

**Sustainable Food Policy Board
Access and Wellness Committee
APPROVED**

**MAY MEETING MINUTES
Monday, May 10, 2010**

The Access and Wellness Committee of the Sustainable Food Policy Board (SFPB) convened on Monday, May 10, 2010, at Travis County's Palm Square Building, 100 N. IH-35, Ste. 2307, Austin, TX 78701

Chair Ronda Rutledge called the meeting to order at 12:40 pm

Board Members in Attendance:

David Davenport
Paula McDermott

Ronda Rutledge, Chair
Arthur D'Andrea

Board Members not in Attendance:

Ellen Sweets
Michele Murphy-Smith

Staff in Attendance:

David Salazar, TC HHS&VS

Stephanie Connell

Community Members in Attendance:

None

1. CITIZEN COMMUNICATION

None

2. REVIEW AND APPROVAL OF MINUTES OF APRIL 12, 2010 Access and Wellness Committee Meeting

No action was taken as there was no quorum at April 12th meeting.

3. DISCUSS AND TAKE APPROPRIATE ACTION

- a. **Report from Sherri Fleming, Executive Director Travis County Health and Human Services and Veterans Service on the County's resolution on mapping land particles and single point of contact.**

David Salazar reported that Sherri Fleming had been working with Travis County Transportation and Natural Resources on a single point of contact for land mapping of County properties. No action was taken.

- b. **Report findings with various boards and commissions on their communications strategies – Arthur D'Andrea.**

General discussion on practices of advisory boards and departments. No action was taken.

- c. **Report on the status of the food access study – Chair Ronda Rutledge.**
Committee Member Paula McDermott moved to that the Chair designate David Davenport as SFPB's liaison to Food Shed Assessment focusing on Market Basket and Community Focus Group. The motion was seconded by the Committee Member Arthur D'Andrea. Vote 4-0-0.
- d. **Discuss next steps on working with school districts regarding local food procurement and healthy lunches.**
General discussion on School Health Advisory Committee (SHAC). No action was taken.

4. DISCUSS INTERSHIP ISSUE (DISCUSSION ONLY)

General discussion on engagement and development of Interns sponsored by various partners of SFPB. No action was taken.

5. FUTURE AGENDA ITEMS

- Report/Update on SHAC
- Communications followup
- Report on the status of the food access study (Update from D Davenport).

ADJOURNMENT – Chair adjourned the meeting at 2:04 pm.