



**Sustainable Food Policy Board
APPROVED**

**DECEMBER MEETING MINUTES
Monday, December 20, 2010**

The Sustainable Food Policy Board (SFPB) convened on Monday, December 20, 2010 at Boards and Commissions Room, 301 W. Second Street, Austin, Texas

Chair Paula McDermott called the meeting to order at 12:35pm.

Board Members in Attendance:

Allison Beadle	Melanie McAfee	Richard Pierce
Marla Camp, Vice-Chair	Paula McDermott – Chair	Ronda Rutledge
Arthur D’Andrea	Michele Murphy-Smith	Ellen Sweets
Katie Kraemer		

Absent Board Members:

Brandi Clark Burton	David Davenport	Max Elliott
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Staff in Attendance:

Lucia Athens, COA	Joyce Ikkanda, HHSD	Edna Staniszewski, HHSD
Stephnie Connell, HHSD	David Salazar, TCHHS	D’Anne Williams, PARD
Vince Cobalis, HHSD		

CALL TO ORDER

1. CITIZEN COMMUNICATION

None.

2. APPROVAL OF MINUTES FOR OCTOBER 25, 2010 AND NOVEMBER 22, 2010 MEETINGS.

Minutes moved to next meeting.

3. CENTRAL TEXAS COMMUNITY FOODSHED ASSESSMENT PRESENTATION BY KAREN BANKS

Karen Banks gave an update of the Community Foodshed Assessment. The study will go on with new questions in January and should wrap everything up by May 2011.

4. DISCUSSION AND POSSIBLE ACTION

A. Update on city staff-recommended ordinances related to resolution 20091015-023 [affordable water for sustainable farming] and resolution 20091119-065 [sustainable agriculture and community gardens] by D’Anne Williams.

D’Anne Williams and Lucia Athens gave an update on the city staff recommended ordinances. Gathering Department heads from HHSD, PARD, PDRD to discuss sustainable food policies issues. No action taken.

B. Update on SFPB Recommendation to City Council regarding the implementation of a comprehensive and city-wide composting program by Paula McDermott.

The Board's recommendation letter was sent to City Council by Paula McDermott. No action taken.

C. Status of SFPB input into Imagine Austin plan process by David Davenport.

Member Michele Murphy-Smith gave status about Imagine Austin plan. About trying to incorporate food into the plan especially access to healthy foods. Issues are scattered throughout the plan and discussion about writing another letter of the blind spot in the plan "access to healthy foods." Getting SFPB stakeholders input into the plan. No action taken.

D. Update on stakeholder lists and communication pilot project with city, board work priority synthesis and publication of annual report/accomplishments to date by Communication work group.

Member Marla Camp gave update on creating stakeholder list to serve as communication via email. No action taken.

E. Status of process development for stakeholders requesting board support by standing committee chairs.

Discussed the process the Board can support various stakeholders' projects and will look into other boards' processes that receive similar requests. Item to be added to January's agenda. No action taken.

F. Status of HHSD-generated matrix to assist in understanding regulations and permits related to farmers' markets by Allison Beadle.

Latest information in matrix by City of Austin has vendors who are still having issues with clarifications at the permits office.

G. Brief overview of presentations on improving access to healthy food in Central Texas by Jeremy Everett, Texas Hunger Initiative, Bill Ludwig, Regional Administrator USDA Food and Nutrition Services and Wendy Heiges, Sr. Director of Advocacy and Public Policy - Capital Area Food Bank by Access and Wellness Committee Representative.

Member Arthur D'Andrea gave a brief overview of the presentations that were given at the Access and Wellness standing committee meeting, which included SNAP participation rate, Free Breakfast program and Summer Feeding. No action taken.

H. Confirm meeting dates for 2011.

The Food Production and Business Committee would like to change their meeting dates from Tuesdays to Mondays at 9:30am instead. Will revise dates and find out the availability of possible change and will present to board at next months meeting. No action taken.

5. ANNOUNCEMENTS - EVENTS AND RESEARCH RELATED TO BOARD CHARGES AND WORK PLAN

A. Childhood Obesity Forum – November 30th – organized by Laura Morrison's office.

Board to send an invitation to Barbara to give a summary on the Childhood Obesity Forum. No action taken.

B. Texas Children in Nature strategic plan/workshop

December 3rd and 4th

C. Other relevant announcements by board members

Eat Local week was a huge success with increased participation.

6. DISCUSS AND TAKE ACTION ON FUTURE AGENDA ITEMS

Discuss and take action on city ordinance and bylaws changes – January 2011

ADJOURNMENT

Meeting adjourned at 2:32pm.