



**Sustainable Food Policy Board
APPROVED**

**OCTOBER MEETING MINUTES
Monday, October 25, 2010**

The Sustainable Food Policy Board (SFPB) convened on Monday, October 25, 2010 at Boards and Commissions Room, 301 W. Second Street, Austin, Texas

Chair Paula McDermott called the meeting to order at 12:40pm.

Board Members in Attendance:

Marla Camp, Vice-Chair	Paula McDermott – Chair	Ronda Rutledge
Brandi Clark Burton	Michele Murphy-Smith	Ellen Sweets
Arthur D’Andrea	Richard Pierce	

Absent Board Members:

Allison Beadle	Max Elliott	Melanie McAfee
David Davenport	Katie Kraemer	

Staff in Attendance:

Stephnie Connell, HHSD	Vince Cobalis, HHSD
Edna Staniszewski, HHSD	Juanita Jackson, TCHHS/VS

CALL TO ORDER

1. CITIZEN COMMUNICATION

None.

2. APPROVAL OF MINUTES

Board member Ronda Rutledge made motion to approve the minutes from the meetings of September 27, 2010 and the Work Session. Board member Dick Pierce seconded motion with Board member Michelle Murphy-Smith abstaining on a 7-0 vote.

3. UPDATE ON COMPOSTING RESEARCH BY KATIE MULLHULLAND.

Presentation on how other cities are implementing composting and the effects of less trash ending in our landfills. No action taken.

4. DISCUSSION AND POSSIBLE ACTION

A. Temporary Food Establishment at a Certified Farmer's Market - City of Austin code change to allow weekly hot food preparation, by Paula McDermott

Board member Marla Camp motioned to have a letter of support presented to the City of Austin Council in their October 28, 2010 meeting. Board member Ellen Sweets seconded the motion with Board member Ronda Rutledge abstaining on a 7-0 vote.

B. Report on Farmer to End Seller Roundtable, by Elizabeth Winslow.

Elizabeth Winslow was unable to make meeting. Please review items and to be moved to the Food Production and Business committee on November 9th for further discussion. No action taken.

C. Presentation of committee and work group proposed work plans, including objectives and timelines.

i. Food Production and Business, by Max Elliott

Max Elliott absent; therefore, Board member Dick Pierce gave an update of the goals that came out of the work session. Board Member Marla Camp made motion to accept goals. Board member Arthur D'Andrea seconded the motion. Vote 8-0

ii. Food Access and Wellness, by Arthur D'Andrea

Board member Arthur D'Andrea gave an update of the goals that came out of the work session. Board member Arthur D'Andrea made motion to accept goals with the amendments. Board member Michelle Murphy-Smith seconded the motion. Vote of 7-0
Board member Ellen Sweets abstained, she had stepped out of the room.

iii. Communications and Community Engagement, by Brandi Burton

To continue working on list and send out for review

D. Update on communication pilot project with the City of Austin and current and future process for making stakeholders aware of important policy-related actions related to SFPB charges.

Board member Arthur D'Andrea made motion to forward link to stakeholder. Board member Ronda Rutledge seconded the motion. Vote of 8-0

E. Presentation of a draft process the Sustainable Food Policy Board can adopt to utilize when stakeholders ask for board support for use of land related to the board's charges, by Max Elliott.

Board member Dick Pierce gave an update on objectives and criteria's for "encouragement for consideration" to the City of Austin Council and Travis County. Information gathered to be brought to the executive committee meeting next month. No action taken.

5. ANNOUNCEMENTS - EVENTS AND RESEARCH RELATED TO BOARD CHARGES AND WORK PLAN

A. Farm to School Guide by Ellen Sweets.

Board Member Ellen Sweets has an appointment with the District nutritionist. She is hoping to have an action plan to help in improving school nutrition to present to next school board meeting.

B. Local food events by Marla Camp.

Board Member Marla Camp mentioned how a person can go on line under edibleaustin and search for local tab for foods events that will be happening December 4th – 11th.

C. Other announcements by board members.

An email can be sent out regarding our charges to be kept abreast.

6. DISCUSS AND TAKE ACTION ON FUTURE AGENDA ITEMS

- A.** Update on City Of Austin ordinances –
 - i. progress and timeline of ordinance related to water rates and fee waivers
 - ii. progress and timeline of ordinances related to support for community gardens and sustainable agriculture including mapping of lands, concessionaire process for sustainable agriculture on city land, and allocation of funds for full time equivalent (FTE)

- B.** Hot foods and farmers' market-related permitting and regulatory updates.

- C.** Composting Task Force (with solid waste representation) by Melanie McAfee

- D.** City and county procurement of local sustainable food.

- E.** Other possible items for next board meeting.

ADJOURNMENT

Meeting adjourned at 2:40pm