



Austin Airport Advisory Commission

REGULAR MEETING MINUTES

February 8, 2011

The Austin Airport Advisory Commission convened in a regular meeting on February 8, 2011 at 2716 Spirit of Texas Drive, in Room 160 in Austin, Texas.

Board Members in Attendance:

Dale Murphy, D'Ann Johnson, Ernie Saulmon and George Farris

Board Members Absent:

Steven Hart

Staff in Attendance:

Shane Harbinson, Robert Hengst, Dave Arthur, Stephen Dick, Jonathan Lian, Joe Medici, Kane Carpenter and Becky Nagel

Others Present:

Heather Fazio – Texans for Acct. Gov't
Christopher Coons
Jacob Lutz
Mandy Spivey
Sean Tenney

Welcome & Call the Meeting to Order:

Dale Murphy called the meeting to order at 5:05 p.m.

- 1. CITIZENS COMMUNICATIONS:** Heather Fazio requested that the Commission consider putting an item on the agenda for next time to discuss steps on how we can get the City to act on the resolution which was passed in December, 2010.
- 2. APPROVAL OF MINUTES FOR JANUARY 11, 2011.**

The meeting location was changed to reflect Room 160. Motion to approve revised minutes made by D'Ann Johnson and seconded by Ernie Saulmon. Motion passed 4-0-1.

3. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Planning & Engineering Capital Improvement Project Status Report Presentation was made by Shane Harbinson, Assistant Director, Aviation Department. Shane Harbinson hit the highlights on several Planning & Engineering Projects.

- b) Finance & Operations Reports Presentation was presented by Dave Arthur, Assistant Director, Aviation Department. Enplanements for December, 2010 were up 20.8% over enplanements in December 2009. Year-to-date enplanements were up 11.1% over last year. Total revenue was 6% over last year for the three months but was actually 2% under budget. The airline revenue was 4% under budget but was 4% over last year. Through December, fiscal year to date non-airline revenue was \$ 23,310 or 0.2 % over budget and 6% over last year. Year to date parking revenue was 2% over budget and 7% over last year. The non-airline revenue for December was up 11.7 % over December of last year. Fiscal year-to-date non-airline revenue was 8.7% higher than the same period last year. The non-airline revenue as of December represents 56% of the total operating revenue with the airline revenue representing 44%. Operating expense were 7.2% higher than last year. Combined interest rate on outstanding bonds for FY11 through December 31 was 4.62%.
- c) GTSA Transactions Presentation was presented by Shane Harbinson, Assistant Director, Aviation Department.

Shane Harbinson discussed the GTSA Transactions for January 2011. See below for a year-to-year comparison.

YEAR TO YEAR COMPARISON		
SERVICE CATEGORY	JANUARY 2011	JANUARY 2010
TAXICAB	24,866	20,937
LIMOUSINE	1,835	1,430
HOTEL SHUTTLE	2,814	2,787
OTHER SHUTTLE	338	176
CHARTER BUS	31	6
OVERALL TOTAL	29,884	25,336

4. ABIA Action Items

- a) Approval of bylaws with standard language.

Motion to approve action item made by D'Ann Johnson and seconded by George Farris. Motion passed 4-0-1.

- b) Request and approval to amend bylaws to be considered by the Audit and Finance Committee.

The change desired is in Article 8. Motion to approve action item made by D'Ann Johnson and seconded by Ernie Saulmon. Motion passed 4-0-1.

- c) Authorize award and execution of a 36-month requirements service contract with Bruel & Kjaer, Sacramento, CA for the upgrade and maintenance support for the aircraft noise and flight track monitoring system in an estimated amount not to exceed \$391,487 with three 12-month extension options in estimated amounts not to exceed \$76,826 for the first extension option, \$79,074 for the second extension option, and \$81,390 for the third extension option, for a total estimated contract amount not to exceed \$628,777.

Motion to approve action item made by D'Ann Johnson and seconded by George Farris. Motion passed 4-0-1.

5. NEW BUSINESS

- a) CONRAC Project Update. Shane gave handout to show the different concepts for the project.
- b) 2012 Capital Improvement Plan Presentation. Jonathan Lian gave a presentation on the FY 2012 Proposed New CIP Projects.
- c) Drainage Master Plan Presentation. Joe Medici gave a short briefing on the Drainage Master Plan Study.

6. OLD BUSINESS

- a) Status of action items upon which the Commission has made a recommendation to Council.

Authorize award and execution of a 36-month requirements service contract with ENTECH SALES AND SERVICE, INC., Buda, TX for chiller inspection, testing, maintenance and repair for the Aviation Department in an estimated amount not to exceed \$306,609, with two 12 month extension options in an estimated amount not to exceed \$102,203 per extension option, for a total estimated contract amount not to exceed \$511,015. **[Item went before City Council on January 13, 2011 and passed.]**

Authorize execution of a construction contract for ABIA Parking Lot Maintenance in 2011 with either (i) VIKING CONSTRUCTION, INC., Georgetown, TX, in the amount of \$1,093,820.01 plus a \$54,691.00 contingency, for a total contract amount not to exceed \$1,148,511.01, subject to compliance with MBE/WBE goals or in the alternative (ii) APAC-Texas, Round Rock, TX in the amount of \$1,125,494.21 plus a \$56,274.79 contingency, for a total contract amount not to exceed \$1,181,769.00. **[Item went before City Council on February 10, 2011 and passed.]**

- b) Properties Lease Agreements – nothing reported at this time.

c) General Aviation – nothing reported at this time.

7. FUTURE AGENDA ITEMS

a) GTSA – develop a driver committee (working group)

b) Capital Improvement Program 2012

ADJOURNMENT. Motion to adjourn was made by Ernie Saulmon and seconded by D’Ann Johnson. Motion passed 4-0-1. Meeting was adjourned at 6:55 p.m.

Date of next meeting: March 9, 2011 (note that meeting was moved to Wednesday due to some members having conflicts for the Tuesday night meeting.)

APPROVED