



APPROVED
Sustainable Food Policy Board
Food Production and Business Committee

FEBRUARY MEETING MINUTES
Tuesday, February 14, 2011

The Food Production and Business Committee of the Sustainable Food Policy Board (SFPB) convened on Tuesday, February 14, 2011, in Suite 2307 of the Travis County Palm Square Building, 100 I-35, Austin, Texas.

Committee chair Allison Beadle called the meeting to order at 9:04 AM.

Board Members in Attendance:

Allison Beadle
Katie Kraemer

Max Elliott

Board Members not in Attendance:

Dick Pierce

Visiting Board Members:

Paula McDermott

Staff in Attendance:

Daphne Richards, Texas AgriLife
Extension Service, Travis County

Juanita Jackson, Travis County HHS/VS

1. CITIZENS COMMUNICATION:

Carla Jenkins, Item 3A
Paula McDermott, Item 3A, 3B,3D, 3E

2. REVIEW AND APPROVE MINUTES OF JANUARY 11 2011 MEETING

Committee member Katie Kraemer moved to approve the January meeting minutes with edit to item 3 C to read: "Committee member Katie Kraemer reported that 19 farms had responded to the survey and she was hoping to receive 25 responses before publishing the results.

Katie Kraemer moved to approve the January meeting minutes as amended. Max Elliott seconded. The motion carried with no opposition.

3. DISCUSS AND TAKE APPROPRIATE ACTION

A. Received update from Suzanne Santos on farmer and food vending permitting at the Farmer's Markets with expressed surrounding permitting and application and permit fees for vendors attending several markets around the city. Committee member Katie Kraemer moved that this committee draft a recommendation concerning requests by local market managers to change the way that application fees are imposed. This recommendation would then be taken to the full SFP Board so that a letter to the city council may be drafted. Max Elliot seconded. The motion carried with no opposition on a vote 3-0-0

- B. Update from Katie Kraemer on status of water meter fee waiver
Received update from Committee member Katie Kraemer that fee waiver has not been implemented.
No action taken.
- C. Update from Max Elliot on food producer's forum
Committee member Max Elliot reported City of Austin has identified two possible urban farm usage, but need to know where they have been identified and on the possibility of holding a food producer's forum. No action taken.
- D. Discuss next steps for following up on urban farm ordinances
Paula McDermott discussed how this issue was addressed at the last meeting of city council.
Committee member was recused from discussion due to conflict. No action taken.
- E. Discuss working group framework and priorities
Committee Chair Allison Beadle discussed that the full Sustainable Food Policy Board has decided to move from the format of standing committees to working groups. The group discussed the SFPB bylaws and how they would affect this decision. Also discussed the purpose of working groups, how they might function, and what particular issues this working group would address. No action taken.

4. FUTURE AGENDA ITEMS

Discuss possible items for next committee meeting:

ADJOURNMENT

Meeting adjourned at 10: 36 AM by Committee Chair Allison Beadle.