



Austin Airport Advisory Commission

REGULAR MEETING MINUTES

March 9, 2011

The Austin Airport Advisory Commission convened in a regular meeting on March 9, 2011 at 2716 Spirit of Texas Drive, in Room 160 in Austin, Texas.

Board Members in Attendance:

Dale Murphy, Steven Hart, D'Ann Johnson, Ernest Saulmon, George Farris and James Kelsey

Board Members Absent:

Staff in Attendance:

Dave Arthur, Becky Nagel, Kellye Mireles, James Battle, Robert Hengst, Richard Chaney, and Jonathan Lian

Others Present:

Robert Slack
Robin Camp - Public Works Department

Welcome & Call the Meeting to Order:

Dale Murphy called the meeting to order at 5:03 p.m.

1. CITIZENS COMMUNICATIONS: None.

This was James Kelsey's first board meeting so he gave a brief bio as did each board member.

2. APPROVAL OF MINUTES FOR FEBRUARY 8, 2011.

No changes were made to the minutes. Motion to approve minutes made by Ernest Saulmon and seconded by George Farris. Motion passed 5-0-1. D'Ann Johnson was absent at the time of this vote.

3. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Planning & Engineering Capital Improvement Project Status Report Presentation was presented by Robert Hengst from Planning and Engineering. Robert Hengst hit the highlights on several Planning & Engineering Projects. GTSA Relocation and Renovation – Richard Chaney and Robin Camp from Public works brought in

the rendering of what the new facility for the ground transportation staging area will look like. Construction will start mid-April early May.

b) Finance & Operations Reports Presentation was presented by Dave Arthur, Assistant Director, Aviation Department. Enplanements for January, 2011 were up almost 6% over enplanements in January 2010. Year-to-date enplanements were up just under 10% compared to last year. Revenue for January, 2011 was a little under budget but was 6% over last year. Non-airline revenue is 7% over last year. Parking is up 8% over last year. Parking is over budget - the other revenue was under budget but still well ahead of last year. Expenses under budget 7% but a little over last year due to pay increases. Debt services still the same. We were conservative in our budget so we're about 17% under budget – about 1% under last year. Everything rolled together gives us a pretty healthy surplus so far – we are 13% over last year and 2 million over budget ahead of last year. 80% ahead than where we thought we would be. Still having a good year – waiting to see what fuel prices will do to air traffic. Last week we gave a presentation to JP Morgan and other New York banks. In our bond issues our swap debts are still maintaining low interest rates. In the bond swap borrowing we have several different levels on assurance for bond holders. A debt service reserve fund is a fund we have to set aside one year of debt service payments in case we have a bad year we can still make the debt payment. Beyond that there is a Letter of Credit that banks agree to provide for a fee if we can't make our payments with our debt service reserve funds – it is like an insurance policy. This agreement will expire in May and we have to replace it since this is a requirement in the bonds. Since the recession in 2008 a lot of banks are not doing these. It is fairly competitive and rates are double. We were paying 6/10 of 1% now 1.35%. Several banks will step up to the 1.35% rate. We are confident that we will be approved - we will have to run it through council next month.

c) GTSA Transactions Report was presented by James Battle.

James Battle discussed the GTSA Transactions for February 2011. See below for a year-to-year comparison. D'Ann Johnson made a comment that taxicab permits will increase due to formula based on departures from airport and population.

YEAR TO YEAR COMPARISON		
SERVICE CATEGORY	FEBRUARY 2011	FEBRUARY 2010
TAXICAB	23,997	20,856
LIMOUSINE	1,845	1,524
HOTEL SHUTTLE	2,814	2,317
OTHER SHUTTLE	271	338
CHARTER BUS	15	4
OVERALL TOTAL	28,942	25,039

4. ABIA Action Items

- a) Authorize execution of a construction contract with RODRIGUEZ BARR INC. DBA THE BARR COMPANY, AIA, Austin, TX for Ground Transportation Staging Area (GTSA) Relocation and Renovation at the Austin Bergstrom International Airport in the amount of \$4,209,000 plus a \$420,900 contingency, for a total contract amount not to exceed \$4,629,900.

Robert Hengst commented that there was a 10% contingency instead of 5% because it is such a fast project. Robin Camp from Public Works commented that a large chunk of the cost is the Automated Vehicle Identification System (AVIS). It's a state of the art system similar to Thtag. You will be able to detect where drivers are and where the car is in que. This system will be \$800,000 of the cost.

Motion to approve action item made by George Farris and seconded by Steven Hart. Motion passed 6-0-0.

- b) Authorize execution of a construction contract with RODRIGUEZ BARR INC. DBA THE BARR COMPANY, Austin, Texas for ABIA Terminal Improvements Phase 4 Rebid in the amount of \$812,220 plus a contingency of \$81,000, for a total contract amount not to exceed \$893,220.

Robert Hengst commented that this will require shutting down checkpoints for three days. A new beam will be placed over the checkpoints.

Motion to approve action item made by Steven Hart and seconded by Ernest Saulmon. Motion passed 6-0-0.

- c) GTSA – Approval to establish a Ground Transportation Staging Area Working Group.

D'Ann Johnson commented that due to bylaws a working group will have to be approved. She suggests that cab driver leaders will form an advisory committee on issues that might come up. They have this at a couple of other airports. D'Ann Johnson has also volunteered to be on this committee and believes that 4 or 5 cab driver representatives would be a good number for the group.

Motion to approve action item made by Ernest Saulmon and seconded by George Farris. Motion passed 6-0-0.

- d) Approve Capital Improvement Program 2012.

Jonathan Lian gave a presentation on the 2012 Capital Improvement Program for several projects that need to be funded for 2012. Exterior Projects include a roof

leak repair and a 2,400 foot fence replacement. Interior projects include the baggage management office area that houses computer and control systems. There are sprinkler systems in the room which would ruin the computer system so they need to be replaced with an inert gas system. The electrical room needs to be updated and brought up to code. Installation of two new luggage carousels. Refreshing the P&E building.

Motion to approve action item made by D'Ann Johnson and seconded by Steven Hart. Motion passed 6-0-0.

5. NEW BUSINESS

- a) CONRAC Project Update. Project was explained for James Kelsey by Jonathan Lian. No new information was discussed. There will be a meeting with the rental car companies tomorrow and they will be bringing back more information on the design phase.

6. OLD BUSINESS

- a) Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

Authorize award and execution of a 36-month requirements service contract with Bruel & Kjaer, Sacramento, CA for the upgrade and maintenance support for the aircraft noise and flight track monitoring system in an estimated amount not to exceed \$391,487 with three 12-month extension options in estimated amounts not to exceed \$76,826 for the first extension option, \$79,074 for the second extension option, and \$81,390 for the third extension option, for a total estimated contract amount not to exceed \$628,777. *[Item scheduled to go before City Council on March 24, 2011.]*

- b) Properties Lease Agreements – nothing reported at this time.
- c) General Aviation – nothing reported at this time.

7. FUTURE AGENDA ITEMS

- a) Airport Council Survey. Dave Arthur commented that ABIA dropped to number three in the survey.

ADJOURNMENT. Motion to adjourn was made by Steven Hart and seconded by Ernest Saulmon. Motion passed 6-0-0. Meeting was adjourned at 6:02 p.m.

Date of next meeting: April 12, 2011