electric rate schedule included in Exhibit A of Ordinance No. 20100913-004 to add a tariff for an Energy Efficiency Cost Recovery Charge.
9. Recommend authorization to award and execute a contract with FLINTCO INC., Austin, TX, for the design and installation of a thermal energy storage tank in an estimated amount not to exceed \$537,000.
10. Recommend authorization to award and execute a contract through the TEXAS MULTIPLE AWARD SCHEDULE (TXMAS) cooperative purchasing program with TRANE U.S., INC., La Crosse, WI, for the purchase and installation of a centrifugal chiller at the John Henry Faulk Library in an estimated amount not to exceed \$203,229.
11. Recommend approval of the issuance of a rebate to Leander I.S.D. for the installation of energy efficient equipment at Vandergrift High School in an amount not to exceed \$140,709.
12. Recommend authorization to award, negotiate and execute a 24-month contract with KEMA, INC., Burlington, MA; GDS ASSOCIATES, INC., Marietta, GA; and ICF INTERNATIONAL, Plano, TX, or one of the other qualified responders to RFQS No. TVN0010, for demand side management consulting services in an estimated amount not to exceed \$1,700,000 each and combined with one 12-month extension option in an estimated amount not to exceed \$850,000 each and combined, for a total estimated contract amount not to exceed \$2,550,000 each and combined.
13. Recommend authorization to negotiate and execute a one-month renewal of a lease for 49,911 square feet of office space and a new 72-month lease with a one-year extension option for 71,806 square feet of office space at 811 Barton Springs Road with T-C Barton Springs LLC for an amount not to exceed \$12,167,173 with an extension option for an amount not to exceed \$2,208,034, for a total new lease amount not to exceed \$14,375,207.

#### **NEW BUSINESS**

14. Discuss and approve a resolution regarding City staff's ongoing cost analysis of the boards and commissions systems.

#### **OLD BUSINESS**

15. Possible revision of the 2011 Meeting Schedule
16. Discussion and action on the Bylaws
17. Discussion regarding City regulation of electric customer privacy
18. Discussion and possible action regarding Austin Energy budget issues and program funding for FY2012

#### **STAFF REPORTS AND BRIEFINGS**

19. Monthly Financial Report
20. Legislative Report
21. Report on the Rolling Blackouts of February 2, 2011
22. Monthly Update on the Rate Redesign Process

23. **FUTURE AGENDA ITEMS** – Request agenda items, including briefings related to the Upcoming Procurements Report

#### **24. ADJOURNMENT**

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. If requiring Sign Language Interpreters or alternative formats, please give notice at least three days before the meeting date. Please call Toye Goodson Collins at Austin Energy at (512) 322-6450 for additional information. TTY users route through Relay Texas at 711.



**ELECTRIC UTILITY COMMISSION  
REGULAR MEETING MINUTES  
JANUARY 24, 2011**

**The Electric Utility Commission (EUC) convened in a regular meeting in the Shudde Fath Conference Room at 721 Barton Springs Road in Austin, Texas.**

1. **CALL TO ORDER** – Phillip Schmandt, Chair, called the meeting to order at 6:00 p.m. Commissioners in attendance: Phillip Schmandt, Chair; Linda Shaw, Vice Chair; Gary ‘Bernie’ Bernfeld, Shudde Fath, Stephen Smaha, and Steve Taylor. Dr. Michael E. Webber was not present at the call to order, but arrived shortly afterwards.

Staff in attendance: Larry Weis, Cheryl Mele, Kerry Overton, Elaine Hart, Andy Perny, Mark Dreyfus, David Wood, Karl Rabago, Jawana J.J. Gutierrez, Rosemary Ledesma, Ann Little, David Kutach, Elaine Kelly-Diaz, Ronnie Mendoza, Pat Alba, Jim Collins, Jeff Vice, Karl Popham, Patricia Alofsin, Jamie Mitchell, Chris Smith, Adrienne Brandt, Laura Tyler, Joseph Thomas, Stacy Neef, Lisa Tamez, Sandra Castillo, Lori Kirchgatter, and Toye Goodson Collins.

2. **APPROVAL OF MINUTES** - Approve minutes of the December 13, 2010 regular meeting. **Motion to approve minutes by Commissioner Taylor, seconded by Commissioner Fath, passed on a vote of 6-0.**
3. **CITIZEN COMMUNICATIONS** – None

**NEW BUSINESS**

Chair Schmandt announced the withdrawal of Items 16 and 17 from the agenda. Commissioner Webber arrived following approval of items on consent.

4. Recommend approval of an ordinance amending City Code Chapter 15-9 as it relates to utility disconnection moratoriums during extreme weather conditions. **Motion to approve by Commissioner Fath, seconded by Commissioner Taylor, passed on a vote of 7-0.**
5. Recommend approval of an ordinance authorizing acceptance of \$52,500 in grant funds from the U.S. Department of Energy through Leonardo Technologies Inc., Morgantown, WV, and amending the Fiscal Year 2010-2011 Austin Energy Operating Budget Special Revenue Fund of Ordinance No. 20100913-002 to appropriate \$52,500 for programmatic support of the Central Texas Clean Cities Program. The grant period is Nov. 16, 2010 to Oct. 31, 2011. **Motion to approve on consent by Commissioner Smaha, seconded by Commissioner Fath, passed on a vote of 6-0.**
6. Recommend issuance of a rebate to Del Valle I.S.D. for the installation of energy efficient equipment at Dailey Middle School in an amount not to exceed \$77,145.17. **Motion to approve on consent by Commissioner Smaha, seconded by Commissioner Fath, passed on a vote of 6-0.**
7. Recommend authorization to award, negotiation, and execution of a contract with LIGHTHOUSE SOLAR, Austin, TX, for the design and installation of solar photovoltaic systems in an estimated amount not to exceed \$459,190. **Motion to deny approval by Chair Schmandt, seconded by Commissioner Smaha, passed on a vote of 7-0.**
8. Recommend authorization to award, negotiation, and execution of a 24-month requirements service contract with NALCO COMPANY, Naperville, IL, or one of the other qualified offerors to RFP No. SMH0114, for equipment supply and service for chemical water

treatment programs at various city facilities in an estimated amount not to exceed \$3,000,000, with two 24-month extension options in an estimated amount not to exceed \$3,000,000 per extension option, for a total estimated contract amount not to exceed \$9,000,000. **Motion to approve by Vice Chair Shaw, seconded by Commissioner Smaha, passed on a vote of 5-2, with Chair Schmandt and Commissioner Taylor voting no.**

9. Recommend authorization to award and execution of a 24-month revenue contract with SOLOMON CORPORATION, Solomon, KS for the sale of obsolete transformers with an estimated revenue of \$731,836, with three 12-month extension options with an estimated revenue of \$365,918 per extension option, for a total estimated revenue of \$1,829,590. **Motion to approve on consent by Commissioner Smaha, seconded by Commissioner Fath, passed on a vote of 6-0.**
10. Recommend authorization to award and execution of a contract with POWER SUPPLY, INC., Austin, TX for the purchase of Transient Recovery Voltage (TRV) capacitors for Austin Energy facilities in an amount not to exceed \$74,120. **Motion to approve on consent by Commissioner Smaha, seconded by Commissioner Fath, passed on a vote of 6-0.**
11. Recommend authorization to award and execution of a contract with GLOBE ELECTRIC SUPPLY COMPANY, Houston, TX for the purchase of a Direct Current (DC) to Alternating Current (AC) three-phase inverter in an amount not to exceed \$62,626.00. **Motion to approve on consent by Commissioner Smaha, seconded by Commissioner Fath, passed on a vote of 6-0.**
12. Recommend authorization to award and execution of a 12-month requirements service contract with GREATER TEXAS LANDSCAPE SERVICES., Austin, TX, or one of the other qualified bidders for IFB-BV No. TVN0054REBID, to provide grounds maintenance services in an estimated amount not to exceed \$81,675, with four 12-month extension options in an estimated amount not to exceed \$81,675 per extension option, for an estimated total contract amount not to exceed \$408,375. **Motion to approve by Chair Schmandt, seconded by Vice Chair Shaw, passed on a vote of 7-0.**
13. Recommend authorization to award and execution of a 24-month requirements service contract on an as needed basis with USIC LOCATING SERVICES, INC., Carmel, IN for underground utility locating in an amount in an estimated amount not to exceed \$713,500 with three 12-month extension options in an amount not to exceed \$356,750 per extension option, for a total contract amount not to exceed \$1,783,750. **Motion to approve on consent by Commissioner Smaha, seconded by Commissioner Fath, passed on a vote of 6-0.**
14. Recommend approval of an ordinance amending the electric rate schedule included in Exhibit A of Ordinance No. 20100913-004 to add a tariff for an electric vehicle public charging station pilot program. **Motion to approve by Commissioner Smaha, seconded by Commissioner Webber, passed on a vote of 6-1 with Chair Schmandt voting no.**
15. Discussion and action on the Bylaws. **Motion to deny approval, requesting that City Council consider recommended bylaws changes made by the Commission in November 2008, by Chair Schmandt, seconded by Commissioner Smaha, passed on a vote of 7-0.**

#### **OLD BUSINESS**

16. Recommend approval of an ordinance amending the Fiscal Year 2010-2011 Austin Energy Capital Budget of Ordinance No. 20100913-003 to increase appropriations by \$17,000,000

for the Holly Street Power Plant decommissioning costs and amending the Fiscal Year 2010-2011 Austin Energy Operating Budget of Ordinance No. 20100913-002 to increase the Non-Fuel Operations and Maintenance by \$12,000,000 for the Holly Street Power Plant decommissioning account and decrease the Austin Energy Operating Fund ending balance by \$12,000,000. **This item was withdrawn from the agenda.**

17. Recommend authorization to negotiation and execution of a contract with TRC ENVIRONMENTAL CORPORATION, Austin, TX, or one of the other qualified offerors to RFP Solicitation No. CLMB301, for the Holly Street Power Plant Decommissioning Project for \$24,905,361, plus \$1,245,268 contingency for a total not-to-exceed amount of \$26,150,629. **This item was withdrawn from the agenda.**
18. Discussion and possible action regarding the addition of an energy efficiency cost recovery rider to Austin Energy's electric rate schedule. Commissioners received a briefing and presentation by Karl Rabago, Vice President, Distributed Energy Services. Paul Robbins addressed the Commission on this issue. **Motion to approve, accepting staff recommendations including the implementation with eCIS rather than CC&B, by Commissioner Smaha seconded by Commissioner Webber, passed on a vote of 6-1, with Commission Fath voting no.**
19. Discussion and possible action regarding City regulation of electric customer privacy. Paul Robbins addressed the Commission on this issue. **Commissioners requested that staff a) present a proposal on how customer consumption data could be disclosed from zip+4 areas, with at least five addresses in each area, in the new CC&B system; b) obtain direction from the Attorney General on the date customer information is no longer private; and c) present a simplified process on how NDAs could be arranged for those wishing to conduct energy research using customer data. Motion to approve the request by Chair Schmandt, seconded by Commissioner Bernfeld, passed on a vote of 7-0.**

#### **STAFF REPORTS AND BRIEFINGS**

20. Quarterly Financial Report by Elaine Hart, Chief Financial Officer. Commissioner Fath requested additional data regarding allocations of shared expenses by City departments. Chair Schmandt requested a report next month on the status of funding for the Economic Growth and Redevelopment Services Office (EGRSO).
21. Customer Care & Billing Project by Jawana J.J. Gutierrez, Vice President, Customer Care.
22. Austin Energy Quarterly Briefing, to include status of rate review, renewable energy planning, affordability forecasting, and near term strategies by Larry Weis, General Manager.
23. **FUTURE AGENDA ITEMS** – Request agenda items including briefings related to the Upcoming Procurements Report. Commissioners requested a) the Austin Climate Protection Quarterly Report be provided bi-annually instead of quarterly; b) that an item be added to their next agenda for the review of additional data on how shared expenses are allotted by City department; c) a presentation on the future of GreenChoice; and d) that an item be added to their next agenda to consider a revision to the meeting schedule for the month of November.
24. **ADJOURNMENT** – Chair Schmandt adjourned the meeting at 9:40 p.m. without objection.

**CITY OF AUSTIN – CONTRACT & LAND MGMT DEPT    AGENDA DATE: 3/24/2011  
RECOMMENDATION FOR COUNCIL ACTION**

**SUBJECT:** Authorize execution of a construction contract with RS ELLIS, INC. dba SOUTHWEST CORPORATION, Austin, TX for a Control House to serve the future Mueller Substation in an amount not to exceed \$123,323.

**AMOUNT & SOURCE OF FUNDING:** Funding is available in the Fiscal Year 2010-2011 Capital Budget of Austin Energy.

**FISCAL NOTE:** A fiscal note is required.

**FOR MORE INFORMATION CONTACT:** David Wood, 322-6940; Dorthy Kester, 505-7041

**BOARD AND COMMISSION ACTION:** To be reviewed by the Electric Utility Commission on February 28, 2011.

**PURCHASING:** Lowest bid of four bids received.

**MBE / WBE:** This contract will be awarded in compliance with Chapter 2-9A of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program).

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This project is part of a larger project to build a new substation to serve the neighborhoods in and around the Mueller redevelopment area and Central East Austin.

The scope of work includes the purchase and erection of a nominal 20 ft. x 40 ft. prefabricated metal building including power supply, new HVAC system and other ancillary equipment. The work is required to provide a secure and environmentally sound enclosure for the sensitive electronic equipment used to control and monitor an electric substation.

The contract allows 56 calendar days for completion of this project. This project is located within zip code 78723.

**M/WBE Summary**

Bid documents were distributed to eleven general contractors. Bids were opened on January 27, 2011. Southwest Corporation submitted the lowest of four bids received.

Southwest Corporation, Austin, TX	\$123,323.00
Barecky Construction Company, Wimberley, TX	\$123,572.00
Prism Development Inc., Austin, TX	\$132,853.53
Piatra, Inc., Austin, TX	\$164,296.00

The contractor's choice of work methodology provides for three areas of subcontracting opportunities which are listed below. Project specific goals stated in the solicitation were **5.69%** MBE and **1.52%** WBE. Total participation estimated on base bid amount of \$123,323:

<b>NON M/WBE TOTAL – PRIME</b>	<b>\$34,792.31</b>	<b>28.21%</b>
Southwest Corp.		

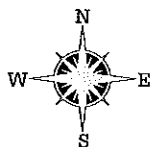
<b>WBE TOTAL – SUBCONTRACTORS</b>	<b>\$877.69</b>	<b>0.71%</b>
(FW) Safequip, Inc., Austin, TX (fire extinguishers & eyewash station)	\$557.69	0.45%
(FW) Liquid Waste Solutions, LLC, Austin, TX (portable toilets)	\$320.00	0.26%

<b>NON M/WBE TOTAL – SUBCONTRACTORS</b>	<b>\$87,653.00</b>	<b>71.08%</b>
Rich Coatings, Manor, TX (epoxy floor coating)	\$3,065.00	2.49%
Gray & Becker Construction, Austin, TX (pre-engineered metal building)	\$27,700.00	22.46%
RM Mechanical, Austin, TX (HVAC)	\$8,988.00	7.29%
Parker Electric, Austin, TX (electrical)	\$47,900.00	38.84%

The Contractor submitted a MBE/WBE Compliance Plan that demonstrated Good Faith Effort and was approved by the Small & Minority Business Resources Department. Second and third low bidder information is provided.

SECOND BIDDER – Barecky Construction Company      \$123,572.00      Base Bid Amount  
45.49% NON M/WBE prime participation; 0% MBE; 54.41% WBE; 0% Non M/WBE  
subcontractor participation.

THIRD BIDDER – Prism Development, Inc.      \$132,853.53      Base Bid Amount  
Did not submit compliance plan

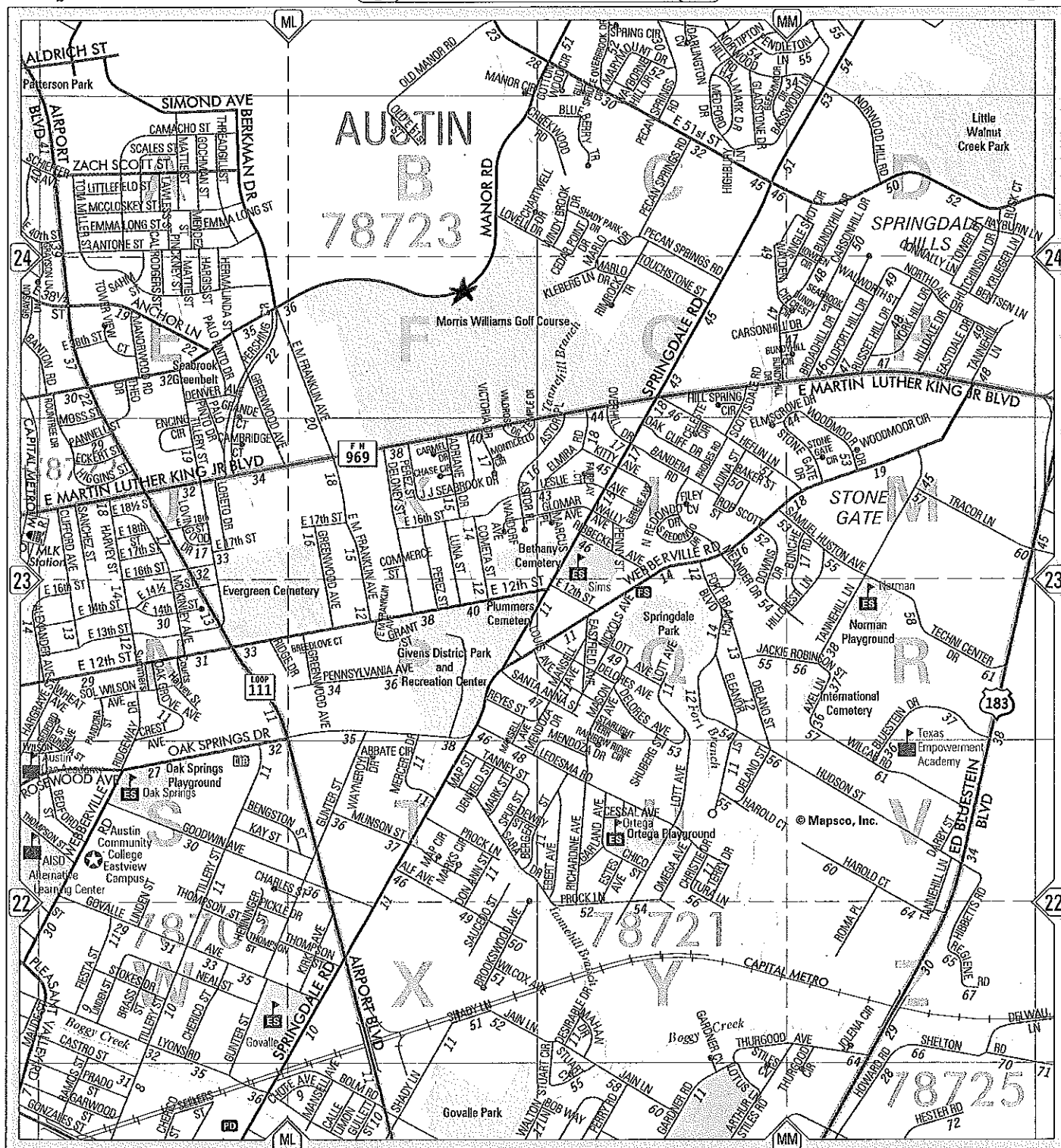


★ **MUELLER SUBSTATION**

CONTINUED ON MAP 556

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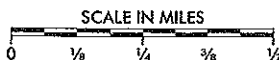
**586**



CONTINUED ON MAP 585

CONTINUED ON MAP 616

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**CITY OF AUSTIN – CONTRACT & LAND MGMT DEPT AGENDA DATE: 03/03/2011  
RECOMMENDATION FOR COUNCIL ACTION**

**SUBJECT:** Authorize execution of a construction contract with PRISM DEVELOPMENT, INC., Austin, TX, for the installation of a masonry wall, 12 feet in height and 1,940 feet in length, around the perimeter of Austin Energy's Kingsbery Substation in an amount not to exceed \$316,015.

**AMOUNT & SOURCE OF FUNDING:** Funding is available in the Fiscal Year 2010-2011 Capital Budget of Austin Energy.

**FISCAL NOTE:** A fiscal note is required.

**FOR MORE INFORMATION CONTACT:** David Wood, 322-6940; Felecia Shaw, 974-7141

**BOARD AND COMMISSION ACTION:** To be reviewed by the Electric Utility Commission and the Design Commission on February 28, 2011.

**PURCHASING:** Lowest bid of two bids received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9A of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program) through the achievements of good faith efforts with 35.18% MBE prime participation and 0.32% WBE subcontractor participation.

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This project is part of a larger effort by Austin Energy to increase the safety and security in and around electric substations by upgrading the oil containment and grounding, and increasing security measures by installing cameras, additional lighting, and replacing perimeter fencing.

This 239,450 square foot substation is located on a 25.87 acre tract at the end of Alf Avenue, a dead end street northeast of the intersection of Springdale Road and Airport Boulevard. AE staff identified three neighborhood associations that might have an interest in the replacement enclosure (wall) project and invited their members to attend a public meeting on Saturday, January 8, 2011 at Govalle Elementary School. AE staff prepared a presentation and an interactive exercise was planned to allow participants to develop various types of enclosures based on cost and materials. Due to low attendance, AE staff mailed project manuals, including the staff recommendation, to the three associations and requested their input. All three associations agreed with the staff recommendation.

This contract includes all labor, equipment, and materials necessary for the replacement of the existing chain link fence with a new 12-foot high masonry screening wall and gates. The masonry enclosure will be 1,940 feet long.

The duration of the contract allows 65 calendar days for completion of this project. This project is located within zip code 78721.

**M/WBE Summary**

Bid documents were distributed to five general contractors. Bids were opened on September 23, 2010. Prism Development, Inc. submitted the lowest of two bids received:

Prism Development Inc., Austin, TX \$316,015.00

Superior Concrete Fence of Texas, Inc., Euless, TX \$335,262.75

The contractor's choice of work methodology provides for two areas of subcontracting opportunities listed below. Project specific goals stated in the solicitation were 6.31% MBE and 2.93% WBE. Total participation estimated on base bid amount of \$316,015:

MBE TOTAL – PRIME	\$111,175	35.18%
(MH) Prism Development, Austin, Texas		
WBE TOTAL – SUBCONTRACTORS	\$1,000	0.32%
(FH) ABC Erosion Control (erosion control) \$1,000		0.32%
NON M/WBE TOTAL – SUBCONTRACTORS	\$203,840	64.50%
Fencecrete America, Ltd.	\$203,840	64.50%

The Contractor submitted a MBE/WBE Compliance Plan that demonstrated a Good Faith Effort and was approved by the Small & Minority Business Resources Department.

SECOND BIDDER – Superior Concrete Fence of Texas, Inc., Euless, Texas \$335,262.75  
92.7% NON M/WBE prime participation; 3.50% MBE; 3.8% WBE; 0% Non M/WBE subcontractor participation.

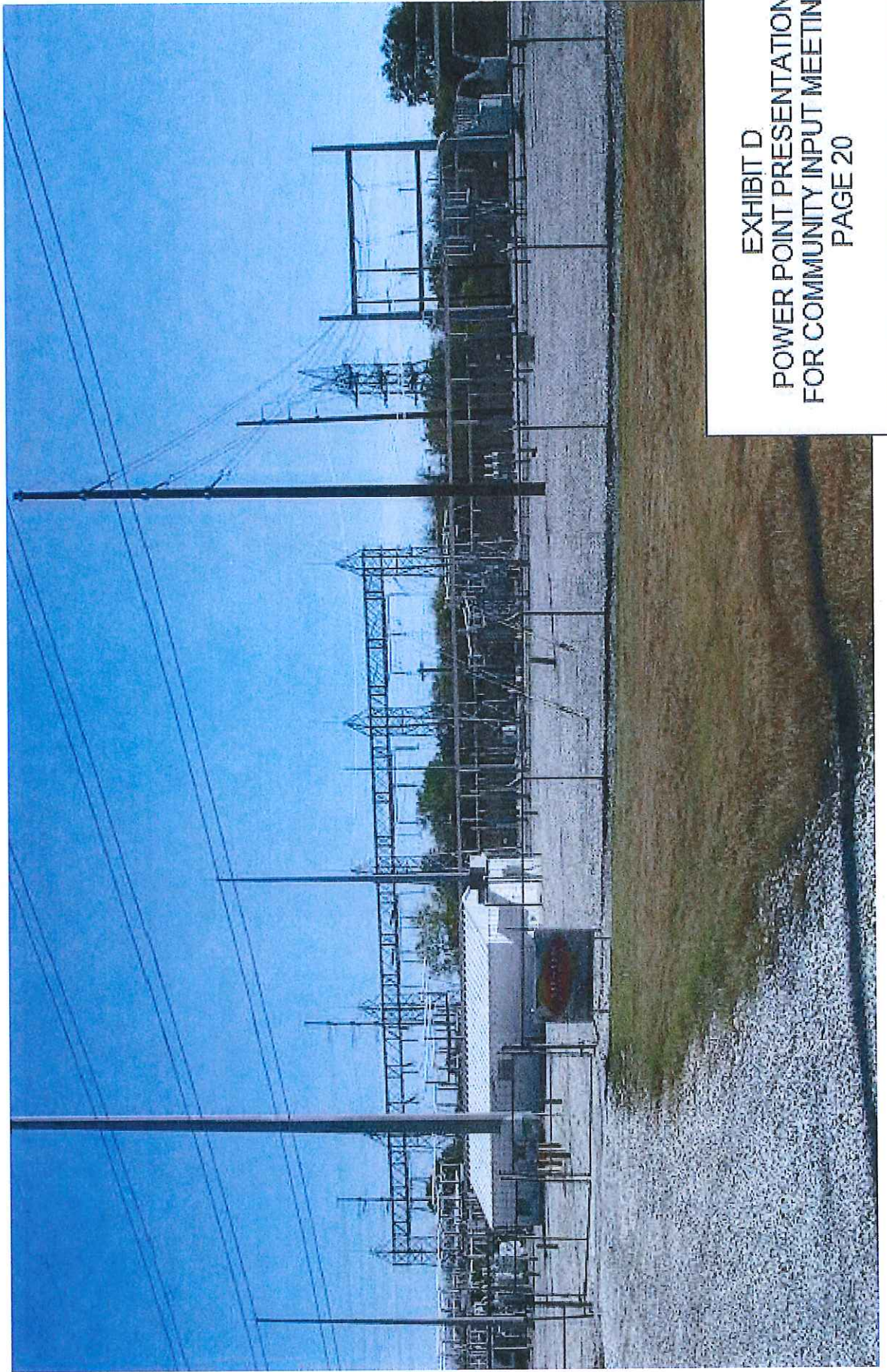




EXHIBIT D  
POWER POINT PRESENTATION  
FOR COMMUNITY INPUT MEETING  
PAGE 13



# Kingsbery Substation



**CITY OF AUSTIN – PURCHASING DEPT.  
RECOMMENDATION FOR COUNCIL ACTION  
VENDOR NAME: PIKE ELECTRIC INC.**

**AGENDA DATE: 3/24/2011**

**SUBJECT:** Authorize award and execution of Amendment No. 15 to a requirements service contract with PIKE ELECTRIC INC, Mount Airy, NC to increase the contract for transmission and distribution electrical services for Austin Energy in an estimated amount not to exceed \$1,250,000, for a revised estimated contract amount not to exceed \$36,127,592.95.

**AMOUNT & SOURCE OF FUNDING:** Funding is available in the Fiscal Year 2010-2011 Capital Budget of Austin Energy.

**FISCAL NOTE:** A fiscal note is required.

**PURCHASING:** Contract Amendment

**PRIOR COUNCIL ACTION:** 12/01/05 – Approved 24-month contract, with three 12-month extension options

**BOARD AND COMMISSION ACTION:** To be reviewed by the Electric Utility Commission on 2/28/2011.

**MBE/WBE:** This contract was awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program) by meeting the goals with 6.02% MBE and 2.22% WBE Subcontractor participation.

**FOR MORE INFORMATION CONTACT:** Shawn Harris, Supervising Sr. Buyer/505-7351

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On December 1, 2005, Council approved a 24-month requirements service contract for Transmission and Distribution services for Austin Energy in an estimated amount not to exceed \$13,951,037.18, with three 12-month extension options in an estimated amount not to exceed \$6,975,518.59 for each extension option, for a total estimated contract amount not to exceed \$34,877,592.95. This contract is for services required to supplement Austin Energy's manpower resources with ready access to contract labor and equipment for the performance of routine and emergency electric powerline work. Services include all facets of electric powerline construction and maintenance activities including service extensions, removal and replacement of old poles, storm-related outage restoration, and distribution line relocations. This contract term was extended until April 1, 2011 in order to provide retainer service until a replacement contract was established. This proposed Amendment would allow for the funding for continued work under the contract until the new end of the contract term, not for any specific project.

## Contract Summary

Original Contract	Original 24-month contract, with three 12-month extension options		\$ 34,877,592.95
Amendment No.1	Amended contract language for invoicing		\$ 0
Amendment No. 2	Added line items		\$0
Amendment No. 3	Added line items as well as deleted unnecessary line items		\$0
Amendment No. 4	Added line items		\$0
Amendment No. 5	Economic price adjustment approved as per contract terms		\$0
Amendment No. 6	Added line item		\$0
Amendment No. 7	Early roll-over of contract and exercised Extension Option #1		\$0
Amendment No. 8	Economic price adjustment approved as per contract terms		\$0
Amendment No. 9	Early roll-over of contract and exercised Extension Option #2		\$0
Amendment No. 10	Contractor name change		\$0
Amendment No. 11	Exercised final extension option #3		\$0
Amendment No. 12	Contract Holdover, no funding change		\$0
Amendment No. 13	Contract Holdover, no funding change		\$0
Amendment No. 14	Contract Holdover, no funding change		\$0
Proposed Modification No. 15	Increase contract amount by \$1,250,000 due to contract holdover		\$1,250,000
Total Revised Contract Amount			\$36,127,592.95



**CITY OF AUSTIN – AUSTIN ENERGY  
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA DATE: 3/10/2011**

**SUBJECT:** Authorize the payment of an amount not to exceed \$875,000 to settle eminent domain proceedings relating to the acquisition of two 200-foot wide electric easements, being 1.055 acres each for a total of 2.110 acres, and the acquisition in fee of a 20.67-acre tract, all out of the James Gilleland Survey Number 13, Abstract Number 12, Travis County, Texas, in connection with the construction of a combination transmission/distribution substation and related improvements. The owners of the needed property interests are Fannie Ruth Salyer, Don Allen Salyer, and Sylvia Gay Meyer. Gravel rights interests are held by Ella Louise Lind, Ralph Daily Glass, James Robert Glass, Mary Francis Wisian, and James Parker, all of whom are parties to the eminent domain proceedings.

**AMOUNT AND SOURCE OF FUNDING:** Funding is available in the 2010-2011 Capital Budget of Austin Energy.

**FISCAL NOTE:** A fiscal note is required.

**FOR MORE INFORMATION CONTACT:** Sonny Poole, Manager, Public Involvement-Real Estate-Surveying, 322-6442.

**PRIOR COUNCIL ACTION:** December 9, 2010 - Approved authorization to proceed with condemnation on the above referenced property.

**BOARD AND COMMISSION ACTION:** To be reviewed by the Electric Utility Commission on February 28, 2011.

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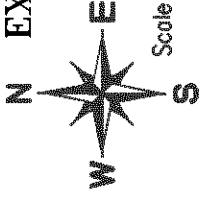
Austin Energy must acquire two 200-foot wide electric easements and fee title to 20.67 acres of land for the construction of a combination transmission/distribution substation. The substation is needed to serve the growing load in the eastern service area, to address voltage issues and to improve switching capability during outages.

Austin Energy attempted to purchase the needed easements and acreage tract, but was unable to agree with the owners on the fair market value of the needed tract. Therefore, the Law Department requested authorization to file an action in eminent domain on behalf of the City of Austin. Through negotiations between the Law Department and the property owners, an agreement to settle the condemnation proceedings in the amount of \$875,000.00 was reached.

# EXHIBIT "B"

Bearing Basis is NAD 83, Texas Central Zone 4203, as SKETCH TO ACCOMPANY FIELD NOTE DESCRIPTION OF A 20.67 ACRE TRACT OF LAND AND TWO EASEMENTS OUT OF THE JAMES GILLELAND SURVEY NO. 13, ABSTRACT NO. 12 IN TRAVIS COUNTY, TEXAS

JJ Minerva, Ltd., Trustee  
 Warranty Deed  
 Document 2003223474 OPRCTCT  
 Called 247.156 Acres

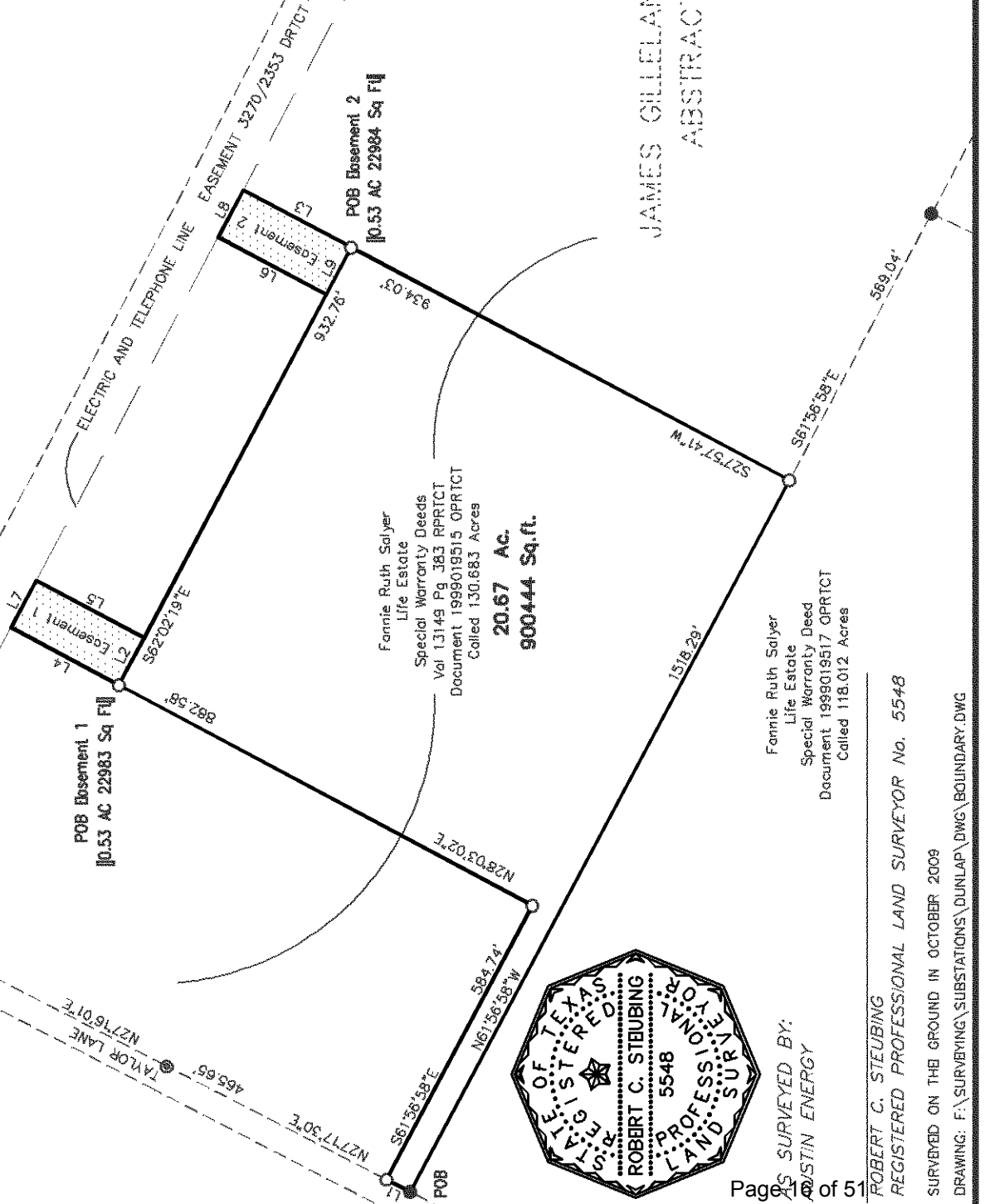


Scale 1" = 300'



## LEGEND:

- ⊙ = 1/2" IRON ROD SET
- = City of Austin Aluminum Capped Rod Set
- = 1/2" Iron Rod Found
- POB = Point Of Beginning
- RPRTCT = Real Property Records Travis County Tx
- OPRTCT = Official Public Records Travis County Tx
- POC = Point Of Commencement
- POB = Point Of Beginning



JAMES GILLELAND SURVEY NO. 13  
 ABSTRACT NUMBER 12

AS SURVEYED BY:  
 JUSTIN ENERGY

ROBERT C. STEUBING  
 REGISTERED PROFESSIONAL LAND SURVEYOR No. 5548  
 SURVEYED ON THE GROUND IN OCTOBER 2009  
 DRAWING: F:\SURVEYING\SUBSTATIONS\DUNLAP\DWG\BOUNDARY.DWG



**CITY OF AUSTIN – AUSTIN ENERGY  
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA DATE: TBD**

**SUBJECT:** Approve an ordinance amending the electric rate schedule included in Exhibit A of Ordinance No. 20100913-004 to add a tariff for an Energy Efficiency Cost Recovery Charge.

**AMOUNT AND SOURCE OF FUNDING:** There is no unanticipated fiscal impact.

**FISCAL NOTE:** A fiscal note is not required.

**FOR MORE INFORMATION CONTACT:** Karl R. Rábago, vice president, Distributed Energy Services, 322-6098.

**PRIOR COUNCIL ACTION:** September 13, 2010 – Approved electric rate schedule of Austin Energy, included in the Fiscal Year 2010-2011 Budget of Austin Energy.

**BOARD AND COMMISSION ACTION:** Recommended by the Resource Management Commission. To be reviewed by the Electric Utility Commission on February 28, 2011.

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The Energy Efficiency Cost Recovery Charge (“EECRC”) is a charge to be collected from Austin Energy customers to pay for energy efficiency program and rebate costs not reflected in base rates. The EECRC includes two major components, both of which are allocated on a per bill basis according to customer class. Customer class allocations are set to match Austin Energy’s peak demand system utilization, called the “Four-Coincident-Peak” calculation.

The two major cost components are: (1) the amount of energy efficiency program and rebate budget approved by the Austin City Council that is not reflected in base electric rates, and (2) any amounts over- or under-collected for energy efficiency program and rebate costs not collected in the previous year (“true-up” costs).

Austin Energy will engage an independent third party to validate and verify program costs at the end of each year and provide a recommendation to the RMC and EUC for their review of true-up costs in each year when the EECRC is recalculated and reset. The EECRC will be reset on January 1 of each year, establishing the “recoverable expense” per the tariff schedule. During the first year of implementation, the EECRC will be set based on approved FY2010 budget only. Amounts not collected during the first year due to implementation in the middle of the year will not be collected in a subsequent true-up calculation.



## **Distributed Energy Services**

### **Energy Efficiency Cost Recovery Charge Rider**

Austin Energy budgets annually for operating, capital and rebate costs associated with administering its energy efficiency programs. Current rates include an amount for energy efficiency funding that has not changed since current base rates were adopted over fifteen years ago. Energy efficiency annual budgets at Austin Energy are today significantly higher than the amount currently in base rates.

Energy efficiency programs at Austin Energy regularly and consistently reduce demand for electricity and associated costs at an overall revenue requirements impact that is significantly less than would be required to generate and deliver electricity. Historically, Austin Energy's total investment in energy efficiency savings have cost about one-half of an equivalent investment in generation capacity.

For this and other reasons, the Austin City Council adopted a resolution over ten years ago stating that "[c]ost effective energy conservation programs shall be the first priority in meeting new load growth requirements of Austin Energy." The Council has consistently approved energy efficiency budgets in order to meet energy efficiency goals. Virtually all customer and stakeholder groups in the Austin community have expressed strong and consistent support for cost-effective investment in energy efficiency through Austin Energy's programs.

Customer demand for energy efficiency products and services can and has changed significantly over the past 15 years. Factors impacting this demand include federal and state cash and tax incentives, customer awareness, housing costs, general economic conditions, fuel prices, perceptions of economic payback, peer pressure, and others. For mature energy efficiency programs like those provided by Austin Energy, especially with the utility administering some \$25 million in federal stimulus grants relating to energy efficiency, overall program expenses are increasingly variable in nature.

A standard practice in utility ratemaking is to address variable costs through riders or other special collection mechanisms that can adjust to annual funding requirements. Typically, a rider level is set in one year and then trued-up in the subsequent year for over- or under-collections. Austin Energy has riders in place for fuel and special transmission costs. In recent years, the Public Utility Commission of Texas (PUC) has adopted PUC Substantive Rule 25.181(f) to address the issue of timely collection of energy efficiency expenses for regulated distribution utilities under its jurisdiction.

Austin Energy proposes the adoption of an Energy Efficiency Cost Recovery Charge Rider (EECRC Rider) to ensure adequate and timely recovery of costs associated with the delivery of cost-effective energy efficiency programs. The EECRC Rider will ultimately appear as a new item on the customer's monthly bill. The Rider will include a collection for general fund transfer in the amount of 9.1%, consistent with the charge applied to other Austin Energy revenues. A collection of general fund transfer also accomplishes the important policy objective of making energy efficiency savings stand on equal economic footing with sales of electricity.

The FY 2011 EECRC Rider will be set at \$5,101,520. This amount is derived calculating the amount of energy efficiency spending in the current approved budget that is not covered by base rates with an allowance for payment of general fund transfer. The following table sets forth the charges among various rate classes, based on current customer counts, to recover the amount of the EECRC Rider. The EECRC Rider will be charged on a per-bill basis, with charge level varying by rate class. In the vast majority of cases, a per-bill basis for charging is equivalent to a per-customer basis of billing. The following table sets out the charges under the EECRC Rider.

<b><u>Energy Efficiency Cost Recovery Charge</u></b>				
<b>Customer Class</b>	<b>Billing Unit</b>	<b>Monthly Charge</b>	<b>Avg Monthly Bill</b>	<b>Impact on Avg Monthly Bill</b>
Residential and Worship	per Bill	\$ 0.51	\$ 95.08	0.54%
City and Lighting	per Bill	\$ 10.29	\$ 3,337.74	0.31%
Commercial - Demand	per Bill	\$ 14.55	\$ 2,991.40	0.49%
Commercial - Non-Demand	per Bill	\$ 0.57	\$ 120.80	0.47%
Commercial - Primary	per Bill	\$ 148.85	\$ 31,817.38	0.47%
Contract Customers	per Bill	\$ 614.71	\$ 71,353.56	0.86%

(Note: Contract customers will not be required to pay this charge under the terms of their contracts.)

The reason for this charging methodology is to better align allocation of charges to the cost driver associated with energy efficiency programs. That is, customer classes are designed substantially to address demand (kW), rather than energy consumption (kWh). Energy efficiency programs are primarily designed to address demand, so a per-bill allocation according to customer class is a more appropriate and matches more closely with cost-causation. The charge level was set with reference to class cost allocation under Austin Energy's "Four-Coincident-Peak" calculation.

Consistent with the approach used by the PUCT, Austin Energy will conduct an annual true-up of the EECRC Rider, after the end of the fiscal year and before 1 January of each year. The true-up will be used to adjust collections for changes in numbers of customers in each class and to address differences between actual and projected customer participation in energy efficiency programs. This process, which includes independent third party review of energy efficiency performance and review by the Resource Management and Electric Utility Commissions, establishes the "recoverable expense" as defined in the tariff. A detailed description of the true-up process is attached.

Austin Energy proposes that the new EECRC Rider go into effect during the current 2011 fiscal year. Austin Energy will not collect any Rider amount not collected due to implementation for only a portion of the year.

Austin Energy will evaluate the EECRC Rider in the context of the on-going rate review process, to determine if and how the mechanism is continued when rates are restructured and reset.

For more information: Karl R. Rábago, vice president for Distributed Energy Services  
[karl.rabago@austinenergy.com](mailto:karl.rabago@austinenergy.com), 512.322.6098



**Austin Energy**  
**Distributed Energy Services**  
**EECRC Annual True-Up and Reset Procedure**

**Schedule**

<b>Date</b>	<b>Event</b>
Sept. 30	Close Accounting for Fiscal Year for Yr. 1
Nov.	Review of Performance and True-Up for Yr. 1; Reset Charge for Yr. 2
Jan. 1	Begin Billing New Charge

**Process to Set New EECRC Level Each Year**

*(Establishes the “Recoverable Expense” per Tariff for Each Year)*

**Reporting:** On Sept. 30, Distributed Energy Services closes fiscal year (financial close completed by Oct. 31)

DES prepares annual Energy Efficiency Performance and Accounting Report

**True-Up:** Complete True-Up Calculations no later than mid-Nov.

Based on Performance and Accounting Report, DES proposes Net True-Up Amount for the new EECRC level, with following adjustments:

- *Increase* for cost-effective spending higher than approved budget and EECRC for previous year
- *Decrease* for spending lower than approved budget for EECRC for previous year or spending that was not cost-effective

**Reset:** Complete reset calculations by mid-Nov.

Based on approved new fiscal year budget and existing official customer counts in each class as of Oct. 1 of the new fiscal year; DES develops proposed new EECRC reset amount (“Recoverable Expense” in tariff) as follows:

- *Starting Amount* = Include rebates (“CRIF”), O&M for Energy Efficiency Services group, O&M for Green Building, O&M allocation to Austin Energy for Austin Climate Protection Plan, O&M for Emerging Transportation Technologies, 50% of O&M for DES corporate, 10% of O&M for Key Accounts and Market Research and Product Development. Do not include capital budgets or overhead budgets in corporate, finance, HR, facilities, etc.; does not include lost revenue adjustment.
- *Increase* by GFT (9.1%) times Starting Amount
- *Decrease* by solar rebates, O&M, and associated GFT
- *Allocate* on a per-bill basis according to current official Austin Energy Four-Coincident-Peak percentages

**Review:** RMC and EUC review prior to Jan. 1; Set “Recoverable Expense” per Tariff

- Energy Efficiency Performance and Accounting Report
- Net True-Up amount
- Reset amount for EECRC

CITY OF AUSTIN  
ELECTRIC RATE SCHEDULE  
ENERGY EFFICIENCY COST RECOVERY CHARGE RIDER

Application:

The charge set forth in this rider applies to each retail electric customer unless the application of this charge would conflict with an existing written service contract.

Method of Calculation:

The Energy Efficiency Cost Recovery Charge (EECRC) shall be calculated annually and shall equal by rate class the sum of budgeted energy efficiency expenditures not recovered in base rates and any adjustment for over-recovery or under-recovery of energy efficiency expenditures from the previous fiscal year, divided by the number of bills issued annually for each class.

Monthly Charge:

The monthly energy efficiency cost recovery charge for each rate class will be calculated using the following formula:

$$\text{EECRC} = \frac{[(\text{EXP}_c - \text{REV}_c) + (\text{EXP}_p - \text{REV}_p)] \times \text{CLS}}{B}$$

$\text{EXP}_c$  = energy efficiency program expenditures budgeted by the City Council for the current fiscal year, plus that amount times the general fund transfer percentage for the current fiscal year.

$\text{REV}_c$  = forecasted energy efficiency revenues recovered in base rates for the current fiscal year.

$\text{EXP}_p$  = actual energy efficiency program expenditures during the prior fiscal year, plus that amount times the general fund transfer percentage for the prior fiscal year.

$\text{REV}_p$  = actual revenue recovered in base rates and EECRC during the prior fiscal year.

$\text{CLS}$  = rate class's percentage load share of the  $4\text{CP}_a$ , determined using the City's metering data, where  $4\text{CP}_a$  is the City's electric utility's most recent average coincident peak demand for the months of June through September.

$B$  = the cumulative number of bills issued for the rate class for the prior fiscal year.

## Demand Based (Customer Bills) Allocation - Fully Funded less LTC

\*Blue indicates variables

Target	\$5,101,520
Exempt Low Income (Y/N)	N

Customer Class	Demand	# in Class	Monthly Charge per Customer based on 4CP	Monthly Revenue	Yearly Revenue	Yearly Revenue % of Target	4CP Alloc %	4CP Alloc % Variance	Avg Monthly Bill	% of Avg Bill
Residential & Worship (E01, E01C)	<10 kW	360,088	\$0.51	\$184,617	\$2,215,408	43.4%	43.4%	0.0%	95.08	0.54%
E01A Res CAP Accounts* City & Lighting (E03, E04, E05)	<10 kW	8,613	\$0.51	\$4,372	\$52,468	1.0%	1.0%	0.0%	60.38	0.84%
Demand (E06, E14, E23)	-	864	\$10.29	\$8,890	\$106,685	2.1%	2.1%	0.0%	3,337.74	0.31%
Non-Demand (E02, E02S, E13)	> 20 kW	10,278	\$14.55	\$149,504	\$1,794,050	35.2%	35.2%	0.0%	2,991.40	0.49%
Primary/Large Primary (E07, E07S, E11, E15, E16NP, E17)	< 20 kW	33,874	\$0.57	\$19,166	\$229,996	4.5%	4.5%	0.0%	120.80	0.47%
Contract Customers (LTC1, LTC1S, LTC2, LTC2S, LTC2T)	-	78	\$148.85	\$11,551	\$138,612	2.7%	2.7%	0.0%	31,817.38	0.47%
	> 3,000 kW	77	\$614.71	\$47,025	\$564,301	11.1%	11.1%	0.0%	71,353.56	0.86%
		<b>413,870</b>			<b>\$5,101,520</b>	<b>100.0%</b>	<b>100.0%</b>	<b>0.0%</b>		

Less Low Income

\$0

Less LTC

(\$564,301)

Total Collected

\$4,537,219

Target

\$5,101,520

Variance to Target

(\$564,301)

Variance after LTC

\$0

GFT

\$412,887

\*E01A Res CAP Accounts 4CP and 4CP% Alloc based on E01 4CP to E01 # customers

## Energy Efficiency Cost Recovery Charge

<u>Equivalent Savings Estimates -- Efficiency Measures That Would Fully Offset the Rider's Added Cost</u>					
Customer Class	Rider Amount	Avg Monthly Bill	Impact on Avg Monthly Bill	Equivalent Energy Reduction	
Residential and Worship	\$ 0.51	\$ 95.08	0.54%	Replacing two (2) conventional lightbulbs with 20 watt compact fluorescent lamps	
City and Lighting	\$ 10.29	\$ 3,337.74	0.31%	Replacing 22 3-lamp T-12 light fixtures with 3-lamp T-8 light fixtures	
Commercial - Demand	\$ 14.55	\$ 2,991.40	0.49%	Replacing two (2) gym lighting fixtures with 230 watt high-bay fluorescents	
Commercial - Non-Demand	\$ 0.57	\$ 120.80	0.47%	Replacing two (2) conventional lightbulbs with 20 watt compact fluorescent lamps	
Commercial - Primary	\$ 148.85	\$ 31,817.38	0.47%	Reducing electric demand by 12 kW $\approx$ 1 small air conditioning system	
Contract Customers	\$ 614.71	\$ 71,353.56	0.86%	[These customers do not pay allocated share of EECRC under existing contract terms]	

**CITY OF AUSTIN - PURCHASING DEPT.  
RECOMMENDATION FOR COUNCIL ACTION  
VENDOR NAME: FLINTCO, INC**

**AGENDA DATE: 03/03/2011**

**SUBJECT:** Authorize award and execution of a contract with **FLINTCO INC.**, Austin, TX, for the design and installation of a thermal energy storage tank in an estimated amount not to exceed \$537,000.

**AMOUNT AND SOURCE OF FUNDING:** Funding is available from the U.S. Department of Energy (DOE), as a result of the American Recovery and Reinvestment Act (ARRA) of 2009 for the grant period of December 28, 2009 to December 27, 2012. No match is required.

**FISCAL NOTE:** There is no unanticipated fiscal impact. A fiscal note is not required.

**PURCHASING:** Sole bid received.

**PRIOR COUNCIL ACTION:** February 4, 2010 - Approved acceptance of \$7,492,700 grant from DOE amending the budget

**BOARDS AND COMMISSION ACTION:** Recommended by the Resource Management Commission. To be reviewed by the Electric Utility Commission on February 28, 2011.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program) by meeting the goals with 1.58% MBE and .41% WBE Subcontractor Participation.

**FOR MORE INFORMATION:** Shawn Harris, Supervising Sr. Buyer / 505-7351

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This contract is for the purchase and installation of a thermal energy storage (TES) tank at the Technicenter Plant located at 4201 Ed Bluestein. The Technicenter building houses first responders including the Austin Fire Department, Emergency Medical Services (EMS), warehousing for Fire and EMS, Austin Police Department offices, and the Department of Small and Minority Business Resources. The building was built around 1968 and was purchased “as-is” by the City of Austin in 2005. This facility is one of the least energy-efficient buildings in the city of Austin’s inventory.

This type of thermal energy storage is basically an insulated water storage tank designed to stored chilled water. At night and at off-peak times, electric chillers are operated to air condition the building as well as store chilled water for use during time of peak electrical demand. During times of peak electrical demand, the electric chillers are shut off and the building is air conditioned using stored chilled water. Other notable thermal energy storage systems operated by the City of Austin include one at the Austin-Bergstrom International Airport, Dell Children’s Hospital, Paul Robbins district cooling plant and District Cooling Plant #2.

The work will include all labor, materials and equipment necessary for the project. This TES tank is part of a larger heating, ventilating and air conditioning (HVAC) upgrade project at the Technicenter



campus that is currently underway through an existing contract with Chevron Energy Services which is also being funded through the ARRA stimulus grant. The overall project is expected to shift and reduce peak demand by 400 kW, reduce energy usage by 931,532 kWh and avoid operating costs annually by \$160,000. This project will help Austin Energy achieve its goal of reducing peak electrical demand and offsetting or delaying the need to procure new power generation resources.

This solicitation was advertised starting on December 6, 2010 for a period of 22 days and was originally scheduled with a bid opening date of December 28, 2010. The bid opening date was extended for an additional 21 days until January 18, 2011, allowing it to advertise for a total of over six weeks, an additional site visit was scheduled, and numerous vendors were contacted in an effort to secure more bids. These efforts did not produce any additional bidders. This project is very specialized and there are numerous additional requirements passed down because of the grant funding. Staff believes this contributed to the limited response from prospective bidders. While a resolicitation has been considered, the limited interest in the solicitation, and US DOE grant requirements that set a 50% grant funded commitment deadline for June 30, 2011 do not allow for a timely resolicitation.

MBE/WBE solicited: 3/2

MBE/WBE bid: 0/0

#### **M/WBE Summary**

Participation goals stated in the solicitation were 1.00% MBE and 0.40% WBE. The recommended firm provided MBE/WBE Compliance Plans that were approved by the Small and Minority Business Resources Department.

#### **Recommended Firm : Flintco, Inc**

##### **NON MBE/WBE - PRIME**

Prime – Flintco, LLC	<u>\$117,650.00</u>	<u>21.91%</u>
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##### **MBE Subcontractor Participation**

	<b><u>\$8,500.00</u></b>	<b><u>1.58%</u></b>
<u>African American Subtotal</u>	<u>\$8,500.00</u>	<u>1.58%</u>
HVJ Associates, Inc.	\$8,500.00	1.58%
Austin, TX		
Geotechnical - Soils		

##### **WBE**

	<b><u>\$2,190.00</u></b>	<b><u>0.41%</u></b>
Liquid Waste Solutions, LLC	\$440.00	0.08%
Austin, TX		
Toilets, Portable, Rental or Lease		

River City Rolloffs, Inc.	\$1,250.00	0.23%
Austin, TX		
Garbage, Trash Removal and Disposal		

AFS Environmental, Inc.	\$500.00	0.09%
Austin, TX		
Erosion Control Services		

<b><u>NON MBE/WBE</u></b>	<b><u>\$408,660.00</u></b>	<b><u>76.10%</u></b>
Chicago Bridge & Iron Co. The Woodlands, TX Thermal Storage Tank	\$382,550.00	71.24%
 Austin Concrete Solutions Austin, TX Concrete, Foundation	 \$26,110.00	 4.86%

**BID TABULATION**  
**IFB GAL0003**  
**(30 line items)**

<b><u>Vendor</u></b>	<b><u>Total Bid Amount</u></b>
<b>Flintco, Inc.</b>	<b>\$537,000</b>
<b>Austin, TX</b>	

A complete bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

**PRICE ANALYSIS**

- a. Sole bid. The bid opening date was extended in an effort to secure more bids without success. This project is very specialized and there are numerous additional requirements passed down because of the grant funding and thus vendors capable of doing the work are very limited.
- b. Fifty notices were sent, including two MBEs and one WBE. One bid was received, with no response from the MBE/WBEs.
- c. This is the first purchase of its type; therefore, there is no pricing history available.

**APPROVAL JUSTIFICATION**

- a. Sole bid received.
- b. The Purchasing office concurs with Austin Energy's recommended award.
- c. Advertised on the Internet.

**CITY OF AUSTIN – PURCHASING DEPT.  
RECOMMENDATION FOR COUNCIL ACTION  
VENDOR NAME: TRANE U.S., INC**

**AGENDA DATE: 03/03/2011**

**SUBJECT:** Authorize award and execution of a contract through the TEXAS MULTIPLE AWARD SCHEDULE (TXMAS) cooperative purchasing program with **TRANE U.S., INC.**, La Crosse, WI, for the purchase and installation of a centrifugal chiller at the John Henry Faulk Library in an estimated amount not to exceed \$203,229.

**AMOUNT & SOURCE OF FUNDING:** Funding is available from the Department of Energy (DOE) as a result of the American Recovery and Reinvestment Act (ARRA) of 2009 for the grant period of December 28, 2009 to December 27, 2012. No match is required.

**FISCAL NOTE:** There is no unanticipated fiscal impact. A fiscal note is not required.

**PURCHASING:** Cooperative Purchase

**PRIOR COUNCIL ACTION:** February 4, 2010 - Approved acceptance of \$7,492,700 grant from DOE amending the budget.

**BOARD AND COMMISSION ACTION:** Recommended by the Resource Management Commission. To be reviewed by the Electric Utility Commission on February 28, 2011.

**MBE/WBE:** This Cooperative Contract is exempt from the MBE/WBE Ordinance. This exemption is in compliance with Chapter 2-9D of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). However, Trane U.S., Inc. will subcontract with Mid State Plumbing (WBE) (18%) and with JS Electric (WBE) (2.2%).

**FOR MORE INFORMATION CONTACT:** Shawn Harris, Supervising Sr. Buyer / 505-7351

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This contract is for the purchase and installation of a centrifugal chiller for the John Henry Faulk Library to replace an old, inoperable chiller. Chillers are refrigeration units that cool water to be distributed to buildings for the purpose of temperature and humidity control. Once the chilled water is used it is returned to the chiller, and the water is chilled once again and sent out back through a continuous loop.

The chiller being replaced provides chilled water for the J.H. Faulk Library and Austin History Center campus. When the Faulk Library was constructed in the 1970s, the mechanical systems were designed for two (2) chillers. One of those chillers was replaced in the 1990s. That chiller recently failed and cannot be repaired. As a result, both buildings are being cooled by the remaining original chiller. This chiller is nearing the end of its life span, and is no longer an efficient component of the air conditioning system at the facility.

This contract with Trane U.S., Inc. will replace the failed chiller with a new high efficiency machine, and install two (2) variable frequency drives (VFD) on the pumps that serve it. The

new chiller and VFD combination will reduce energy consumption and facility maintenance. This can greatly reduce operating costs, and will provide a significant reduction of the City of Austin’s carbon footprint.

Through a separate, related purchase, two cooling towers will be provided by Trane U.S., Inc. and will be funded by the Library Department. The towers are used to reject the heat produced by the chiller to the environment.

This action will result in reducing the facility’s electrical demand by an estimated 20.4 kW, and annual energy usage by an estimated 113,150 kWh per year. These savings are equivalent to an estimated 75 tons of Carbon Dioxide, 152,547 vehicle miles traveled, removal of 13 cars from our roadways, the planting of 1,745 trees, or 87 acres of forest in Austin’s parks.

Trane U.S., Inc is contracted through TXMAS to provide this service and equipment to other public entities state-wide. The cooperative purchasing program is coordinated by the State of Texas, Comptroller of Public Accounts and allows the City to use TXMAS contracts that have been developed from contracts that were competitively bid and awarded by the General Services Administrations Federal Supply Service. This expedited purchasing process is ideally suited to the expedited project completion requirements associated with ARRA Federal grants. A separate procurement for this equipment could compromise Austin Energy’s ability to timely complete this money-saving project.

**M/WBE Summary**

Although Cooperative Purchases are exempted from the MBE/WBE Procurement program and no goals were established for this contract, Trane U.S., Inc., identified the following subcontracting opportunities:

**NON MBE/WBE - PRIME**

Prime – Trane U.S. Inc.	<u>\$162,159.00</u>	<u>79.8%</u>
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**WBE**

Mid State Plumbing	<u>\$41,070.00</u>	<u>20.2%</u>
Austin, TX	<u>\$36,550.00</u>	<u>18.0%</u>
Heating, Ventilating and Air Conditioning		

J S Electric Inc	\$4,520.00	2.2%
Buda, TX		
Electrical		

**CITY OF AUSTIN – AUSTIN ENERGY  
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA DATE: 03/03/2011**

**SUBJECT:** Approve issuance of a rebate to Leander I.S.D. for the installation of energy efficient equipment at Vandergrift High School in an amount not to exceed \$140,709.

**AMOUNT & SOURCE OF FUNDING:** Funding is available in the Fiscal Year 2010-2011 Operating Budget of Austin Energy, Conservation Rebates and Incentive Fund.

**FISCAL NOTE:** There is no unanticipated fiscal impact. A fiscal note is not required.

**FOR MORE INFORMATION CONTACT:** Fred Yebra, P.E., Director, Energy Efficiency Services, at 482-5305 or Steve Saenz, Unit Manager, at 482-5325.

**BOARD AND COMMISSION ACTION:** Recommended by the Resource Management Commission. To be reviewed by the Electric Utility Commission on February 28, 2011.

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Austin Energy's Energy Efficiency Services requests authorization to issue a rebate to Leander I.S.D., Vandergrift High School in the amount of \$140,708.01 for the installation of High Efficiency Lighting, Chiller, Direct Expansion Air-Conditioning Systems, Water Source Heat Pumps, Motors, Variable Frequency Drives, Transformers and Heat Recovery Units in accordance with the City of Austin's Commercial Rebate Program guidelines. This program is one element of Austin Energy's comprehensive Energy Resource Plan, approved in December 2003 by City Council, designed to reduce local air pollution through energy conservation, to reduce peak demand, and to assist customers in reducing electric consumption.

Vandergrift High School is located at 9500 McNeil Drive in Austin, Texas. The demand (kW) savings associated with the high efficiency equipment installed in this project is estimated at 483 kW, at a program cost of \$291.17 per kilowatt saved. The avoided kWh, estimated at 662,828 kWh per year, represents a major benefit to the local environment. This project will prevent the following air pollutants from being emitted: 398 metric tons of Carbon Dioxide (CO<sub>2</sub>), 0.251 metric tons of Sulfur Dioxide (SO<sub>2</sub>), and 0.277 metric tons of Nitrogen Oxides (NOX).

In addition to the reduced air and toxic metals pollution, the project savings are also equivalent to an estimated 893,613 vehicle miles traveled, the removal of 76.2 cars from our roadways, or the planting of 10,225 trees or 511 acres of forest in Austin's parks.

## RCA PROJECT FACT SHEET

Customer Name: Leander I.S.D., Vandergrift High School

File Number: 10655

Facility Address: 9500 McNeil Drive, Austin, Texas 78750

Customer Contact: Mike Conkle - (512) 434-5087

Estimated Rebate: \$140,708.01

Equipment Installed: High Efficiency Lighting, Chiller, DX A/C, Water Source Heat Pumps, Motors, VFD's, Transformers and Heat Recovery Units

Peak Demand Savings: 483 kW

Annual Energy Savings: 662,828 kWh/yr

Cost per kW: \$291.17

Estimated Project Cost: \$ 92,000,000

Estimated Completion Date: August 2010

Site Information: Vandergrift High School is located at 9500 McNeil Drive; Austin, Texas 78750

### Comments:

Vandergrift High School is located in Steiner Ranch near FM 2222 and RR 620 at 9500 McNeil Drive. It is part of the Leander Independent School District and includes an Academic & Career Building, a Fine Arts and Athletic Building and contains approximately 376,400 square feet of operating space. Vandergrift High School was funded by the proceeds of the 2007 bond issue approved by the voters of Leander ISD. Vandergrift was built to hold a capacity of 1,800 students and is named in honor of Lt. Matthew Ryan Vandergrift (USMC) a Leander High School honors graduate and athlete who was killed in Iraq in April 2008.

**CITY OF AUSTIN - PURCHASING DEPT.**  
**RECOMMENDATION FOR COUNCIL ACTION**  
**VENDORS: KEMA, INC., GDS ASSOCIATES, INC. and ICF INT'L**

**AGENDA DATE: 03/24/11**

**SUBJECT:** Authorize award, negotiation and execution of a 24-month contract with **KEMA, INC.**, Burlington, MA; **GDS ASSOCIATES, INC.**, Marietta, GA; and **ICF INTERNATIONAL**, Plano, TX, or one of the other qualified responders to RFQS No. TVN0010, for demand side management consulting services in an estimated amount not to exceed \$1,700,000 each and combined with one 12-month extension option in an estimated amount not to exceed \$850,000 each and combined, for a total estimated contract amount not to exceed \$2,550,000 each and combined.

**AMOUNT AND SOURCE OF FUNDING:** Funding in the amount of \$425,000 is available in the Fiscal Year 2010-2011 Operating Budget of Austin Energy. Funding for the remaining 18 months of the original contract period and extension option is contingent upon available funding in future budgets.

**FISCAL NOTE:** There is no unanticipated fiscal impact. A fiscal note is not required.

**FOR MORE INFORMATION CONTACT:** Terry Nicholson, Senior Buyer/ 512-322-6586

**BOARD AND COMMISSION ACTION:** Recommended by the Resource Management Commission. To be reviewed by the Electric Utility Commission on February 28, 2011

**PURCHASING:** Best three qualification statements of ten received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No sub-contracting opportunities were identified; therefore, no goals were established for this solicitation.

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This is a service contract for demand side management with three consulting firms. This contract will assist Austin Energy (AE) in achieving the energy efficiency goals initiated in the City's Climate Protection Plan established in 2007 which calls for 35% of the electric utility's energy to be derived from energy conservation efforts by 2020, including 800 MW of Demand Side Management (DSM). While Austin Energy has enhanced capabilities in delivering the energy efficiency, DSM, renewable energy, smart grid, demand response, and the associated carbon reduction and other environmental benefits, AE's staff will also require specific consulting services to assist in the evaluation of energy plans and strategies for achieving the City's energy goals. The Contractors will provide the additional experience and expertise in DSM, ERCOT markets, demand response technologies, financing and business model development required for the successful attainment of the City's goals.

The Contractors will review programs and make recommendations to increase participation and cost effectiveness, recommend enhancements in response to changes in energy codes and standards, analyze current and proposed Federal and State legislation for efficiency and DSM programs and their impact on energy programs, as well as carbon management strategies including carbon offsets and the ability to claim savings. The Contractors will assist AE with the development of high level

solar implementation strategies required to meet its goals for solar power including rebates, production based incentives, feed-in tariffs, net metering and the impact on customer bills, and the local electrical distribution system.

Other projects expected to require the Contractors expertise include:

- The creation of a business model for solar and DSM and the development of models for utility scale solar such as power purchase agreement strategies, ownership options, the review and recommendation of solar technology, installation locations, phasing and long-term operating strategies.
- Combined Heat and Power (CHP) potential within the AE service territory and the review of emerging technology and business models to develop long-term strategies.
- The development of performance incentives for energy efficiency and the development of alternative program approaches to minimize cost while maximizing participation and DSM efficiency and impact.
- Energy and demand reductions including measurement, verification, program, and code modeling to ensure validity of savings and goals.
- Assist in program development and design for new and innovative energy, demand reduction and green building programs.

City Council's mandated FY2020 energy efficiency goals necessitate consultants with skill sets not currently available from staff. Independent, objective consultant analysis of energy efficiency technologies and programs will:

- provide an up to date assessment / baseline to replace the current five year old version;
- lead to internal program improvements through responsive methodology development and deployment;
- create or improve savings verification metrics; and
- develop the professional skill set of staff.

The qualification statements were evaluated by an Austin Energy team based on the system concept and solution proposed, experience & references, evidence of good organization and project management practices, and personnel qualifications. This request allows for the development of a contract with the qualified responders that Council selects. If the City is unsuccessful in negotiating a satisfactory agreement with the selected responders, negotiations will cease with that provider. Staff may return to Council so that Council may select another qualified responder and authorize contract negotiations with this provider.

MBE/WBE solicited: 32/38

MBE/WBE bid: 0/0

### **PRICE ANALYSIS**

- a. Adequate competition.
- b. Three hundred and ninety-three notices were sent including 32 MBEs and 38 WBEs. Ten qualification statements were received, with no response from the MBE/WBEs.

### **APPROVAL JUSTIFICATION**

- a. Best evaluated qualification statements received.
- b. The Purchasing Office concurs with the Austin Energy's recommended award.
- c. Advertised on the Internet.



**EVALUATION FACTORS FOR: DSM Consulting Services**  
**RFQS TVN00100**

Evaluation Criteria		Total Points	KEMA Inc.	GDS Associates	ICF International	Pace Global Energy	Shaw Environmental
1	System Concept and Solutions and Program Proposed (Grasp of the requirement and its solution(s), responsiveness to terms and conditions, completeness and thoroughness of the technical data and documentation.)	30 Points	25	24.5	23	23.5	23.75
2	Demonstrated Corporate Experience and References	30 Points	26.5	24	25	21.75	21.5
3	Evidence of Good Organization and Project Management Practices	15 Points	12.5	12.5	11.5	11.75	12
4	Personnel Qualifications	25 Points	23	21.25	20.5	20.5	19.25
Grand Total Score		100 Pts	87	82.25	80	77.5	76.5

Evaluation Criteria		Total Points	Navigant Consulting	Burns & McDonnell	ScottMadden, Inc.	Good Company Assoc.	Eneractive Solutions
1	System Concept and Solutions and Program Proposed (Grasp of the requirement and its solution(s), responsiveness to terms and conditions, completeness and thoroughness of the technical data and documentation.)	30 Points	20.75	20.75	18.25	14.25	11.75
2	Demonstrated Corporate Experience and References	30 Points	23	19.25	18	19	14.25
3	Evidence of Good Organization and Project Management Practices	15 Points	11.25	10.5	9.25	6.75	8.25
4	Personnel Qualifications	25 Points	21	17.75	18	16.25	14.25
Grand Total Score		100 Pts	76	68.25	63.5	56.25	48.5

**CITY OF AUSTIN – AUSTIN ENERGY  
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA DATE: 03/10/2011**

**SUBJECT:** Authorize negotiation and execution of a one-month renewal of a lease for 49,911 square feet of office space and a new 72-month lease with a one-year extension option for 71,806 square feet of office space at 811 Barton Springs Road with T-C Barton Springs LLC for an amount not to exceed \$12,167,173 with an extension option for an amount not to exceed \$2,208,034, for a total new lease amount not to exceed \$14,375,207.

**AMOUNT AND SOURCE OF FUNDING:** Funding is contingent upon available funding in future budgets.

**FISCAL NOTE:** There is no unanticipated fiscal impact. A fiscal note is not required.

**FOR MORE INFORMATION:** Pat Alba, 322-6066.

**PRIOR COUNCIL ACTION:** August 9, 2001 and May 27, 2004 - Approved original leases; July 24, 2008 – Approved lease amendments and ratified previous lease amendments.

**BOARDS AND COMMISSION ACTION:** To be reviewed by the Electric Utility Commission on February 28, 2011.

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Austin Energy has occupied space at 811 Barton Springs Road since 2001. Austin Energy recommends continuing the lease of existing space at 811 and expanding its lease space to relieve over-crowding at the Town Lake Center (TLC) building, and to accommodate the return next year of Austin Energy employees who are temporarily assigned to the Steck Avenue facility for the Customer Care and Billing project.

Currently, Austin Energy leases 49,911 square feet of general office space, training rooms and meeting rooms at 811. This space accommodates several Austin Energy mission critical and strategic activities such as Engineering and Power Production and MAXIMO (the city-wide inventory management system), as well as Energy Efficiency, Renewable Power Generation, Green Building, Customer Care and Marketing.

The original lease expires on September 30, 2011. Austin Energy recommends entering into a new lease for several reasons: 1) market research indicates that the base rate of the new lease is competitive in the downtown Austin office market; 2) 811 is in close proximity to Austin Energy headquarters at TLC; 3) an office relocation would be disruptive to mission critical activities; 4) relocation would require a significant expenditure to recreate the IT and Security infrastructure already established at 811; and 5) it would relieve over crowding at TLC.

Austin Energy is requesting authorization for negotiation and execution of a one month extension of the current lease of 49,911 square feet and for a subsequent 72 month lease of that space with an additional 21,895 square feet, with a one-month extension option. These lease transactions will give Austin Energy a total of 71,806 square feet at 811 Barton Springs Road.

The one month renewal of the existing lease would be for the period of October 1 to October 31, 2011, with the new lease commencing November 1, 2011 and ending October 31, 2017. The extension, if exercised, would end October 31, 2018.

The table below illustrates projected rental costs, including an estimated pass-through of approximately \$12 per square foot annually of operating expenses such as utilities, janitorial and maintenance, over the extended lease period and the new lease periods. The new lease will include a space improvement allowance of \$12 per square foot.

**EXTENSION OF EXISTING LEASE:**

One month extension Period	Base Rent per RSF	Estimated Operating Expense per RSF	Total RSF	Monthly Cost
Oct. 2011	\$0	\$12.00	49,911.00	\$49,911.00

**NEW LEASE:**

Year	Base Rent per RSF	Estimated Operating Expense per RSF	Gross rental rate	Total RSF	Annual Cost
1	\$14.25	\$12.00	\$26.25	71,806	\$1,884,907.50
2	\$15.00	\$12.00	\$27.00	71,806	\$1,938,762.00
3	\$15.75	\$12.00	\$27.75	71,806	\$1,992,616.50
4	\$16.50	\$12.00	\$28.50	71,806	\$2,046,471.00
5	\$17.25	\$12.00	\$29.25	71,806	\$2,100,325.50
6	\$18.00	\$12.00	\$30.00	71,806	\$2,154,180.00
<b>Total cost over primary lease term:</b>					<b>\$12,117,262.50</b>
Optional one year extension					
7	\$18.75	\$12.00	\$30.75	71,806	\$2,208,034.50
<b>Total cost over lease term plus 1-year option period:</b>					<b>\$14,325,297.00</b>

**RESOLUTION NO. 20110127-036**

**WHEREAS**, the Austin City Council utilizes boards and commissions (boards) to advise the Council of policy-related issues of significant concern to both the Council and the community; and

**WHEREAS**, the City of Austin has an active boards structure consisting of more than 50 permanent boards, approximately 100 board subcommittees, and a plethora of board-related task forces; and

**WHEREAS**, the City Council values the feedback it receives from the approximately 450 volunteers who serve on these boards; and

**WHEREAS**, the City Council recognizes that significant City resources are required to support the board system; and

**WHEREAS**, the City Council requires a fair and impartial financial analysis of the costs of administering the board system in order to ensure the City is using taxpayer revenues to gather technical advice and community input on city issues in an efficient manner. **NOW THEREFORE,**

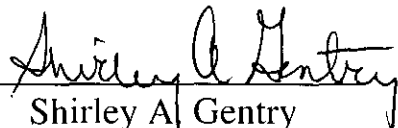
**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:**

The City Manager is hereby directed to work with the City Clerk to conduct a cost analysis of the city's boards and commissions system. The analysis should determine the City's direct and indirect costs of organizing and running the system. Costs should include city staff time preparing for, attending, or administering board meetings as well as supplies, facility and other costs associated with board proceedings.

The City Manager and City Clerk are directed to present their analysis to the Audit and Finance Subcommittee no later than October 31, 2011.

**ADOPTED:** January 27, 2011

**ATTEST:**

  
Shirley A. Gentry  
Secretary

# Electric Utility Commission Meeting Schedule 2011

January 24  
 February 28  
 March 21  
 April 18  
 May 16  
 June 20  
 July 18  
 August 15  
 September 19  
 October 17  
 November 21  
 December 19

(EUC meeting dates in boxes; holidays are shaded)

January							February							March						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1			1	2	3	4	5			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28						27	28	29	30	31		
30	31																			

April							May							June						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2	1	2	3	4	5	6	7			1	2	3	4	
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30		

July							August							September						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2			1	2	3	4	5					1	2	3
3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10
10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17
17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24
24	25	26	27	28	29	30	28	29	30	31				25	26	27	28	29	30	
31																				

October							November							December						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1			1	2	3	4	5					1	2	3
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
30	31																			

Regular meetings of the EUC are held on the third Monday of each month at 6pm, at Town Lake Center, 721 Barton Springs Road, unless otherwise determined by the Commission. If the regular meeting day falls on a holiday, the meeting will be held on the following Monday (as in January and February).

**BYLAWS OF THE  
ELECTRIC UTILITY COMMISSION**

**ARTICLE 1. NAME.**

The name of the board is the Electric Utility Commission.

**ARTICLE 2. PURPOSE AND DUTIES.**

The purpose of the board is as follows:

- (A) The commission shall review and analyze all policies and procedures of the electric utility, including the electric rate structure, fuel costs and charges, customer services, capital investments, new generation facilities, selection of types of fuel, ~~[purchase of fuel, transportation of fuel]~~, budget, strategic planning, regulatory compliance, billing procedures, and the transfer of electric utility revenues from the utility fund to the general fund.
- (B) The commission shall advise the city council, the city manager, the electric utility, city departments, and city boards, commissions, and committees on policy matters relating to the electric utility. All advisory information given shall simultaneously be forwarded to the city manager.
- (C) The commission may review, study, and make recommendations to the Planning Commission on proposed electric utility projects for inclusion in the Capital Improvements Program.
- (D) The commission ~~[shall]~~ may request that the city council hire an outside consultant every five years to make a comprehensive review of the policies and procedures of the electric utility. The commission may initiate an external or internal review of the policies and procedures of the electric utility. If the commission initiates a review, it shall report its findings to the city council and the city manager.
- (E) The commission shall interpret the role of the electric utility to the public and the role of the public to the electric utility. The commission may hold a public hearing and briefing session every six months to explain new policies and to take citizens comments, suggestions, and complaints.
- (F) The commission may make recommendations to the city council before final council action on a policy or procedure of the electric utility.
- (G) The commission shall request from the city manager any information which it deems to pertain to the electric utility.
- (H) The commission shall, as a body, review customer complaint procedures ~~[and]~~ , accept specific customer grievances and complaints, and make recommendations to the city council and city manager based on its findings. This duty does not supersede, replace, or substitute for the appeal procedures provided to customers in the City Utility Service Regulations.
- (I) The commission shall seek to promote close cooperation between the city council, other city boards, committees, and commissions, city departments and individuals, institutions and agencies

concerned with the policies, procedures, and operations of the electric utility to the end that all similar activities within the City may be coordinated to secure the greatest public welfare.

**ARTICLE 3. MEMBERSHIP.**

- (A) The board is composed of seven members appointed by the city council.
- (B) A member serves at the pleasure of the city council.
- (C) Board members serve for a term of three years beginning August 1<sup>st</sup> on the year of appointment.
- (D) An individual board member may not act in an official capacity except through the action of the board.
- (E) A board member who is absent for three consecutive regular meetings or one-third of all regular meetings in a “rolling” twelve month timeframe automatically vacates the member’s position subject to the holdover provisions in Section 2-1-27 of the City Code. This does not apply to an absence due to illness or injury of the board member, an illness or injury of a board member’s immediate family member, or the birth or adoption of the board member’s child for 90 days after the event. The board member must notify the staff liaison of the reason for the absence not later than the date of the next regular meeting of the board. Failure to notify the liaison before the next regular meeting of the board will result in an unexcused absence.
- (F) At each meeting, each board member shall sign an attendance sheet which indicates that the member does not have a conflict of interest with any item on that agenda, or identifies each agenda item on which the member has a conflict of interest. Failure to sign the sheet results in the member being counted as absent and his/her votes are not counted.
- (G) A member who seeks to resign from the board shall submit a written resignation to the chair of the board, the staff liaison, or the city clerk’s office. If possible, the resignation should allow for a thirty day notice so the city council can appoint a replacement.

**ARTICLE 4. OFFICERS.**

- (A) The officers of the board shall consist of a chair and a vice-chair.
- (B) Officers shall be elected annually by a majority vote of the board at the first regular meeting after October 1<sup>st</sup>. In the event a current officer becomes ineligible to serve as an officer, the board may hold an emergency election as needed.
- (C) The term of office shall be one year, beginning November 1<sup>st</sup> and ending October 31<sup>st</sup>. An officer may continue to serve until a successor is elected. A person may not serve as an officer in a designated position of a board for more than three consecutive one-year terms. A person who has served as an officer in a designated position of a board for three consecutive terms is not eligible for re-election to that designated office until the expiration of two years after the last date of the person’s service in that office. The board may override the term limit provision for an officer by an affirmative vote of two-thirds of the authorized board members.



- 1 (D) A member may not hold more than one office at a time.  
2

3 **ARTICLE 5. DUTIES OF OFFICERS.**  
4

- 5 (A) The chair shall preside at board meetings, appoint all committees, represent the board at ceremonial  
6 functions and approve each final meeting agenda.  
7  
8 (B) In the absence of the chair, the vice-chair shall perform all duties of the chair.  
9

10 **ARTICLE 6. AGENDAS.**  
11

- 12 (A) Two or more board members may place an item on the agenda by oral or written request to the staff  
13 liaison at least five days before the meeting. After first consulting with and receiving input from  
14 the staff liaison, the chair shall approve each final meeting agenda.  
15  
16 (B) The board liaison shall submit the meeting agenda through the online agenda posting system for  
17 each meeting not less than 72 hours before the meeting.  
18  
19 (C) Posting of the agenda must comply with Texas Government Code Chapter 551 (Texas Open  
20 Meetings Act).  
21

22 **ARTICLE 7. MEETINGS.**  
23

- 24 (A) The board meetings shall comply with Texas Government Code Chapter 551 (Texas Open  
25 Meetings Act).  
26  
27 (B) Board meetings shall be governed by Robert's Rules of Order.  
28  
29 (C) The board may not conduct a closed meeting without the approval of the city attorney.  
30  
31 (D) The board shall meet monthly. In November of each year, the board shall adopt a schedule of the  
32 meetings for the upcoming year, including makeup meeting dates for the holidays and cancelled  
33 meetings.  
34  
35 (E) The chair may call a special meeting, and the chair shall call a special meeting if requested by three  
36 or more members. The call shall state the purpose of the meeting. A board may not call a meeting  
37 in addition to its regular scheduled meetings as identified in its adopted meeting schedule, more  
38 often than once a quarter, unless the meeting is required to comply with a statutory deadline or a  
39 deadline established by Council.  
40  
41 (F) Four members constitute a quorum.  
42  
43 (G) If a quorum for a meeting does not convene within one-half hour of the posted time for the meeting,  
44 then the meeting may not be held.  
45  
46 (H) To be effective, a board action must be adopted by an affirmative vote of the number of members  
47 necessary to provide a quorum.  
48

(H) If only a quorum is present at a meeting, a board action is adopted by an affirmative vote of two-thirds of the quorum (13 member board = 5 votes; 15 member board = 6 votes). If more than a quorum is present at a meeting, a board action must be adopted by an affirmative vote of the number of members necessary to provide a quorum (13 member board = 7 votes; 15 member board = 8 votes).

(I) The chair has the same voting privilege as any other member.

(J) The board shall allow citizens to address the board on agenda items and during a period of time set aside for citizen communications. The chair may limit a speaker to three minutes.

(K) The staff liaison shall prepare the board minutes. The minutes of each board meeting must include the vote of each member on each item before the board and indicate whether a member is absent or failed to vote on an item.

(L) The city clerk shall retain agendas, approved minutes, internal review reports and bylaws. The electric utility department shall retain all other board documents. The documents are public records under Texas Local Government Code Chapter 552 (Texas Public Information Act).

(M) The chair shall adjourn a meeting not later than 10 p.m., unless the board votes to continue the meeting.

(N) Each person and board member attending a board meeting should observe decorum pursuant to Section 2-1-48 of the City Code.

## **ARTICLE 8. COMMITTEES/WORKING GROUPS.**

### COMMITTEES

(A) The Electric Utility Commission currently has no committees.

(B) Each committee must be established by an affirmative vote of the board. A committee cannot meet until its creation is approved by the Council Audit and Finance Committee. Each committee shall consist of at least three board members appointed by the chair. A staff member shall be assigned to each committee by the director of the electric utility department.

(C) The board chair shall appoint a board member as the committee chair, with the member's consent.

(D) A majority of the total number of appointed committee members constitutes a quorum.

(E) Each committee shall meet on a regularly scheduled basis at least quarterly.

(F) Each committee shall make an annual report to the board at the January board meeting.

(G) Committee meetings must be posted in accordance with Texas Government Code Chapter 551 (Texas Open Meetings Act).

(H) At each committee meeting, a committee member shall sign in on a sheet provided and shall indicate that the member has no conflict of interest with any item on the committee meeting agenda, or identify each agenda item on which the member has a conflict of interest.

#### WORKING GROUPS

- (A) The board can determine the size of a working group but the number of board members serving on the working group must be less than a quorum of the board.
- (B) A working group may designate a chair, with the member's consent, but is not required to do so.
- (C) Quorum requirements do not apply to working groups.
- (D) Staff support will not be provided for working groups.
- (E) Working groups are not required to post their meetings in accordance with the Texas Government Code Chapter 551 (Texas Open Meetings Act).

#### **ARTICLE 9. PARLIAMENTARY AUTHORITY.**

The rules contained in the current edition of Robert's Rules of Order shall govern the board in all cases to which they are applicable, except when inconsistent with these bylaws or with special rules of procedure which the board or city council may adopt.

#### **ARTICLE 10. AMENDMENT OF BYLAWS.**

A bylaw amendment is not effective unless approved by the Council Audit and Finance Committee.

The bylaws were approved by the Electric Utility Commission at their meeting held on February 28, 2011.

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Toye Goodson Collins  
Staff Liaison

**CITY OF AUSTIN**  
**FY2011 COST ALLOCATION PLAN -**  
**FULL COST**  
**Based on actual expenditures for**  
**year ended 9/30/2009**

<b>Primary Allocation:</b>	<b>FY2011 Cost Allocation Plan</b>	<b>Austin Energy</b>	<b>EGRSO</b>	<b>AE Operating Fund Total</b>	<b>Aviation</b>	<b>Balcones Canyonlands</b>
Building Use	98,499	-	65,690	65,690	-	-
Building Services	9,132,464	333,145	85,174	418,319	-	-
Human Resources	4,436,819	558,229	-	558,229	113,841	-
Small Bus Resources	2,328,504	291,278	-	291,278	294,959	-
Public Information	1,536,000	729,218	-	729,218	48,066	206
City Auditor	1,803,337	675,134	-	675,134	33,516	143
City Attorney	7,361,678	321,848	146,026	467,874	93,518	-
Financial Services	1,970,922	244,968	-	244,968	16,147	69
Budget Office	1,929,928	327,948	59,277	387,225	101,477	165
Purchasing Office	4,093,159	1,545,447	(3,131)	1,542,316	99,037	-
Controller's Office	7,427,864	2,824,842	(22,275)	2,802,567	253,055	718
Revenue Recovery Office	259,391	17,124	295	17,419	6,696	-
Nondepartmental	780,815	370,692	-	370,692	24,434	104
Governmental Relations	1,089,122	517,061	-	517,061	34,082	146
City Clerk	2,672,254	488,091	-	488,091	32,172	138
Management Services	5,388,078	2,127,413	-	2,127,413	177,940	523
Mayor & Council	2,385,850	909,198	-	909,198	76,019	224
<b>Subtotal</b>	<b>54,694,684</b>	<b>12,281,636</b>	<b>331,056</b>	<b>12,612,692</b>	<b>1,404,959</b>	<b>2,436</b>
<b>Additional Allocations:</b>						
CPM Reallocation	-	-	-	-	2,411	
E-Capris	400,000	81,459	-	81,459	10,856	
<b>Subtotal</b>	<b>400,000</b>	<b>81,459</b>	<b>-</b>	<b>81,459</b>	<b>13,267</b>	<b>-</b>
<b>Total Allocation:</b>	<b>55,094,684</b>	<b>12,363,095</b>	<b>331,056</b>	<b>12,694,151</b>	<b>1,418,226</b>	<b>2,436</b>
New Programs 09/11 Conversion	10,830,481	2,430,329	65,079	2,495,408	278,794	479
<b>Total Allocation:</b>	<b>65,925,165</b>	<b>14,793,424</b>	<b>396,135</b>	<b>15,189,559</b>	<b>1,697,020</b>	<b>2,915</b>

**CITY OF AUSTIN**  
**FY2011 COST ALLOCATION PLAN -**  
**FULL COST**  
**Based on actual expenditures for**  
**year ended 9/30/2009**

	Capital Area	Cap Project		Convention	Development	Emergency	
Primary Allocation:	MPO (ATS)	Mgmt	Child Safety	Center	Svcs/Waters	Med. Svcs	Fire
Building Use	-	-	-	-	-	-	-
Building Services	-	82,604	-	-	77,711	551,826	708,698
Human Resources	-	76,179	1,602	64,341	70,510	188,073	606,701
Small Bus Resources	-	634,831	-	13,562	29,813	11,039	8,521
Public Information	2,007	20,259	1,307	26,642	11,720	35,725	98,591
City Auditor	1,400	64,627	911	18,577	192,993	24,911	68,746
City Attorney	-	563,470	-	62,682	436,478	92,715	253,177
Financial Services	675	6,806	439	8,950	55,813	170,139	469,528
Budget Office	1,611	48,574	4,678	93,271	99,270	100,560	124,048
Purchasing Office	-	39,535	-	122,757	296,418	85,819	56,617
Controller's Office	(4,988)	205,839	5,161	143,316	80,780	215,142	529,947
Revenue Recovery Office	-	1,015	(22)	2,351	(99)	(896)	(4,811)
Nondepartmental	1,021	10,299	664	13,543	5,958	18,161	50,118
Governmental Relations	1,423	14,365	927	18,891	8,310	25,332	69,907
City Clerk	1,344	13,560	875	17,832	52,229	159,214	439,378
Management Services	5,109	88,687	4,116	99,520	64,583	164,227	441,443
Mayor & Council	2,184	37,880	1,759	42,515	27,578	70,141	188,546
<b>Subtotal</b>	<b>11,786</b>	<b>1,908,530</b>	<b>22,417</b>	<b>748,750</b>	<b>1,510,065</b>	<b>1,912,128</b>	<b>4,109,155</b>
<b>Additional Allocations:</b>							
CPM Reallocation		(515,037)	-	46,888	-	116	9,419
E-Capris		84,721	-	1,066	-	2,746	818
<b>Subtotal</b>	<b>-</b>	<b>(430,316)</b>	<b>-</b>	<b>47,954</b>	<b>-</b>	<b>2,862</b>	<b>10,237</b>
<b>Total Allocation:</b>	<b>11,786</b>	<b>1,478,214</b>	<b>22,417</b>	<b>796,704</b>	<b>1,510,065</b>	<b>1,914,990</b>	<b>4,119,392</b>
New Programs 09/11 Conversion	2,317	290,586	4,407	156,616	296,848	376,448	809,788
<b>Total Allocation:</b>	<b>14,103</b>	<b>1,768,800</b>	<b>26,824</b>	<b>953,320</b>	<b>1,806,913</b>	<b>2,291,438</b>	<b>4,929,180</b>

**CITY OF AUSTIN**  
**FY2011 COST ALLOCATION PLAN -**  
**FULL COST**  
**Based on actual expenditures for**  
**year ended 9/30/2009**

				Municipal	Neighborhood. Plan & Zoning	Parks & Recreation	Police
<b>Primary Allocation:</b>	<b>Golf</b>	<b>Health</b>	<b>Library</b>	<b>Court</b>			
Building Use	-	-	-	32,742	67	-	-
Building Services	89,154	2,207,671	-	533,619	-	100,332	2,791,474
Human Resources	13,462	236,430	224,974	70,857	29,217	422,483	947,455
Small Bus Resources	5,178	11,804	9,582	3,278	1,332	23,530	17,998
Public Information	4,036	31,072	20,417	10,014	4,674	29,687	191,927
City Auditor	2,814	21,666	14,236	6,983	3,259	20,700	146,434
City Attorney	-	231,033	27,110	1,034,861	709,734	223,399	1,455,619
Financial Services	1,356	147,974	97,232	47,692	22,258	141,382	914,024
Budget Office	8,596	24,933	93,633	70,942	57,669	77,742	216,918
Purchasing Office	50,064	103,568	87,886	28,957	(7,058)	182,890	166,637
Controller's Office	28,049	254,285	161,121	96,179	33,966	243,589	1,003,270
Revenue Recovery Office	(188)	20,585	6,659	(770)	(352)	399	26,189
Nondepartmental	2,052	15,795	10,379	5,091	2,376	15,091	97,563
Governmental Relations	2,862	22,032	14,477	7,101	3,314	21,050	136,087
City Clerk	2,701	138,472	90,987	44,629	20,828	132,304	855,332
Management Services	16,907	155,533	108,903	52,659	24,296	155,257	846,681
Mayor & Council	7,222	66,422	46,505	22,488	10,376	66,301	361,635
<b>Subtotal</b>	<b>234,265</b>	<b>3,689,275</b>	<b>1,014,101</b>	<b>2,067,322</b>	<b>915,956</b>	<b>1,856,136</b>	<b>10,175,243</b>
<b>Additional Allocations:</b>							
CPM Reallocation	996	246	16,692	33	660	27,770	50
E-Capris	-	19,896	6,314	784	5,559	31,669	2,647
<b>Subtotal</b>	<b>996</b>	<b>20,142</b>	<b>23,006</b>	<b>817</b>	<b>6,219</b>	<b>59,439</b>	<b>2,697</b>
<b>Total Allocation:</b>	<b>235,261</b>	<b>3,709,417</b>	<b>1,037,107</b>	<b>2,068,139</b>	<b>922,175</b>	<b>1,915,575</b>	<b>10,177,940</b>
New Programs 09/11 Conversion	46,247	729,195	203,874	406,554	181,281	376,563	2,000,773
<b>Total Allocation:</b>	<b>281,508</b>	<b>4,438,612</b>	<b>1,240,981</b>	<b>2,474,693</b>	<b>1,103,456</b>	<b>2,292,138</b>	<b>12,178,713</b>

**CITY OF AUSTIN**  
**FY2011 COST ALLOCATION PLAN -**  
**FULL COST**  
**Based on actual expenditures for**  
**year ended 9/30/2009**

	Public Events	Recreation Programs	Regulatory Affairs	Softball	Solid Waste	Transportati on	Transp., Plan. & Design
<b>Primary Allocation:</b>							
Building Use	-	-	-	-	-	-	-
Building Services	-	-	-	-	289,689	334,567	-
Human Resources	12,900	11,698	2,724	3,045	158,781	167,126	-
Small Bus Resources	-	604	484	744	14,731	18,594	-
Public Information	-	3,000	610	913	50,593	36,590	306
City Auditor	-	2,092	121,931	637	107,529	83,080	214
City Attorney	-	-	41,458	-	376,242	277,955	-
Financial Services	-	1,008	23,140	307	16,996	12,292	1,458
Budget Office	-	7,764	489	6,090	87,345	110,241	246
Purchasing Office	-	5,185	3,505	7,402	127,180	176,285	-
Controller's Office	4,795	32,915	3,143	7,673	256,399	213,386	1,070
Revenue Recovery Office	1,888	(163)	88,492	(43)	2,358	14,634	-
Nondepartmental	-	1,525	310	464	25,719	18,601	156
Governmental Relations	-	2,127	432	648	35,874	25,945	217
City Clerk	-	2,008	408	611	33,863	24,491	1,365
Management Services	6,359	13,401	2,895	3,826	201,906	150,156	779
Mayor & Council	2,713	5,724	1,237	1,634	86,249	64,140	333
<b>Subtotal</b>	<b>28,655</b>	<b>88,888</b>	<b>291,258</b>	<b>33,951</b>	<b>1,871,454</b>	<b>1,728,083</b>	<b>6,144</b>
<b>Additional Allocations:</b>							
CPM Reallocation	-	184	-	617	27,531	54,839	-
E-Capris	-	-	-	-	15,213	-	-
<b>Subtotal</b>	<b>-</b>	<b>184</b>	<b>-</b>	<b>617</b>	<b>42,744</b>	<b>54,839</b>	<b>-</b>
<b>Total Allocation:</b>	<b>28,655</b>	<b>89,072</b>	<b>291,258</b>	<b>34,568</b>	<b>1,914,198</b>	<b>1,782,922</b>	<b>6,144</b>
New Programs 09/11 Conversion	5,633	17,510	57,255	6,795	376,292	350,486	1,208
<b>Total Allocation:</b>	<b>34,288</b>	<b>106,582</b>	<b>348,513</b>	<b>41,363</b>	<b>2,290,490</b>	<b>2,133,408</b>	<b>7,352</b>

**CITY OF AUSTIN**  
**FY2011 COST ALLOCATION PLAN -**  
**FULL COST**  
**Based on actual expenditures for**  
**year ended 9/30/2009**

<b>Primary Allocation:</b>	<b>Travis Co. Reimb.-EMS</b>	<b>Travis Co. Reimb.-Hlth</b>	<b>Treasury</b>	<b>Wastewater</b>	<b>Water</b>	<b>Watershed (Drainage)</b>
Building Use	-	-	-	-	-	-
Building Services	-	-	-	256,592	619,740	70,468
Human Resources	4,167	-	2,564	180,150	169,840	99,470
Small Bus Resources	-	-	425	347,291	357,315	231,611
Public Information	88	95	(13)	64,286	80,373	33,591
City Auditor	61	66	(9)	78,023	89,240	23,423
City Attorney	-	-	20,283	327,941	360,229	305,900
Financial Services	30	32	(489,674)	21,596	27,000	11,285
Budget Office	70	76	(53,569)	78,547	100,442	80,875
Purchasing Office	-	-	4,219	316,331	389,808	207,801
Controller's Office	1,854	331	(111,623)	360,838	414,039	191,048
Revenue Recovery Office	(58)	-	(36)	27,716	27,829	22,599
Nondepartmental	44	48	(6)	32,680	40,857	17,076
Governmental Relations	62	67	(9)	45,583	56,990	23,819
City Clerk	58	63	(8)	43,029	53,796	22,484
Management Services	2,276	241	1,232	150,834	187,806	132,570
Mayor & Council	971	103	525	106,394	122,203	56,631
<b>Subtotal</b>	<b>9,623</b>	<b>1,122</b>	<b>(625,699)</b>	<b>2,437,831</b>	<b>3,097,507</b>	<b>1,530,651</b>
<b>Additional Allocations:</b>						
CPM Reallocation	-	-	-	149,521	147,106	29,958
E-Capris	-	-	-	46,098	46,098	44,056
<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>195,619</b>	<b>193,204</b>	<b>74,014</b>
<b>Total Allocation:</b>	<b>9,623</b>	<b>1,122</b>	<b>(625,699)</b>	<b>2,633,450</b>	<b>3,290,711</b>	<b>1,604,665</b>
New Programs 09/11 Conversion	1,892	221	(123,000)	517,682	646,885	315,444
<b>Total Allocation:</b>	<b>11,515</b>	<b>1,343</b>	<b>(748,699)</b>	<b>3,151,132</b>	<b>3,937,596</b>	<b>1,920,109</b>



AUSTIN ENERGY  
FY 2011 BUDGET TO ACTUAL (Budget Based Statement)



Unaudited Results

\$ in Thousands

	December 2010 Year to Date Actual	December 2010 Year to Date Budget	Variance	Percent
<b>REVENUES</b>				
Service Area Base Revenue	\$ 134,437	\$ 131,933	\$ 2,504	1.9%
Bilateral & Ancillary Service Sales	1,319	5,625	(4,306)	-76.5%
Transmission Service Revenue	15,252	14,632	620	4.2%
Transmission Rider	2,720	1,806	914	50.6%
Miscellaneous Revenue	11,661	10,769	892	8.3%
Interest Income	2,168	1,741	427	24.5%
<b>Total Operating Revenue Without Fuel Revenue</b>	<b>167,557</b>	<b>166,506</b>	<b>1,051</b>	<b>0.6%</b>
Fuel & Green Choice Revenue	99,313	110,513	(11,200)	-10.1%
<b>Total Operating Revenue</b>	<b>266,870</b>	<b>277,019</b>	<b>(10,149)</b>	<b>-3.7%</b>
<b>OPERATING REQUIREMENTS</b>				
Fuel and Green Power Expense	98,758	109,883	11,125	10.1%
<b>Department O&amp;M Without Fuel</b>				
Department O&M	45,797	53,966	8,169	15.1%
Transmission Service Expense	17,139	16,492	(647)	-3.9%
South Texas Project O&M	13,003	14,689	1,686	11.5%
Fayette Power Project O&M	9,278	9,456	178	1.9%
Call Center	7,069	8,458	1,389	16.4%
Energy Conservation Rebates	1,763	1,947	184	9.5%
Bad Debt Expense	788	767	(21)	-2.7%
Administrative Support Transfer	3,797	3,797	0	0.0%
<b>Total Operating O&amp;M Without Fuel</b>	<b>98,634</b>	<b>109,572</b>	<b>10,938</b>	<b>10.0%</b>
<b>Total Operating Requirements</b>	<b>197,392</b>	<b>219,455</b>	<b>22,063</b>	<b>10.1%</b>
<b>DEBT SERVICE REQUIREMENTS</b>				
Revenue Bond & Other Obligations	42,739	42,802	63	0.1%
<b>Total Debt Service Requirements</b>	<b>42,739</b>	<b>42,802</b>	<b>63</b>	<b>0.1%</b>
<b>TRANSFERS/USES OF COVERAGE</b>				
General Fund Transfer	25,750	25,750	0	0.0%
Electric CIP Transfer	21,485	21,485	0	0.0%
Economic Incentive Fund Transfer	190	190	0	0.0%
<b>Total Transfers</b>	<b>47,425</b>	<b>47,425</b>	<b>0</b>	<b>0.0%</b>
<b>Total Requirements Without Encumbrances</b>	<b>287,556</b>	<b>309,682</b>	<b>22,126</b>	<b>7.1%</b>
<b>Total Encumbrances</b>	<b>12,359</b>	<b>12,359</b>	<b>0</b>	<b>0.0%</b>
<b>Total Requirements</b>	<b>299,915</b>	<b>322,041</b>	<b>22,126</b>	<b>6.9%</b>
<b>CHANGE TO BEGINNING BALANCE</b>	<b>\$ (33,045)</b>	<b>\$ (45,022)</b>	<b>\$ 11,977</b>	<b>26.6%</b>

## **ELECTRIC UTILITY COMMISSION**

### **Tentative Schedule of Upcoming Briefings and Reports**

**In addition to Financial (Jan-Oct), Procurements, and DPA/Disconnection (May-Sept) Reports**

#### **MARCH 21, 2011**

- Monthly Update on Rate Redesign Process (Weis)
- Texas Nodal Market Implementation (Sweeney)
- Legislative Update (Alofsin, Mitchell)
- Meter Implementation Project Briefing (Hernandez)

#### **APRIL 18, 2011**

- Legislative Update (Alofsin, Mitchell)
- AE Quarterly Briefing (incl. rate redesign process update) Weis
- Austin Climate Protection Program Biannual Report (Athens)
- Fuel Hedging Program (Sweeney)

#### **MAY 16, 2011**

- Monthly Update on Rate Redesign Process (Weis)
- Power Factor (Rabago)
- Legislative Update (Alofsin, Mitchell)
- FY 2012-2016 Financial Forecast and 2012 Budget Discussions (Hart)

#### **JUNE 20, 2011**

- Monthly Update on Rate Redesign Process (Weis)
- Legislative Wrap Up (Alofsin, Mitchell)
- 2012 Budget Discussions – second of three work sessions (Hart)
- Report on M/WBE Goals (Purchasing Dept; emailed)

#### **JULY 18, 2011**

- FY 2012 Budget Discussion – third and final work session (Hart)
- AE Quarterly Briefing (incl. rate redesign process update) Weis

#### **AUGUST 15, 2011**

- FY 2011-2012 Budget Presentation, Action (Hart)
- Monthly Update on Rate Redesign Process (Weis)

#### **SEPTEMBER 19, 2011**

- Monthly Update on Rate Redesign Process (Weis)
- Report on M/WBE Goals (Purchasing Dept; emailed)

#### **OCTOBER 17, 2011**

- Election of Officers
- Rate Review Hearing
- AE Quarterly Briefing (Weis)
- Austin Climate Protection Program Biannual Report (Athens)

#### **NOVEMBER 21, 2011** (or Nov 14?)

- Adopt meeting schedule
- Rate Review Hearing

#### **DECEMBER 19, 2011**

- Monthly Update on Rate Redesign Process (Weis)
- Report on M/WBE Goals (Purchasing Dept; emailed)

UPCOMING PROCUREMENTS BY AUSTIN ENERGY					Purchasing Department Report • Electric Utility Commission • February 28, 2011	
	PROJECT NAME	ESTIMATED AMOUNT	CUSTOMER	ESTIMATED COUNCIL	DESCRIPTION	
1	Temporary Staffing Services	\$4,500,000/yr	Customer Care	April	Temporary staffing services for personnel for inbound customer service representatives for the AE Customer Service Center and Austin 3-1-1	
2	Energy Efficiency Lending Program	\$7,600,000 through May 2016	DES	April	Energy Efficiency Loan Program funded with EECBG/ARRA Grant (\$4.6M) as well as AE funds (\$3M).	
3	Rental of Back-up Equipment as needed	\$182,000/yr	On-Site Energy Resources	May	Annual agreement for rental of back-up equipment on an as-needed basis including chillers, boilers and generators for both downtown Chiller Plants, Mueller, and Domain	
4	Stormwater Pond Maintenance	\$150,000/yr	Environmental Care & Protection	May	Annual agreement for maintenance and repair to ensure stormwater ponds owned, operated by, or affecting AE are in compliance with environmental criteria and regulations	
5	138kV Potential Transformers	\$180,000	ESD	May	Master Agreement for the purchase of 138kV potential transformers	
6	Circuit Switchers	\$825,000	ESD	May	Master Agreement for the purchase of 145kV circuit switchers	
7	Switch Gear	\$1,000,000	ESD/Finance	May	Master Agreement for the purchase of 3-Phase deadfront switch gear	