



**Sustainable Food Policy Board
Executive Committee
APPROVED**

**JANUARY MEETING MINUTES
Tuesday, January 18, 2011**

The Executive Committee of the Sustainable Food Policy Board (SFPB) convened on Tuesday, January 18, 2011 at City Hall–Boards & Commissions Room, 302 W. Second Street, Austin, TX 78701

Chair Paula McDermott called the meeting to order at 12:37pm.

Committee Members in Attendance:

Allison Beadle, Food Production & Business Standing committee Chair
Marla Camp, Sustainable Food Policy Board – Vice Chair
Arthur D’Andrea, Access & Wellness Standing committee Chair
Paula McDermott, Sustainable Food Policy Board - Chair

Staff in Attendance:

Vince Cobalis, HHSD
Stephnie Connell, HHSD
Joyce Ikkanda, HHSD
Edna Staniszewski, HHSD

1. CITIZEN COMMUNICATIONS

None.

2. REVIEW AND APPROVE MINUTES OF NOVEMBER 15, 2010 MEETING.

Member Arthur D’Andrea made motion to amend minutes in 3F to read “standing committee” instead of “subcommittee”. Member Marla Camp seconded motion of amendment. Member Arthur D’Andrea made motion to accept amended minutes. Member Allison Beadle seconded motion. Vote 4-0.

3. DISCUSS AND TAKE APPROPRIATE ACTION

A. Standing committee reports

- i) Food Access and Wellness by Arthur D’Andrea
 - Announced Hannah Thornton, new intern from Sustainable Food Center
 - Breakfast at school worth pursuing
 - Have invitation to do presentation to the Shack Nutrition Committee
 - SNAP participation
 - Stakeholder support from Board
 - Meeting in the community after Karen Bank’s results come back
 - No action taken
- ii) Food Production and Business by Allison Beadle
 - Announced Lorig Hawkins, new intern from Sustainable Food Center
 - Food Producers Forum
 - Update on meter waiver process – to see if Rusty Cobern can attend Board meeting for an update
 - Survey from farmers on how many restaurants buy local – 70 sent out and 19 have comeback so far
 - No action taken

B. Work group reports

i) Communication and strategic alliances - SFPB annual report

2010 Report not ready, will present in March Executive committee meeting. No action taken

ii) Imagine Austin

Update not received will move to next meeting. No action taken

iii) School food and nutrition liaison

Update not received will move to next meeting. No action taken

C. Changes to Bylaws – result of action by Austin City Council

Bylaws changes were reviewed. Member Marla Camp made motion for the Access and Wellness standing committee and the Food Production and Business standing committee to move to working groups. Member Arthur D’Andrea seconded motion. Vote 4-0. Member Marla Camp made motion to have the Executive Committee comprised of liaisons from each working group which would be the Access and Wellness working group, the Food Production and Business working group and the Communication and Strategic Alliance working group. Member Allison Beadle seconded motion. Vote 4-0.

Member Allison Beadle left meeting at 1:40pm.

Member Arthur D’Andrea made motion that the Board can determine size and composition of the working group and Member Marla Camp seconded motion. Vote 3-0

4. DISCUSS AND TAKE APPROPRIATE ACTION ON FUTURE SFPB AGENDA ITEMS

- A. Proposed bylaw changes and related changes to standing committees
- B. Process of forming working groups and structure.
- C. Changes in board composition – county appointees stepping down
- D. Follow-up on ordinances set for approval
- E. Update from meter waiver
- F. Discuss agenda items for future meeting.

ADJOURNMENT

Meeting adjourned on 1:57pm.