



**City Planning Commission  
Capital Improvement Program Sub-Committee  
DRAFT MINUTES  
Tuesday, March 22, 2011**

**The City Planning Commission CIP Subcommittee convened in a regular meeting on Tuesday, March 22, 2011 at 301 W. 2<sup>nd</sup> Street, City Hall, Room #1029, in Austin, Texas.**

**Commissioner Hatfield, called the meeting to order at 5:02 p.m.**

**Subcommittee Members in Attendance:**

Dave Anderson  
Alfonso Hernandez

Richard Hatfield  
Dave Sullivan

**City Staff in Attendance:**

Melissa Laursen, PDRD  
Megan Kovalcik, Capital Planning Office  
Kimberly Springer, Capital Planning Office

Mike Trimble, Capital Planning Office  
Kelly Snook, Parks and Recreation Department

1) Citizen Communication

**No citizens signed up to speak on items not listed on the agenda.**

2) Approval of minutes for February 1, 2011.

**The motion to approve the minutes for February 1, 2011 was approved by Commissioner Alfonso Hernandez's motion and Commissioner Dave Sullivan's second on a vote of 4-0.**

3) Old Business – Discussion and Action Items

a) Discussion and possible action on neighborhood priority recommendations for the Fiscal Year 2012 Capital Improvements Program 5-Year Plan.

The commissioners determined three recommendation categories for each of the projects to be placed in, including infeasible, recommend to add to plan, and place in “parking lot” due to unavailable cost information. Kimberly Springer, sub-committee staff liaison, will provide an updated listing of the neighborhood priorities incorporating the recommendation categories so the commissioners can review for discussion and possible action during the April sub-committee meeting.

**No formal action was taken.**

- 4) New Business – Discussion and Action Items
  - a) Nominate and elect a liaison from the Planning Commission Capital Improvement Program Sub-Committee to the Austin Neighborhoods Council.  
**A motion to nominate and elect Commissioner Alfonso Hernandez as the liaison was approved by Commission Alfonso Hernandez’s motion and Commissioner Dave Sullivan’s second on a vote of 4-0.**
  - b) Discussion and possible action to change the date of the April 2011 CIP Sub-Committee meeting.  
**A motion to change the meeting date to April 14, 2011 at 5:00pm was approved by Commission Dave Sullivan’s motion and Commissioner Dave Anderson’s second on a vote of 4-0.**
- 5) Staff briefings
  - a) Status of planning and funding availability for improvements at Brownie Park.  
Kelly Snook, Assistant Director of the Parks and Recreation Department, provided the CIP Sub-Committee information about the conditions of Brownie Park. The status of the adjacent land donation is unknown at this time and staff will coordinate with Real Estate Services accordingly.  
**No formal action was taken.**
  - b) Presentation on format and information that will be included in the departmental Fiscal Year 2012 CIP Plan submittals.  
Kimberly Springer of the Capital Planning Office provided the CIP Sub-Committee a summary of the format and components of the Fiscal Year 2012 Capital Improvements Program Plan. It will be divided into two volumes and contain details on each department’s program.  
**No formal action was taken.**
- 6) Future agenda items/Direction from Subcommittee
  - a) Commissioner Anderson requested several updates to the neighborhood priority listing. The updates will be provided to the Commissioners in advance of the April meeting.  
**No formal action was taken.**

**Chair Hatfield adjourned the meeting at 5:54 p.m. without objection.**