



**Sustainable Food Policy Board
Executive Committee
APPROVED**

**FEBRUARY MEETING MINUTES
Tuesday, February 22, 2011**

The Executive Committee of the Sustainable Food Policy Board (SFPB) convened on Tuesday, February 22, 2011 at City Hall–Boards & Commissions Room, 302 W. Second Street, Austin, TX 78701

Chair Paula McDermott called the meeting to order at 12:35pm.

Committee Members in Attendance:

Allison Beadle, Food Production & Business Committee Chair (Absent)
Marla Camp, Sustainable Food Policy Board – Vice Chair
Arthur D’Andrea, Access & Wellness Committee Chair
Paula McDermott, Sustainable Food Policy Board - Chair

Staff in Attendance:

Stephnie Connell, HHSD

Edna Staniszewski, HHSD

1. CITIZEN COMMUNICATIONS

None.

2. REVIEW AND APPROVE MINUTES OF JANUARY 18, 2010 MEETING.

Change to several items: Item 2Ai to read Hannah Thornton intern from Sustainable Food Center; Item 2Aii to have intern name corrected to Lorig Hawkins intern from Sustainable Food Center; on second bullet to read “have invitation to do presentation to the Shack Nutrition Committee”. Member Arthur D’Andrea made a motion to pass minutes with corrections. Member Marla Camp seconded the motion. Vote of 3-0

3. DISCUSS AND TAKE APPROPRIATE ACTION

A. Work group reports

i) Imagine Austin

David Davenport and Michele Murphy-Smith are working on this item. No action taken

ii) School food and nutrition liaison

No information available at this time, moved to next meeting. No action taken

B. Farmers Market permits recommendations letter to council (by Allison Beadle)

Member Allison Beadle absent; Member Paula McDermott mentioned the recommendation letter will be about permitting charges. The letter will be presented to the board at Monday’s meeting. No action taken

C. SNAP data (by Arthur D’Andrea)

Member Arthur D’Andrea discussed educating the people on their eligibility such as the general public, college students, low income families. City of Austin has 47-57% of participants versus San Antonio that has 70-80% of participants which is about \$152 million not being utilized in the City of Austin economy. The information will be presented to the board on Monday’s meeting. No action taken

D. Update on Sustainable Urban Agriculture ordinances passed by council on February 10th
Committee reviewed the ordinances. Committee requested the city staff to ask if a clean copy will be coming later and to clarify the dates on two ordinances that are dated with the year 2010 instead of 2011.

E. Discussion regarding process for establishing work groups, structure, information dissemination, and priority working groups to name

Access and Wellness Working Group

- Food deserts
- Public Awareness on Health and Wellness Education
- Imagine Austin
- SNAP participation
- Universal breakfast in schools
- Summer Feeding by Austin contractors
- Structures to keep the working group the same as the committee

Food Production & Business Working Group

Due to Member Allison Beadle absence the item is moved to next month's meeting.

The working group will follow up with the Liaisons so item can be placed on agenda for the Executive Meeting. The process of working groups to be further discussed at the next month's meeting. No action taken

Member Marla Camp made motion to approve the proposed calendar days for the Executive Committee and SFPB for 2011. Member Arthur D'Andrea seconded motion. Vote 3-0

4. DISCUSS AND TAKE APPROPRIATE ACTION ON FUTURE SFPB AGENDA ITEMS

A. Discuss agenda items for future meeting.

- To have written communication from PARD regarding FTE
- Ordinances passed by City Council
- Present Recommendation Letter to the full board
- Proposed calendar for 2011
- SNAP participation
- Formation of working groups
- Update on Listserv group

ADJOURNMENT

Meeting adjourned at 1:40pm