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MEMORANDUM

TO: Dave Sullivan, Chair
 Planning Commission Members

FROM: Maureen Meredith, Senior Planner
 Planning and Development Review Department

DATE: March 16, 2011

RE: **NPA-2010-0018.03 - 0.586 acres on Woodrow Avenue**
 Postponement Request by the Staff

Staff requests a postponement to the **April 12, 2011** Planning Commission hearing date for the above-referenced plan amendment case to allow the Brentwood Planning Contact Team and the neighborhood to address some remaining issues.

If you have any questions, please contact me at 974-2695 or at maureen.meredith@ci.austin.tx.us.